

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS

This item initiated by the Administration on behalf of the Office of Board Governance.

OFFICE OF BOARD GOVERNANCE’S RECOMMENDATION

The Office of Board Governance recommends that the Board approve the following professional services contracts:

RFP 1039 Authorization to Enter into a Contract with Hubbard, Wilson, Zelenkova, LLC, for Legislative and Lobbying Services

The Office of Board Governance is requesting authorization to enter into a contract with Hubbard, Wilson & Zelenkova, LLC, (“HWZ”) for lobbying services. Legislative liaison and lobbying services are specifically related to working and communicating with state and federal officials and regulatory agencies regarding education policy, funding, and other related subjects as identified by the Office of Board Governance – Governance Relations.

Contractor was chosen pursuant to RFP 1039, which closed on January 20, 2021. The contract will run from April 1, 2021, through March 31, 2022, (the “Initial Term”) with two additional one-year options to extend if certain performance metrics incorporated into the contract are met.

The total cost of the contract in the Initial Term will not exceed \$80,000.

Budget Code:

ADT-0-0-OBG-OB-ECTS(Board Governance – Contracted Services).....\$80,000

Hubbard, Wilson, Zelenkova, LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor? No
Total # of Employees NG
Total # of Minorities NG
Total # of Women NG

HUB PARTICIPATION

Required N/A
Proposed N/A
\$ Value N/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 200 HOURS
Student Career Awareness Commitment: 10 HOURS