## ADMINISTRATIVE POLICIES OF THE MILWAUKEE PUBLIC SCHOOLS

## ADMINISTRATIVE POLICY 7.34 FINAL EXAMINATIONS EVIDENCE OF PROFICIENCY

- (1) Final examinations There shall be given to a final assessment for all students in grades 9-12 during a designated examination schedule to prove proficiency in any standard(s) of a course. These final assessments will take place as a part of the final school days of each semester in accordance with district procedures developed by the Superintendent and approved by the Board.
- (2) Students who are excusably absent from a final examination during this time, if unable to take the examination advantage of the final opportunity to prove proficiency before the close of the current semester, shall have the examination deferred opportunity extended until not no later than the fourth week of the following that semester, and the final mark shall be held open until the examination that extended time period is completed.
- (3) Students who are inexcusably absent from an examination shall be marked as having failed the examination and during this time shall have the failure counted no additional evidence toward proficiency in averaging course standards factored into the semester final grade.
- (4) Students who have demonstrated proficiency in all standards prior to the final days of the semester shall be given the opportunity to produce evidence of advance work in the course content/skills, which shall be factored into the final grade. Some students may be eligible to qualify for exemptions in accordance with district procedures developed by the Superintendent.
- (5) Under limited circumstances, and in accordance with <u>designated</u> district procedures developed by the Superintendent, students may obtain high-school credits and grades that are included in their cumulative GPAs by successfully completing a district-sanctioned and -monitored comprehensive course exam.

**History:** Adopted 2-7-78; revised 2-22-95, 3-29-12, 7-30-13

**Previous Coding:** Admin. Policy IKAA, prior to May 1995; Admin. Policy 9.34, May 1995-August 1996

Contract Ref.: MTEA Contract (Teachers)

**Cross Ref.:** Admin. Proc. 7.34 Final Examinations

**-- ◊ --**

6.6.2017 Page 1 of 1