

ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES REPORT ON EMERGENCY PURCHASES DUE TO COVID-19 AND CHANGE ORDERS IN EXCESS OF \$25,000 AND CUMULATIVE PURCHASES IN EXCESS OF \$50,000; ACCEPTANCE OF THE REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS.



**MILWAUKEE
PUBLIC SCHOOLS**

Office of Finance
Department of Procurement & Risk Management
5225 W Vliet Street, Milwaukee, WI 53208
(414) 475-8880 • mps milwaukee k12 wi us
Fax (414) 475-8387

April 29, 2021

Diamond Discs International
9300 West Heather Avenue
Milwaukee, WI 53224

Dear Ugo:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, your firm has been awarded a blanket contract for Disposable Face Masks, in accordance with MPS's Request for Bid (RFB) 5787 and your firm's response thereto.

This blanket contract covers adult and child 3-Ply Surgical Masks (w/ear loop straps). The RFB provided for two additional one-year extensions upon mutual written consent of the parties and in consideration of the performance metrics listed therein. Based on Diamond Disc's achievement of those performance metrics, an extension for the first one year extension shall be made for a one year period from July 1, 2021 through June 30, 2022. (Following the one-year initial term, the contract may be extended if certain performance measures incorporated in the RFB are met.) The estimated value for the first extension is \$2,000,000.00.

MPS staff will place orders with your firm by faxing or emailing you a purchase order each time they wish to place an order.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

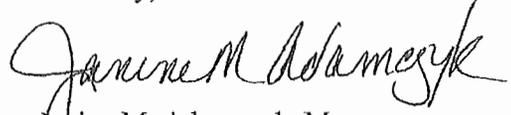
Signature: 

Print Name & Title: UGO A. NWAGBARGACCHIA / PRESIDENT

Date: 4/29/2021

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,



Janine M. Adamczyk, Manager
Department of Procurement & Risk Management
adamczj@milwaukee.k12.wi.us

Start. Stay. Succeed.
Comienza. Quédate. Triunfa.