

**(ATTACHMENT 1) ACTION ON MONTHLY FINANCE MATTERS: REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON INDIVIDUAL ACCOUNTS WRITTEN OFF IN EXCESS OF \$25,000; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS**

**REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000**

In compliance with Administrative Policy 3.09(10)(e)1, the Administration is reporting change orders to existing contracts whose collective net value exceed \$25,000.

**Contract: C030678  
Literacy Services of Wisconsin, Inc.**

On July 1, 2022, the Milwaukee Board of School Directors and Literacy Services of Wisconsin, Inc. entered into Professional Services Contract number C030678 (“Contract”), with a term of July 1, 2022 through June 30, 2023, to manage and staff the adult learning labs at North Division High School and South Division High School. The adult learning labs are open to all Milwaukee adults. On June 29, 2023, the Board approved a contract extension for a term of July 1, 2023 through September 30, 2024 not to exceed \$214,447. In this extension, the Contract will expand English Language Learning (ELL) programming to include four additional schools with sufficient instructional staff and materials to support three multilevel classes at each school. On May 29, 2024, a Request to Change Contract (RCC) was approved to increase funds by \$115,000 for increased use of services. On September 12, 2024, an RCC was approved to increase funds for increased use of services. On September 25, 2024, an RCC was approved to decrease compensation by \$10,834. On October 29, 2024, an RCC was approved to extend the contract through June 30, 2025 and to add funds of \$130,000.

Original Contract Amount:	\$130,000.00
Extension	214,447.00
RCC 5/29/2024	115,000.00
RCC 9/12/2024	25,827.00
RCC 9/25/2024	(10,834.00)
RCC 10/29/2024	<u>130,000.00</u>
Ending amount:	\$474,440.00

**Contract C030232  
Kane Communications Group**

On October 1, 2021, the Milwaukee Board of School Directors and Kane Communications Group entered into Professional Services Contract number C030232 (“Contract”), with a term of October 1, 2021 through September 30, 2022, to develop a comprehensive, multi-level, multi—year, integrated marketing and communications strategy to appeal to our English, Spanish, Hmong, Arabic, Keren, Burmese, and Rohingya speaking stakeholders. On September 29, 2022, the Board approved a contract extension for a term of October 1, 2022, through September 30, 2023, not to exceed \$120,000. On August 31, 2023, the Board approved the second and final contract extension with a term of October 1, 2023 through September 30, 2024 not to exceed \$120,000. On December 7, 2023, a Request to Change Contract (RCC) was approved to decrease the funds. On December 14, 2023, an RCC was approved to increase funds by \$33,000 for increased use of services. On October 10, 2024, an RCC was approved to increase funds for the services used.

Original Contract Amount:	\$120,000.00
Extension #1	120,000.00
Extension #2	120,000.00
RCC 12/7/2023	-68,571.42
RCC 12/14/2023	33,000.00
RCC 10/10/2024	<u>33,123.25</u>
Ending amount:	\$357,551.83