(ATTACHMENT 2)

Action On Monthly Finance Matters: Authorization To Make Purchases; Informational Reports On Emergency Purchases due to COVID-19 and Change Orders In Excess Of \$25,000 And Cumulative Purchases In Excess Of \$50,000; Acceptance Of The Report Of Revenues And Expenses; Monthly Expenditure Control Report; Report On Administrative And School Fund Transfers; Report On Contracts Under \$50,000 And Cumulative Total Report; Report On Monthly Grant Awards; Acceptance Of Donations.



Office of Finance Department of Procurement & Risk Management 5225 W Vliet Street, Milwaukee, WI 53208 (414) 475-8880 • mps.milwaukee.k12.wi.us Fax (414) 475-8387

July 8, 2020

Diamond Discs International 9300 West Heather Avenue Milwaukee, WI 53224

Dear Ugo:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, your firm has been awarded a blanket contract for Disposable Face Masks, in accordance with MPS's Request for Bid (RFB) 5787 and your firm's response thereto.

This blanket contract covers adult and child 3-Ply Surgical Masks (w/ear loop straps) and shall be for an 11-month period from August 1, 2020 through June 30, 2021. (Following the one-year initial term, the contract may be extended if certain performance measures incorporated in the RFB are met.) The estimated value for the initial term is \$2,000,000.00.

MPS staff will place orders with your firm by faxing or emailing you a purchase order each time they wish to place an order.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

Signature:

Print Name & Title: UGO A. NWAGBARAOCHA

PRESIDENT

Date: 7 8 2020

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Cierra Chesir, J.D.

Acting Manager, Procurement & Risk Management

rivaad@milwaukee.k12.wi.us

Start. Stay. Succeed.
Comienza, Quédate, Triunfa.