

**(ATTACHMENT 1) ACTION ON REQUESTS TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(e)
RELATIVE TO PURCHASE ORDERS AND CONTRACTS**

RFP 1042 Authorization to Issue a Purchase Order to Houghton Mifflin Harcourt Publishing Co for English Language Arts Textbooks with 8-Year Digital License

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and issue a purchase order to Houghton Mifflin Harcourt Publishing Co for 6th, 7th and 8th grade HMH Into Literature student editions and eight-year digital services. Contractor will be used to deliver 163 sixth-grade, 182 seventh-grade, and 115 eighth-grade HMH Into Literature textbooks with consumable resources, teacher resources, and an eight-year digital license to Milwaukee School of Languages.

The vendor was chosen pursuant to RFP 1042 which closed on March 19, 2021.

The administration is requesting to waive Administrative Policy 3.09(9)(e) three-year term limit to align with the current MPS textbook adoption. The contractor will provide Milwaukee School of Languages with the MPS adopted textbooks, textbook consumable, and digital resources for sixth thru eighth grade for a term of eight years to align with the current MPS textbook adoption.

The purchase order will run from August 1, 2023 through June 30, 2031. The total cost of the contract will not exceed \$81,166.50.

Budget Code:

DTI-0-S-8F4-EO-ECTS..... \$81,166.50

Houghton Mifflin Harcourt Publishing Co

HUB PARTICIPATION

Required 10%

Proposed %

\$ Value NA

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 300 HOURS

Student Career Awareness Commitment: 10 HOURS

RFP 1107 Authorization to Issue a Purchase Order with Music Sales Digital Services, LLC dba Musicfirst for Music Instructional Materials Subscriptions

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and issue a purchase order to Music Sales Digital Services, LLC dba Musicfirst for music instructional materials subscriptions. This purchase will be used to deliver access to a 6-year subscription for Soundtrap, Musicfirst Classroom, Focus on Sound, Practice First, Sight Reading Factory, Auralia, Musition, Noteflight Learn, and Noteflight with Soundcheck.

The purchase of Musicfirst digital resources will enable all music students in grades 3-8 to have access to the Soundtrap digital audio workstation. In addition, all MPS student musicians in grades 6-12 will have access to the Musicfirst suite of platforms for composition, practice, and assessment.

The administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit to align with the current MPS textbook adoption.

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In accordance with the textbooks/instructional materials adoption rules of Administrative Policy 7.26, Textbooks/Instructional Materials Adoption, textbooks/instructional materials evaluation committees were formed as a result of the Board's action on December 22, 2022, which opened subject areas for selection studies. Contractors were chosen pursuant to RFP 1103, which closed on April 28, 2023.

The subscriptions will run from July 28, 2023 through July 28, 2029. The total cost of the subscription shall not exceed \$780,489.60.

Budget Code:

GEN-0-0-INV-DW-ETXB.....(Curriculum & Instruction)..... \$780,489.60

Music Sales Digital Services, LLC dba Musicfirst

HUB PARTICIPATION

Required0%

Proposed0%

\$ ValueNA

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 400 HOURS

Student Career Awareness Commitment: 10 HOUR

Exception

Authorization to Contract with Brown University for the Choices Curriculum Program

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and enter into a contract with Brown University for a digital district license for the Choices Curriculum Program. The Choices Curriculum Program will be available to all our students and teachers in all our high schools.

The Choices Program creates engaging educational resources and makes innovative scholarship accessible to diverse classrooms. The Choices curriculum empowers students to understand the relationship between history and current issues while developing the analytical skills to become thoughtful global citizens.

The Choices Program relies on up-to-date historiography. It tells an inclusive, responsible history, while also encouraging students to challenge and grapple with this history in the ways that historians do. It provides teachers with high-quality, carefully researched curriculum content that is used in all levels of high school classrooms and some middle schools as well as in some introductory level college courses. This culturally responsive curriculum has won the Best Digital Tool for Teaching and Learning 2023 by the American Association of School Librarians. These resources will be embedded into the High School Social Studies Curriculum Guides.

The waiver is being requested for a five-year term to ensure one-of-a-kind teacher and student services and to enhance learning, engage learners, and collaborate with educators.

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The exception from the requirement of a competitive procurement process for this contract has been granted on the basis that the services under this contract are one-of-a-kind. (Administrative Policy 3.09(7)(E)(1)(b)(iv)).

The contract will run from August 1st, 2023 through August 1, 2028. The total cost of the contract will not exceed \$173,961.00.

Budget Code:

SSC-0-1-8G3-CI-ETXB..... \$173,961.00

Brown University

HUB PARTICIPATION

Required0%

Proposed0%

\$ ValueNA

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS

Student Career Awareness Commitment: 0 HOURS

RFP 1112

Authorization to Contract with Sedgwick Claims Management Services Inc for Family Medical Leave Act (FMLA) Administration

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and enter into a contract with Sedgwick Claims Management Services Inc. to provide Family Medical Leave Act (FMLA) Administration and accommodation support under the American with Disabilities Amendments Act in compliance with Federal and State regulations. This benefit is required by both Federal and State regulations. The district partnered with Brown & Brown (Benefit Consultants) to develop and evaluate RFP 1112 for the FMLA administration. This contract will provide continuity for employees and efficiency for the district, since Sedgwick is the current vendor and familiar with MPS leave plans and policies.

Contractor was chosen pursuant to RFP 1112, which closed on May 3, 2023. The contract will run from January 1, 2024 through December 31, 2026, (the "Initial Term"), with an additional two one-year options to extend if certain performance metrics incorporated into the contracts are met. The rates are guaranteed for three years.

The total cost of the contract will not exceed \$885,000.

Budget Code:

DWC-00-EMB-DW-ECTS.....(FMLA Administration).....\$885,000.00

Sedgwick Claims Management Services INC

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor?NO

Total # of Employees24,588 (U.S.-based)

Total # of Minorities9,816 (U.S.-based)

Total # of Women17,790 (U.S.-based)

HUB PARTICIPATION

RequiredNA

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Proposed5%
 \$ Value1,935
STUDENT ENGAGEMENT (hours per 12-month contract)
 Paid Student Employment Hour Commitment: 600 HOURS
 Student Career Awareness Commitment: 10 HOURS

RFP 1112 Authorization to Contract with Standard Insurance Company for Life and Disability Insurance

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and to enter into a contract with Standard Insurance Company for life insurance, accidental death and dismemberment (AD&D) insurance, voluntary supplemental life insurance, voluntary short-term disability (STD) insurance and voluntary long-term disability (LTD) insurance. The district partnered with Brown & Brown (Benefit Consultants) to develop and evaluate RFP 1112 for the administration of these insurance plans.

The insurance policies provided by the Standard Insurance Company will enable the district to continue benefit plan offerings to staff and provide increased financial security opportunities for employees and their families in the event of unfortunate life circumstances. The Standard supplemental life, short-term and long-term disability policies are employee-paid and offered on a voluntary basis. This contract will provide simplification and consistent administration of these benefits.

The administration is asking the Board to waive Administrative Policy 3.09(9)(e) three-year term limit and authorize the contract for two years with two one-year options to extend to ensure rates.

Contractor was chosen pursuant to RFP 1112, which closed on May 3, 2023. The contract for life, AD&D, voluntary STD and LTD will run from January 1, 2024 through December 31, 2026, with two one-year option to extend if certain performance metrics incorporated into the contract are met. The rates are guaranteed for three years.

The total cost of the contract in the Initial Term will not exceed \$10,200,000.

Budget Code:

DWC-00-EMB-DW-EGLI..... (Group Life Insurance)\$10,200,000

Standard Insurance Company

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?NO
 Total # of Employees116
 Total # of Minorities8
 Total # of Women85

HUB PARTICIPATION

RequiredNA
 ProposedNA
 \$ ValueNA

STUDENT ENGAGEMENT (hours per 12-month contract)

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Paid Student Employment Hour Commitment: 600 HOURS
Student Career Awareness Commitment: 10 HOURS

RFP 1109 Action on Request to Waive Administrative Policy 3.09(9)(e) and Enter into Two Contracts with Delta Dental of Wisconsin, Inc., for Dental Insurance

The Administration is requesting a waiver of Administrative Policy 3.09(9)(e) three-year term limit and enter into a contract with Delta Dental of Wisconsin, Inc. (“Delta Dental”) for the administration of the District’s dental plans to avoid disruption of services and maintain costs. The district partnered with Hays (Benefit Consultants) to develop and evaluate RFP 1109 for the administration of the self-funded dental Preferred Provider Plan (PPO) and the fully insured Dental Health Maintenance Organization (DHMO) plan. Of the employees enrolled, 45% are in the PPO plan and 55% are in the DHMO plan. Delta Dental quoted a replication of the current self-funded PPO and the fully insured DHMO. Both plans’ designs would mean no disruption to employees.

On the self-funded PPO plan, Delta Dental proposed an administrative service only (ASO) fee of \$2.30 per employee per month with a 5-year fee guarantee. The total cost of this contract is \$290,200 in the Initial Term. Delta Dental also included other performance guarantees.

On the fully insured DHMO plan, Delta Dental proposed a monthly premium of \$34.52 for single coverage and \$114.09 for family coverage. This is a 6% increase compared to the current monthly premiums. The rates are guaranteed for 3 years. The total cost of this contract is \$13,109,800.

Contractor was chosen pursuant to RFP 1109, which closed on April 14, 2023. The contract for the self-funded PPO plan will run from January 1, 2024 through December 31, 2026 (the “Initial Term”), with two one-year options to extend if certain performance metrics incorporated into the contract are met.

The contract for the fully insured DHMO plan will run from January 1, 2024 through December 31, 2026 (the “Initial Term”), with two one-year options to extend if certain performance metrics incorporated into the contract are met. Dental Plan 3 Year Total Cost Self-Funded PPO Plan \$290,200 Fully Insured DHMO Plan \$13,109,800

The total cost of the two contracts in the Initial Term will not exceed \$13,400,000.

Dental Plan	3 Year Total Cost
Self-Funded PPO Plan	\$290,200
Fully Insured DHMO Plan	\$13,109,800

Budget Code:

DWC-00-EMB-DW-EDNI.....(Employee Benefits-Dental).....\$13,400,000

**Delta Dental of Wisconsin
PRIME CONTRACTOR INFORMATION**

Certified HUB Contractor?No
Total # of Employees348
Total # of Minorities26

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Total # of Women275
HUB PARTICIPATION
 RequiredNA
 ProposedNA
 \$ ValueNA
STUDENT ENGAGEMENT (hours per 12-month contract)
 Paid Student Employment Hour Commitment: 800 HOURS
 Student Career Awareness Commitment: 20 HOURS

RFP 945 Authorization to Extend a Contract with Airoidi Brothers, Inc for Leasing of Refrigerated Trucks

The Administration is requesting the Board waive Administrative Policy 3.09(9)(e) three-year term limit and extend a contract with Airoidi Brothers, Inc. to lease ten refrigerated trucks. These trucks will be used by School Nutrition Services to deliver pre-packed meals from central kitchens to schools across the district in a timely manner.

Contractor was chosen pursuant to RFP 945, which closed on June 5, 2017. The original contract provided for four one-year options to extend if certain performance objectives were met. Based on the Contractor’s achievement of performance metrics, the parties now mutually agree to extend the Contractor for a seventh additional one-year term.

The request to waive administrative policy and issue the contract for a sixth extension or seventh year is that the manufacturer needs up to twelve months to build new vehicles. There are supply chain issues with chassis, body, and refrigeration units. Therefore, we are requesting to extend the current contract to continue using the existing vehicles.

This contract extension will run from September 1, 2023 through August 31, 2024. The total cost of the contract in this extension year will not exceed \$350,000.

Budget Code:
 LNC-0-0-LNH-NU-ESDF.....(Food Service Storage and Delivery).....\$350,000

Airoidi Brothers, Inc.
PRIME CONTRACTOR INFORMATION
 Certified HUB Contractor?No
 Total # of Employees154
 Total # of Minorities46
 Total # of Women15
HUB PARTICIPATION
 Required0%
 Proposed0%
 \$ ValueNA
STUDENT ENGAGEMENT (hours per 12-month contract)
 Paid Student Employment Hour Commitment: 0 HOURS
 Student Career Awareness Commitment: 0 HOURS