(ATTACHMENT 20) ACTION ON THE AWARD OF EXCEPTION-TO-BID CONTRACTS



Requisition # (If applicable) DMFS (check box)

Exception-to-Bid Request Form: Professional Services Contract

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Vendor Name: US Pustid Service			Vendor No.:	V0829730	
Specific Contact at Vendor:	Corellin Haper Pound)		Email and/or Phone:	lorettinopowello vipspr 287-2524	
Contract Term	any many sometime	through	and the second	an the stille deers suched. 1993 is and average statemeters	
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Email this completed form to <u>exceptiontobid@milwaukee k12 wi us</u> or <u>olsonkk@milwaukee k12 wi us</u>. A specific contact at the vendor is needed so that Contract Compliance Services can contact vendor to discuss any assigned requirements to the contract. Forms not fully completed or without supporting documentation attached will be returned without processing.

Basis for Exception-to-Bid Request (documentation required):

One-of-a-kind. There are no available competitive alternative contractors that can provide this service. Supporting documentation must identify the specific features which make the services unique and what market research you have done to validate that no other contractors can provide this service. If applicable, documentation from contractor must also be submitted with this request. This documentation

ETB, 02/2021

Received 6/10/21 (a) 12:00pm

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Requisition # (if applicable) \Box

must indicate that contractor owns the copyright/trademark, and they are the only source from which MPS can receive the services being requisitioned (Administrative Policy 3 09(7)(E)(1)(b)(i)).

Continuity. The services must be provided by this contractor for continuity and the quantifiable or qualitative savings can be demonstrated to benefit the District Includes a vendor returning to complete or modify a previously begun project Supporting documentation must identify the contractor's history in the District and explain how savings can be demonstrated. (Administrative Policy 3 09(7)(E)(1)(b)(iv))

MPS Standard. The services provided by this vendor comply with an established MPS standard. Supporting documentation must identify the standard and how use of this contractor complies with the standard. (Administrative Policy 3.09(7)(E)(1)(b)(v)).

Unique Design[•] The services must meet quality requirements. Supporting documentation must identify the quality requirement and how use of this contractor complies with the requirement (Administrative Policy 3.09(7)(E)(1)(b)(vi)).

Delivery Date[•] This contractor is the only contractor that can meet the necessary delivery requirements. May not be used to justify poor planning. Supporting documentation must identify the other contractors consulted. (Administrative Policy 3.09(7)(E)(1)(b)(vii)).

Grant. <u>This vendor is required to be used for these services</u>, pursuant to an existing grant. <u>Supporting documentation must include the grant papers specifically requiring use of this contractor</u> and the grant term dates (Administrative Policy 3.09(2)(c)).

Grant Name: ______ Project #: _____ Term Dates: ______

Emergency Purchase. This vendor is needed to respond to an emergency. May not be used to justify poor planning Supporting documentation must identify the emergency. (Administrative Pol3.09(14))

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Office of Operations Department of Business & Transportation Services 5225 W Vliet Street, Milwaukee, WI 53208 (414) 475-8058 • mps milwaukee k12.wi.us

June 8, 2021

To: Office of Finance - Division of Procurement Services

PUBLIC SCHOOLS

Re: Exception to Bid for 2021-2022 US Postal Services

The Division of Mailroom Services is requesting an exception to bid for services related to the United States Postal Service and US Postmaster for the amounts of \$221,000 for the US Postal Service and \$400,000 for the US Postmaster for the upcoming 2021-2022 School Year.

The US Postmaster account is used specifically to fund the Milwaukee Public School's 3240 Permit Account. These mailings are typically facilitated by licensed 3rd party mail houses that facilitate large customized distributions on behalf of the district's offices and schools.

The US Postal Service account is used to apply postage to the district's centralized meter machines that reside within the Division of Mailroom Services for daily district or school mailings.

The Division of Mailroom Services utilizes the United States Postal Service exclusively as they are the sole provider of traditional mailing. This is necessary as the US Postal Service has a statutory monopoly on the delivery of traditional mail under the Private Express Statutes (PES) and the mailbox access rule. The PES refers to the Postal Service's monopoly on the delivery of letters, and the mailbox rule refers to the Postal Service's exclusive access to customer mailboxes.

Best,

DJA

Senior Director of Business & Transportation Services Milwaukee Public Schools 414-475-8796 solikdw@milwaukee.k12.wi.us

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6/10/21 1:07 pm-to JA + KO

Requisition # (if applicable) DMFS (check box) □

Exception-to-Bid Request Form: Professional Services Contract

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PUBLIC SCHOOLS

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Requestor:	Dand Solik.	Fifarele	Ext.: School/Dept	58796	
Requestor Signature:	QIA	to r	Date:	6/3/21	
Chief Signature:	(Rw	rColfm) Date:	6/10/21	

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