

(ATTACHMENT 1) ACTION ON THE AWARD OF EXCEPTION-TO-BID REQUESTS

This item initiated by the Administration.

ADMINISTRATION’S RECOMMENDATION

The Administration recommends that the Board approve the following exception-to-bid requests:

TCPN Authorization to Enter into a Blanket Agreement with Lakeshore Equipment Company for Educational Supplies and Classroom Furniture

The Administration requests authorization to enter into a supplemental blanket agreement with Lakeshore Equipment Company d/b/a Lakeshore Learning Materials (“Lakeshore”) for purchase of various educational supplies and classroom furniture to support MPS’s sites. Categories of supplies that will be provided under this blanket agreement include, but are not limited to:

- Classroom Supplies
- Puzzles
- Blocks and Manipulatives
- Educational Games
- STEM Materials
- Dramatic Play Materials
- Active Play Materials
- Classroom Furniture

A financial analysis was conducted of the last three years of spend with Lakeshore, which was utilized for a high volume of educational material and classroom furniture purchases. In accordance with 3.09(7)(e)1a, the District has not directly engaged in a competitive procurement process for goods from Lakeshore. Instead, these services will be obtained pursuant to The Cooperative Purchasing Network’s (TCPN) contract. Use of this contract will allow MPS to receive discounts and additional benefits that would not otherwise be available to the District.

The total estimated cost of materials and services purchased under this blanket agreement will not exceed \$5,000,000. If additional funding is needed during the term of the blanket agreement, the Administration will return to the Board for authorization.

This supplemental blanket agreement will run from June 1, 2018 through May 31, 2021.

Budget Code:

Varies by location ordering goods.....\$5,000,000

Lakeshore Equipment Company d/b/a Lakeshore Learning

HUB PARTICIPATION

Required0%
Proposed0%
\$ Value.....N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 900 HOURS/36-month contract
Student Career Awareness Commitment: 30 HOURS/36-month contract

Exception Authorization to Extend a Contract with University of Washington Center for Educational Leadership for Professional Development and Coaching

The Administration is requesting authorization to extend the contract with University of Washington Center for Educational Leadership for Professional Development and Coaching services. This contractor provides professional development which builds the skillset and expertise of principal supervisors to develop the instructional leadership capacity of principals and further expand the cross-departmental working relationships necessary to help ensure schools and principals receive aligned, coherent services and support.

Additionally, this contractor will continue to build the transformation teams expertise in using data and evidence to support and monitor principal progress toward growth. Principal learning networks/collaborative institutes will be developed and shown how to lead effectively. Retreats, professional learning sessions, on-site job embedded coaching for principal supervisors, regional superintendents (RSs), academic leaders and the transformation team will be provided.

This contract extension will run from July 1, 2018 through June 30, 2019. The total cost of the contract in this extension year will not exceed \$79,675.

Budget Code:

SDV-0-S-3D9-OI-ECTS(Innovation – Contracted Services).....\$79,675

University of Washington Center for Educational Leadership

HUB PARTICIPATION

Required0%

Proposed0%

\$ ValueN/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract

Student Career Awareness Commitment: 0 HOURS/12-mo contract

Exception Authorization to Modify Contracts with Two Contractors for Title IVA Services

The Administration is requesting authorization to modify two existing contracts for Title Services to add the provision of Title IVA services for: providing students with a well-rounded education; supporting safe and healthy students; and supporting the effective use of technology. On May 25, 2017, the Board authorized contracts with Catapult Learning West, LLC (“Catapult”) and The Owners Group, Inc. d/b/a Learning Exchange (“LE”) for the provision of Title IA, Title IIA, Title IIIA services at non-public schools. MPS is required by federal legislation to provide these services.

These contracts resulted from RFP 935; at the time that RFP was issued, it was not known that Title IVA funding would be awarded to the District. Now that such funding is being awarded, the Administration is requesting, on the basis of continuity, that these Title IVA services be provided by the same contractors providing the other title services at non-public schools.

Each modification is not varying the original contract terms, which remain for the period from July 1, 2017 – June 30, 2018. The total additional cost added to the Catapult contract will not exceed \$131,170.09. The total additional cost added to the LE contract will not exceed \$68,293.18. Additionally, the amounts for other title services have been adjusted to reflect the actual spend for the contract period; not the original estimates.

Budget Code:

MSS-0-S-4B8-1S-ECTS(Title IV – Contracted Services).....\$199,463.27

Catapult Learning West, LLC

HUB PARTICIPATION

Required15%
Proposed15%
\$ Value\$2,197,860.47

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 400 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

The Owners Group, Inc. d/b/a Learning Exchange

HUB PARTICIPATION

Required15%
Proposed15%
\$ Value\$1,054,688

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 400 HOURS/12-mo contract
Student Career Awareness Commitment: 10 HOURS/12-mo contract

Exception Authorization to Issue a Purchase Order to Learning A-Z, LLC for Online Resource Licenses

The Administration is requesting authorization to issue a purchase order, on the basis of continuity, to Learning A-Z, LLC for 3,580 online resource licenses for the following products: Reading A-Z; Science A-Z; and Vocabulary A-Z.

Learning A-Z resources (Reading A-Z; Science A-Z; and Vocabulary A-Z) are impactful for a broad range of students, encompass best practices in education, and support key instructional elements such as the Wisconsin Common Core State Standards (CCSS), Differentiated Instruction, Personalized Learning, and Tiered Instruction. Learning A-Z addresses these key instructional resources for the district to save teachers time and increase students' performance.

Teachers will use Reading A-Z to provide: differentiated reading instruction during all parts of the instructional block to supplement and align to adopted resources; differentiated leveled practice to support independent work for all learners; differentiated homework practice that motivates and builds better readers and writers; and progress monitoring tools for teachers to monitor student achievement and plan for explicit small group instruction.

Teachers will use Science A-Z to: embed literacy in the content area classroom science instruction; and provide content area teachers differentiated resources to provide instruction and reinforce literacy skills and strategies that are effective for their subject areas to have students read like subject-area experts.

Teachers will use Vocabulary A-Z to provide: differentiated vocabulary and word work instruction during the small group teacher-led reading group that aligns to adopted resources; and differentiated vocabulary and word work leveled practice for independent work at the vocabulary and word work literacy work station.

The license period will be from July 15, 2018 through July 14, 2019. Included with the cost of the licenses are onsite and webinar trainings, as needed.

The total cost of this purchase will not exceed \$500,000.

Budget Code:

GEN-0-0-INV-DW-ENTB.....(Instructional Resources – Non Textbooks).....\$500,000

Learning A-Z, LLC

HUB PARTICIPATION

Required0%

Proposed0%

\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract

Student Career Awareness Commitment: 0 HOURS/12-mo contract

Exception Authorization to Issue a Purchase Order to Discovery Education, Inc. for Science Curriculum Licenses

The Administration requests authorization, on the basis of continuity, to issue a purchase order to Discovery Education, Inc. for elementary and middle school science curriculum licenses.

Discovery Education provides teachers and students with high quality simulations and Next Generation Science Standards (NGSS) aligned science activities for grades K-8. These simulations allow students to collect data and information that would otherwise be difficult to capture in a practical application at the elementary and middle school levels. Discovery Education also provides students with leveled text and reading passages aligned to the NGSS and Common Core State Standards. Content is kept current and helps bridge gaps between traditional print resources and current science learning and information. Licenses for 115 school sites in MPS will be renewed for all teachers and students for the 2018-19 school year through this purchase.

The license period will be from a period of July 1, 2018 through June 30, 2019.

The total cost of the purchase will not exceed \$169,595.

Budget Code:

GEN-0-0-INV-DW-EXTB(Chief Academic Office - Textbooks).....\$169,595

Discovery Education, Inc.

HUB PARTICIPATION

Required0%

Proposed0%

\$ Value N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract

Student Career Awareness Commitment: 0 HOURS/12-mo contract

Exception Authorization to Issue a Purchase Order to Follett School Solutions, Inc. for Library and Resource Management Systems

The Administration is requesting authorization to issue a purchase order, on the basis of continuity, to Follett School Solutions, Inc. for continued hosting and licensed use of the District’s library and resource management systems. These software systems are critical

to the inventory and management of library books, textbooks and equipment across the District.

This licensing term will run from September 1, 2018 through August 31, 2019. The total cost of the purchase will not exceed \$202,762.36.

Budget Codes:

SLB-0-S-CSF-DW- ESWR(Common School Fund - Software).....\$150,548.15
GEN-0-0-INV-DW-EXTB(Curriculum and Instruction -Textbooks).....\$50,214.21

Follett School Solutions, Inc.

HUB PARTICIPATION

Required0%
Proposed0%
\$ ValueN/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract
Student Career Awareness Commitment: 0 HOURS/12-mo contract

UW-Madison Authorization to Purchase from Duet Resource Group Inc. for Palmer Hamilton Cafeteria Items

The Administration is requesting authorization to issue purchase orders to Duet Resource Group Inc. for Palmer Hamilton cafeteria items for James Madison Academic Campus, including cafeteria furniture, wall graphic artwork, and decoration services.

In accordance with 3.09(7)(E)1a, the District has not directly engaged in a competitive procurement process for these services. Instead, these services will be obtained pursuant to the cooperative purchasing agreement with UW-Madison contract #18-5665 for Miscellaneous Educational Related Furniture, Lot 2: Lounge Furniture.

The total cost of goods purchased will not exceed \$145,382.90.

Budget Codes:

LNC-0-0-LHN-JM-EEQP(Lunch – Equipment).....\$75,000
EQM-0-0-MMP-JM-EMTC.....(Equipment – Maintenance Contracts).....\$30,000
Will vary depending on exact nature of goods ordered\$40,382.90

Duet Resource Group Inc.

HUB PARTICIPATION

Required0%
Proposed0%
\$ Value.....N/A

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12-mo contract
Student Career Awareness Commitment: 0 HOURS/12-mo contract