



**MILWAUKEE
PUBLIC SCHOOLS**

OFFICE OF THE SUPERINTENDENT

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VENDOR SELECTION OVERVIEW
PLAYFIELD AND FIELDHOUSE DESIGN SERVICES, RFP #4001
DIVISION II - COLUMBIA, CUSTER, SOUTHLAWN PLAYFIELD

1. Description of Project and Proposed Vendor

Facilities and Maintenance Services (FMS) received proposals on Tuesday, July 11, 2017, to obtain a Design Team to provide landscape architecture, architecture & engineering services for **Playfield And Fieldhouse Design Services for Division 2 - Columbia, Custer, Southlawn Playfield.**

A total of four (4) firms provided a response and the top three (3) were selected for interviews based on the evaluation team's proposal review. The final rankings after the full evaluation with interviews was as follows:

- 1. Smithgroup JJR**
- 2. Site Design Group, LTD**
- 3. Terra Engineering, LTD**
- 4. Ayers Associates**

Columbia Playfield Scope of Work:

The proposed scope of the playground development represents a combination of the most desired features from the two initial concepts. These concepts include, but are not limited to; walking paths, shade structures, lighting, shelter/restroom building, public art, playground equipment, splash pad and basketball courts, multi-purpose field, seating and landscaping.

Scope of the fieldhouse renovation includes: Review the existing building and make recommendations for code compliance, ADA, aesthetics and daylighting. Evaluate if it is more cost effective to renovate the existing field house or construct a new restroom/shelter. Design, construction documents, bidding and construction supervision is included in the scope of the project for either the renovation of the existing shelter or a new restroom/shelter building.

Custer Playfield

The proposed scope of the playground development represents a combination of the most desired features from the three initial concepts. These concepts include, but are not limited to; fieldhouse renovation, community gardens, new basketball courts, reduced parking lot, picnic area, public art, new playground equipment, multi-purpose field, seating and landscaping.

Scope of the fieldhouse renovation includes: Review the existing building and make recommendations, prepare construction plans and bid documents for code compliance, aesthetics and daylighting. Improvement may include ADA Accessibility, new windows, and code compliance issues.

Southlawn Playfield

The proposed scope of the playground development represents a combination of the most desired features from the three initial concepts. These concepts include, but are not limited to; walking paths, lighting, an open air shelter, restroom building, public art, playground equipment, shade structures, splash pad and basketball courts, a multi-purpose field, seating and landscaping.

Scope of the fieldhouse/ restroom shelter building includes: Evaluate if it is more cost effective to renovate the existing field house or construct a new restroom/shelter building for site planning considerations.

2. *Justification for Selection of Proposed Vendor*

Facilities and Maintenance Services (FMS) solicited proposals for the project and the recommended firm is **Smithgroup JJR**. The recommended design firm received the highest total rankings demonstrating their ability to provide high quality expertise and experience to meet the scope of work.

Due to the nature of the contract and type of work, the recommended firm is required to provide 20% HUB, 200 Hours of Student Employment, and 20 Hours of Student Engagement Activities for the contract. This RFP submission was publicly advertised in accordance with Policy 3.09.

3. *RFP Evaluation Criteria*

30 *Overall cost of the Firm's Playfield And Fieldhouse Design Services.*

30 *The experience and qualifications of the Firm, the specific personnel assigned to the project and any consultants to be utilized..*

30 *Overall Project Approach & Work Plan and ability to meet the Project Schedule.*

10 *Recommendations and opinions of previous clients as to the ability to meet deadlines and remain within project budget.*

Pass/Fail Respondent meets the minimum amount of Contract Compliance Services Requirements established within this RFP.

4. *Experience in Other Districts and Similar Projects*

- Chicago Park District La Villita Park - Chicago, IL
- Willa Cather Elementary Park and Playground - Chicago, IL
- Sioux City Downtown Children's Park - Sioux City, Iowa
- Jackson Park and KK River Improvements - Milwaukee Metropolitan Sewerage District, Milwaukee, WI
- Manchester City Football Club Marie Reed Synthetic Turf Soccer Field - Washington, DC
- Josephine Locke Elementary School - Chicago, IL
- Sunset Elementary Football Soccer Field - New York, New York
- Chicago Park District-District Wide Playgrounds - Chicago, IL
- Hart Park - Wauwatosa, Wisconsin
- Lac Lawrann Conservancy Visitor Education Center - West Bend, Wisconsin

This selection criteria was based on cost, experience, similar projects, recommendations, and ability to meet the requirements of the Contract Compliance Services.

5. *Evaluation Plan*

This project required the proposed consultant teams to provide design services for all phases of the project, including design development & construction documents, bidding assistance, construction administration and inspection. Progress review documents are required to be submitted at the 100% design development phase and at 95% and 99% complete construction documents phase. The RFP indicated the level of detail required to be provided in the drawings and specification for each review phase, which will be evaluated by MPS for compliance.

6. *Cost*

The total cost for all required services is **\$272,400**