

**(ATTACHMENT 1) ACTION ON REQUEST TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(e)
RELATED TO FLEXIBLE SPENDING ACCOUNTS**

RFP 1084 Authorization to enter Contract with P&A Administrative Services, Inc. DBA P & A Group to Provide Administration of Health Flexible Spending Account and Dependent Care Flexible Spending Account for MPS Employees

The flexible spending accounts are voluntary to employees. Employees elect the annual amount to contribute to the flexible spending accounts. The health flexible spending account allows employees to set aside tax-free dollars to be used for health expenses such as deductibles, copays for medical and prescription drugs, coinsurance, physician office visits, dental and vision care. The dependent care flexible spending account allows employees to set aside tax-free dollars to be used as reimbursement for work-related dependent care expenses.

Contractor was chosen pursuant to RFP 1084, which closed on July 8, 2022.

The request to waive administrative policy 3.09(9)(e) and issue the contract for a three-year period with the possibility of three one-year extensions allows the district to ensure a five-year rate guarantee.

The contract will run from January 1, 2023 through December 31, 2025, (the “Initial Term”), with the possibility of three one-year extensions, upon mutual agreement of the parties, at the same terms. Certain performance guarantees are associated with the contract. The contract has a five-year rate guarantee.

The total cost of the contract in the Initial Term will not exceed \$78,100.00.

Budget Code:

DWC-00-EMB-DW-EDPC.. (Dependent Care & Healthcare FSA- District-Wide).....\$78,100.00

UnitedHealthcare Services, Inc.

HUB PARTICIPATION

Required0%

ProposedN/A

\$ ValueN/A

STUDENT ENGAGEMENT (per 12-month contract)

Paid Student Employment Hour Commitment: 0 HOURS

Student Career Awareness Commitment: 10 HOURS