

# REPORT OF THE BOARD'S DELEGATE TO COOPERATIVE EDUCATIONAL SERVICE AGENCY (CESA) #1

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February 27, 2025

Submitted by Director O'Halloran

## ACTIVITIES OF CESA BOARD OF CONTROL DECEMBER 17, 2024

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PRESENT: Preetha Kurudiyara, Mike Spragg, Robert Hansen, Todd Price, Tracy Blair, Leigh  
Wallace Tabak, Larry Dux, Chris Finch  
EXCUSED: Tracy Pawlak, Megan O'Halloran

### REPORTS

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#### *Approval of Agenda*

A motion was made by Tracy Blair, seconded by Rob Hansen, to approve the agenda. Motion carried.

#### *Minutes of November 19, 2024 Meeting*

A motion was made by Rob Hansen, seconded by Mike Spragg, to approve the minutes of the November 19, 2024 Meeting as printed. Motion carried.

#### *Treasurer's Report*

A motion was made by Rob Hansen, seconded by Todd Price, to approve the Treasurer's Report as presented. Motion carried.

#### *Executive Director's Report*

.Agency Projects/Services Reports

- Each Director provided an update since the last Board of Control Meeting.

### FOR BOARD INFORMATION

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#### *CESA Statewide Board of Control Appreciation Breakfast*

Sue Doyle share informed about the CESA Statewide Board of Control Appreciation Breakfast.

#### *Review of 2024-2025 Budget Proposal*

Sue Doyle shared the proposed 2024-2025 budget.

### TOPICS FOR ACTION

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#### *Report on AESA Conference*

Directors and Board members who attended the AESA Conference shared highlights.

#### *Review 2025-2026 Pricing*

Sue Doyle shared an update on 2025-2026 Pricing.

### TOPICS FOR ACTION

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#### *Consider WASB Delegate Assembly Resolutions*

A motion was made by Tracy Blair, seconded by Rob Hansen, to recommend that the appointed CESA 1 delegate and/or alternate represent the CESA 1 Board of Control at the WASB Delegate Assembly. Motion carried.

#### *Consider 2024-2025 Budget*

A motion was made by Rob Hansen, seconded by Mike Spragg, to approve the 2024-2025 Budget as presented. Motion carried.

#### *Consider Personnel Action Including Retirements, Resignations, and Hiring*

A motion was made by Larry Dux, seconded by Todd Price, to approve the Personnel Action as presented. Motion carried.

#### *Consider Client Service Contracts Including Amendments*

A motion was made by Mike Spragg, seconded by Larry Dux, to approve the Client Service Contracts as presented. Motion carried.

#### *Consider Grant and Agreement Awards and Adjustments for 2024-2025*

A motion was made by Todd Price, seconded by Tracy Blair, to approve the Grant and Agreement Awards and Adjustments as presented. Motion carried.

## ACTIVITIES OF CESA BOARD OF CONTROL JANUARY 14, 2025

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PRESENT: Robert Hansen, Todd Price, Tracy Blair, Leigh Wallace Tabak, Larry Dux, Chris Finch  
EXCUSED: Preetha Kurudiyara, Mike Spragg, Tracy Pawlak, Megan O'Halloran

### REPORTS

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#### *Approval of Agenda*

A motion was made by Todd Price, seconded by Rob Hansen, to approve the agenda. Motion carried.

#### *Minutes of December 17, 2024 Meeting*

A motion was made by Rob Hansen, seconded by Tracy Blair, to approve the minutes of the December 17, 2024 Meeting as printed. Motion carried.

#### *Treasurer's Report*

A motion was made by Rob Hansen, seconded by Tracy Blair, to approve the Treasurer's Report as presented. Motion carried.

#### *Executive Director's Report*

Agency Projects/Services Reports

- Each Director provided an update since the last Board of Control Meeting.

Vacant Group B Board Seat

- Sue Doyle shared an update on the vacant Group B Board seat.

### FOR BOARD INFORMATION

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#### *Agency Audit Update*

Sarah Viera shared an update on the Agency Audit.

## TOPICS FOR ACTION

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### *Consider Administrator Preliminary Notice of Non-Renewal*

A motion was made by Rob Hansen, seconded by Todd Price, to approve the Administrator Preliminary Notice of Non-Renewal as follows:

BE IT RESOLVED that the Secretary of the CESA 1 Board of Control shall be authorized to send a notice to the following certified administrator that the Board of Control may non-renew her contract for the 2025-2026 school year as required by State Statute 118.24 (6)(7): UST Executive Director – Jennifer Hernandez. Motion carried.

### *Consider 2025-2026 Catalog of Services*

A motion was made by Todd Price, seconded by Leigh Wallace Tabak, to approve the 2025-2026 Catalog of Services as presented. Motion carried.

### *Consider Personnel Action Including Retirements, Resignations, and Hiring*

A motion was made by Rob Hansen, seconded by Tracy Blair, to approve the Personnel Action as presented. Motion carried.

### *Consider Client Service Contracts Including Amendments*

A motion was made by Todd Price, seconded by Rob Hansen, to approve the Client Service Contracts as presented. Motion carried.

### *Consider Grant and Agreement Awards and Adjustments for 2024-2025*

A motion was made by Rob Hansen, seconded by Leigh Wallace Tabak, to approve the Grant and Agreement Awards and Adjustments as presented. Motion carried.