

(ATTACHMENT 3) ACTION ON THE AWARD OF EXCEPTION-TO-BID CONTRACTS

Purchase Requisition Number: CR055328

Contract Number: C030575

Vendor Number: V031464

**MILWAUKEE BOARD OF SCHOOL DIRECTORS
PROFESSIONAL SERVICES CONTRACT
FIRST AND FINAL EXTENSION**

On May 27, 2022, the Milwaukee Board of School Directors and Instruction Partners entered into Professional Services Contract number C030575 (“Contract”), with a term of October 10, 2022 through June 30, 2024. The Contract, Section 2, provided for additional extensions upon mutual written consent of the parties.

As such, the Contract will be extended for a final additional one-year term, from September 27, 2024 through June 30, 2025 (“Year 3”), under the same terms and conditions as set forth in the original Contract, except for those specifically modified below.

In accordance with Section 20 of the Contract, the parties modify those terms and conditions identified below.

MODIFIED TERMS:

1. Section 1, SCOPE OF SERVICES is modified to include the following:

2024-2025 School Year Four (4) schools: Bradley Tech, JMAC, South Division, Washington

Service	Description	Participants	Deliverables
System Leader Capacity Building And Ongoing Support	Support Dr. Smith to build capacity around IM and understand current strengths/opportunities in implementation, in addition to ongoing virtual support to plan for school based support. Support Dr. Smith with planning for principal meetings.	Dr. Smith, Sika, Lois, Jinna	1 on-site day; 10 hours of virtual support
Partnership Launch	Build individual school context and review current sense of implementation and professional learning conditions.	Instructional Leadership Team (Principal, Assistant Principals)	2 virtual sessions per school
Diagnosing the State of Instruction Across	<ul style="list-style-type: none">• Instructional walkthroughs• Teacher focus groups• Professional learning system diagnostic• Debrief report	Instructional Leadership Team (Principal, Assistant Principals, Instructional Coaches) Dr. Smith, Sika, Lois, Jinna	1 in-person session; 1 virtual session per school
Action Planning	<ul style="list-style-type: none">• Develop an action plan and first cycle goals based on identified needs following the first walkthrough• Develop a summer action plan following the final walkthrough	Instructional Leadership Team (Principal, Assistant Principals, Instructional Coaches) Dr. Smith, Sika, Lois, Jinna	2 virtual sessions per school
Progress Monitoring	<ul style="list-style-type: none">• Partnership check-ins• Gauge progress at the end of a short improvement cycle• Refine the action plan• Set goals for the next short cycle	Instructional Leadership Team	2 virtual sessions per school
Math Support	<ul style="list-style-type: none">• Capacity building support to meet the goals of the action plan<ol style="list-style-type: none">1. PLC observations and/or facilitation2. Teacher observations and feedback structures3. Coaching and support for leader	Instructional Coach and/or Assistant Principals	2 on-site days, 20 virtual support hours per school

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- 2. Section 2, TERM of the Contract is modified as follows: “This Contract shall be in effect from September 27, 2024 through June 30, 2025 (“Year 3”).
- 3. Section 3, COMPENSATION of the Contract is modified as follows: “Total compensation under this Contract for Year 3 shall not exceed \$196,530.00. Invoices shall detail the location services were rendered and the deliverables met. Invoices for Year 3 shall be submitted to:

Milwaukee Public Schools
 Research, Assessment & Data
 ATTN: Dr. Natalie Collins, Director
 5225 W Vliet St.
 Milwaukee, WI 53208”

CONTRACTOR

MILWAUKEE BOARD OF SCHOOL DIRECTORS

By: _____

By: _____

*Janine Adamczyk, Director
Procurement & Risk Management*

Date: _____

Date: _____

Instruction Partners
 604 Gallatin, Suite 202
 Nashville, TN 37206
 (917) 750-7059

By: _____

*Eduardo Galvan
Interim Superintendent of Schools*

Tax ID: XXXXXXXXXX

Date: _____

Budget code(s): SDV-0-S-3Z5-DW-ECTS

By: _____

*Marva Herndon, President
Milwaukee Board of School Directors*

Date: _____

Reviewed by Insurance Compliance:

By: _____

Date: _____