

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSOINAL SERVICES CONTRACTS

AMERICA SAVES

Authorization to Enter into a Blanket Contract with Office Depot LLC for Office Supplies

The Administration is requesting authorization to enter into a blanket contract with Office Depot LLC for office supplies.

Office Depot participates in the America Saves cooperative arrangement based on the contract Office Depot has with the lead agency, Oakland County, Michigan. This cooperative offers competitively bid items (Q2 2018) thru September 2023. There are no participation fees for Milwaukee Public Schools to piggyback under this cooperative.

Office Depot provides office supplies at discounted rates to MPS schools and departments. Within this cooperative, MPS can continue to purchase:

- a. Cleaning and breakroom supplies
- b. Copy and print services
- c. Filing and binding
- d. Furniture
- e. Ink and toner
- f. Labels and forms
- g. Miscellaneous items
- h. Office essentials
- i. Paper
- j. Technology
- k. Writing and drafting materials

The blanket contract will be for a term from March 1, 2022, through September 30, 2023. The total amount of the contract will not exceed \$6,000,000.00.

**Budget Codes:**

Various .....\$6,000,000.00

**Office Depot**

**HUB PARTICIPATION**

Required .....0%

Proposed .....NA

\$ Value .....NA

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment:0 HOURS/12-mo contract

Student Career Awareness Commitment: 0 HOURS/12-mo contract

RFP 1001

Authorization to Extend the Contract with Gabriel Roeder Smith & Company for Pension Actuarial Services and Pension Actuarial Services Related to Other Post-Employment Benefits (OPEB) Liability

The Administration is requesting authorization to extend the contract with Gabriel Roeder Smith & Company for actuarial consulting services for the district’s two supplemental pension plans (the Milwaukee Board of School Directors’ Supplemental Early Retirement Plan for Teachers and the Milwaukee Board of School Directors’ Early Retirement Supplement and Benefit Improvement Plan).

The actuarial consulting services provided include the annual actuarial valuations, semi-annual forecasts of pension contributions and funding status, and related consulting services on an as-needed basis for each pension plan. Government Accounting Standards

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Board (GASB) Statement No. 67/68 requires governmental entities to disclose the financial reporting for Pension Plans administered through trusts.

These services are permissible fees to the pension trusts and thus will not be processed through IFAS. These fees will not exceed \$72,970.

The Administration is requesting authorization to extend the contract with Gabriel Roeder Smith & Company for actuarial consulting services associated with projecting the district’s Other Post-Employment Benefits (OPEB) liability. Government Accounting Standards Board (GASB) Statement No. 74/75 requires governmental entities to quantify and report their OPEB liabilities for health and life insurance benefits

Contractor was chosen pursuant to RFP 1001. The original contract was authorized by the Board to run from March 1, 2019, through February 28, 2022. The contract provided for the option of two, one-year extensions upon mutual consent of the parties, certain performance metrics incorporated into the contract are met and Board approval. MPS is exercising the first option to extend the contract.

The contract extension will run from March 1, 2022, through February 28, 2023. The total cost of the contract in this extension term will not exceed \$40,855.

**Budget Code:**

OBA-0-0-EMB-DW-ECTS..... (Contract Services Other Business) ..... \$40,855.00

**Gabriel Roeder Smith & Company**

**HUB PARTICIPATION**

Required .....0%  
Proposed .....NA  
\$ Value .....NA

**STUDENT ENGAGEMENT**

Paid Student Employment Hour Commitment:100 HOURS/12-mo contract  
Student Career Awareness Commitment: 10 HOURS/12-mo contract