

ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; ACCEPTANCE OF THE REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS.



**MILWAUKEE
PUBLIC SCHOOLS**

Office of Finance
Department of Procurement & Risk Management
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Fax (414) 475-8387

February 24, 2022

Mike Griffin
San-a-Care
W223 N605 Saratoga Drive
Waukesha, WI 53186

sent via email to: mike@san-a-care.com

Dear Mike:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, your firm has been awarded a blanket contract for Building Operations Supplies, in accordance with MPS's Request for Bid (RFB) 5795 and your firm's response thereto.

This blanket contract covers all items listed in the RFB and shall be for a one-year period from May 1, 2022 through April 30, 2023, with the possibility of two, one year extensions. The estimated value for the initial one-year term is \$1,000,000.

MPS staff will place orders with your firm by faxing or emailing you a purchase order each time they wish to place an order.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

Signature: Michael Griffin

Print Name & Title: MICHAEL GRIFFIN

Date: 2/25/2022

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Janine M. Adamczyk, Director
Procurement & Risk Management
adamczj@Milwaukee.k12.wi.us

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Comienza. Quédate. Triunfa.