

**(ATTACHMENT 3) Action on Monthly Finance Matters: Authorization to Make Purchases; Report on Emergency Purchases Due to COVID-19 and Change Orders in Excess of \$25,000 and Cumulative Purchases in Excess of \$50,000; Report on Contracts under \$50,000 and Cumulative Total Report; Report on Monthly Grant Awards; Acceptance of Donations.**

**INFORMATIONAL REPORT ON EMERGENCY PURCHASES DUE TO COVID-19**

In compliance with Administrative Policy 3.09(14)(c), the Administration is reporting emergency purchase orders with multiple vendors for products related to the Covid-19 pandemic. Due to the emergency nature of these procurements, these purchases were not previously approved by the Board.

Vendor	PO Number	PO Total	Description of Goods	Procurement Basis
<b>See Saw</b>	P931399	\$147,938.56	Subscription for See Saw Learning Platform.	ETB
<b>Office Depot</b>	P930999	\$142,443.00	Hand Sanitizer	ETB
<b>Office Depot</b>	P931463	\$96,361.44	Hand Sanitizer	ETB
<b>Office Depot</b>	P929387	\$35,000.00	Face Mask	ETB
<b>AG Parts/ Assetgenie</b>	P931192	\$276,000.00	USB Power-Adapters for Remote Learning	ETB

**INFORMATIONAL REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000**

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting change orders to existing contracts whose collective net value exceeds \$25,000.

**Contract: C027307**

**Riteway Bus Service, Inc. d/b/a Go Riteway Transportation Group**

On July 1, 2018, the Administration requested authorization to enter into a Blanket Contract with Riteway Bus Service, Inc. d/b/a Go Riteway Transportation Group to provide yellow school bus transportation for school transportation. The vendor was chosen pursuant to RFP 973 and was awarded a compensation amount of \$10,700,000.00 for the original contract term. Additional funds in the amount of \$500,000 are now necessary to increase this awarded contract to continue the services based on the district's needs.

Contract Amount: \$10,700,000.00

Increase Amount: \$500,000.00

Adjusted Contract Amount: \$11,200,000.00

**Contract: C027293**

**Dairyland Buses, Inc.**

On July 1, 2018, the Administration requested authorization to enter into a Blanket Contract with Dairyland Buses, Inc. to provide yellow school bus transportation for school transportation. The vendor was chosen pursuant to RFP 973 and was awarded a compensation amount of \$8,800,000.00 for the original contract term. Additional funds in the amount of \$600,000 are now necessary to increase this awarded contract to continue the services based on the district's needs.

Contract Amount: \$8,800,000.00

First Increase Amount: \$600,000.00

Adjusted Contract Amount: \$9,400,000