

**(ATTACHMENT 5) ACTION ON THE AWARD OF EXCEPTION-TO-BID CONTRACTS**

Purchase Requisition Number: CR055641  
Contract Number: C030621  
Vendor Number: V030360

**MILWAUKEE BOARD OF SCHOOL DIRECTORS  
PROFESSIONAL SERVICES CONTRACT  
FIRST EXTENSION & THIRD MODIFICATION**

On July 1, 2022, the Milwaukee Board of School Directors and Brink’s, Incorporated entered into Professional Services Contract number C030621 (“Contract”), with a term of July 1, 2022 through June 30, 2023. The Contract, Section 2, provided for two additional one-year extensions upon mutual written consent of the parties. The parties now mutually agree to extend the Contract for the first one-year term.

As such, the Contract will be extended for an additional one-year term, from September 29, 2023 through June 30, 2024 (“Year 2”), under the same terms and conditions as set forth in the original Contract, First Modification, and Second Modification, except for those specifically modified below.

In accordance with Section 20 of the Contract, the parties modify those terms and conditions identified below.

**MODIFIED TERMS:**

1. **Section 1 SCOPE OF SERVICES** of the Contract is modified to include the following: “Scope of Services for Year 2 are as follows: Contractor will be required to: pick up sealed deposits of money, checks, or other securities; sign for a receipt; and deliver the deposits to local MPS-designated banks. All pick-ups must be made through the access door located nearest the school office. Contractor must pick up the deposits directly from school staff, i.e., Contractor will not be provided with access to locked safes, desks, cabinets, etc. Contractor's trucks will not be permitted to drive across any school playground. A list of all scheduled schools that require weekly pick-ups on Monday thru Friday between 8:30 AM and 3:00 PM. Pick-ups must be in accordance with a pre-arranged schedule developed by MPS's Office of Finance attached as **Exhibit 1 – Armored Car Pick-Up Schedule 2023-2024 and Exhibit 2 - FY 23-24 Armored Car Schedule**. Deposits must be made the day of pick-up or the next business day. The weekly dollar volume for individual schools varies widely. Contractor is responsible for supplying all scheduled schools scan-able identification cards and log books at no additional charge. Contractor's employees are required to wear easily identifiable uniforms with the name of the business and a photo ID badge. If schools are closed due to weather or other emergencies, there will be no armored car service. However, Contractor must work with MPS to reschedule the missed pick-ups as soon as possible following the emergency closing, typically the first day schools are open thereafter. Similarly, if Contractor is unable to complete armored car service to all scheduled schools due to an emergency, MPS will work with Contractor to reschedule any missed pick-ups as soon as possible following the emergency, typically the next business day. Service will be required all weeks when a scheduled school is in session, approximately September through mid-June, exclusive of winter and spring breaks. Service for Early Start schools (as designated on the attached **Exhibit 3** will begin approximately August 15th). Service will also be required at certain schools that have camps during the months of June through August. When a national or school holiday falls on a pick-up day an alternate day prior to the holiday must be arranged unless a different schedule is arranged with the Office of Finance. Contractor will be provided an official school calendar with sufficient lead times to plan pick-ups in advance. Contractor shall provide, at its own expense, all personnel, supplies, and equipment required to perform the services under this Contract.”
2. **Section 2 TERM** of the Contract is modified as follows: “This Contract shall be in effect from September 29, 2023 through June 30, 2024 (“Year 2”).
3. **Section 3 COMPENSATION** of the Contract is modified as follows: “Total compensation under this Contract in Year 2 shall not exceed \$125,000.00.”

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4. **Section 3 COMPENSATION** of the Contract is modified as follows: “On call rate for Year 2 is \$29.71 per trip and the monthly scheduled rate (call rate x # of pickups per month) for Year 2 is \$126.47 using an average of 4.33 pickups per month.”

CONTRACTOR

MILWAUKEE BOARD OF SCHOOL DIRECTORS

By: \_\_\_\_\_

By: \_\_\_\_\_

*Janine Adamczyk, Director  
Procurement & Risk Management*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Brink’s, Incorporated  
555 Dividend Dr.  
Coppell, TX 75019  
(414) 527-6080

By: \_\_\_\_\_

*Keith P. Posley, Ed.D.  
Superintendent of Schools*

Tax ID: XXXXXXXXXX

Date: \_\_\_\_\_

Budget code(s): FSC-0-0-SOS-FN-ECTS

By: \_\_\_\_\_

*Marva Herndon, President  
Milwaukee Board of School Directors*

Date: \_\_\_\_\_

*Reviewed by Insurance Compliance:*

By: \_\_\_\_\_

Date: \_\_\_\_\_

**(ATTACHMENT 5) ACTION ON THE AWARD OF EXCEPTION-TO-BID CONTRACTS  
ARMORED CAR PICK-UP SCHEDULE  
2023- 2024**

**Exhibit 2**  
**FY23-24 Armored Car Schedule**



	M	T	W	T	F
August		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	
September					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
October	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			
November			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	
December					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
January	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		
February				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	
March					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
April	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			
May			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
June	3	4	5	6	7
	10	11	12	13	14
	17	18			

Early Start Schools Only