

**REPORT OF THE BOARD'S DELEGATE TO CESA #1**

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*September 29, 2022*

*Submitted by Director Herndon*

**CESA #1, AUGUST 2022 BOARD OF CONTROL DELEGATE REPORT  
ACTIVITIES OF AUGUST 2022**

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This meeting begins the tenure of our new Executive Director, Sue Doyle.

The meeting began with the Approval of Agenda, Minutes of June 28, 2022 meeting, Treasurer's Report, Executive Director's Report (Sue Doyle) and additional Board Information consisting of a Review of Updates to the 2022-2023 Employee Handbook. The main addition to the new Employee Handbook is "Staff Expectations for Working Remotely".

The Board of Control voted in the majority, approving all of the agenda items requiring action listed below:

1. Consider updates to 2022-2023 Board Policy, Employee Handbook, Student Programs Operations Manual and Student Manual.
2. Consider 2022-2023 Agency Organizational Chart.
3. Consider Job Descriptions for New Positions (2).
4. Consider Personnel Action including Retirements, Resignations and Hiring.
5. Consider Client Service Contracts including Amendments.
6. Consider Grant Awards and Adjustments for 2022-2023.

Meeting was adjourned

Respectfully submitted,  
Marva Herndon, District 1