



MEMORANDUM

TO: John Tschoe, Program Specialist, Office of Head Start

FROM: Joandy Williams, Early Childhood Learning Manager

CC: Jennifer Mimms-Howell, Interim Chief Academic Officer
Dr. Felicia Saffold, Senior Director Curriculum and Instruction
Clarissa Ramos, Head Start Program Supervisor

RE: MPS Head Start Match Waiver

DATE: June 29, 2021

The Milwaukee Public Schools Head Start program is seeking approval for a partial match waiver. At the time the FY20 application was submitted, MPS was to meet the 20% required match by salaries and benefits, as well as pupil transportation. The table below details the initial match support.

K4 Teachers	\$592,952
K4 Teacher Assistants (0.75)	\$189,468
MPS early childhood manager, school principals, school engineer, school social worker, school psychologist, parent coordinator, and school secretary	\$129,044
TOTAL SALARIES	\$911,464
FRINGE BENEFITS	\$485,810
CONTRACTUAL (Pupil Transportation)	\$1,241,203
TOTAL DIRECT CHARGES	\$2,638,477
INDIRECT CHARGES	\$0
TOTAL MATCHING BUDGET	\$2,638,477

Due to COVID-19, MPS pivoted to virtual learning in March 2020 until April 14, 2021, when school was approved to reopen to in-person learning. During this time, transportation was not utilized. The MPS Head Start program has 723 enrolled students; 431 students attending in-person. Of that, approximately 53%, or 229, students are currently utilizing MPS bus transportation.

The average cost per three-year-old pupil is \$2,517 per the MPS Department of Transportation. This is based on a \$30,208 annual cost per bus route, servicing approximately 12 students per route. Head Start students were in-school learning for 42 days, April 14- June 11. Prorating the per-pupil cost, by day (\$13.98 per day), the district

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**Office of Academics
Department of Curriculum & Instruction
Head Start Program**

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can commit to \$134,460 of the costs associated with transportation for 229 students (\$13.98/day x 42 days x 229 students).

Therefore, MPS is requesting \$1,106,743 in a cost-match waiver.

Should you have any questions, please contact the early childhood learning manager at polancjx@milwaukee.k12.wi.us.

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