

ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; ACCEPTANCE OF THE REPORT OF REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON ADMINISTRATIVE AND SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS

State and UW Contracts

Authorization to Purchase with Henricksen & Company, Inc., for Furniture

The Administration is requesting authorization to utilize two contracts to make a one-time purchase from Henricksen & Company, Inc. ("Henricksen") for meeting and break room furniture, back stations, middle stations and reception stations. These furnishings are required as part of the remodeling project currently taking place in the Department of Recreation and Community Services, Room 163.

This purchase will be made under the State of Wisconsin Contract 505ENT-M15-OFFURNITUR-18 and UW-Madison Contract #18-5665. Items manufactured by The HON Company, LLC and Allsteel, Inc., are authorized for purchase from Henricksen under the UW-Madison contract. Items manufactured by Great Openings are authorized for purchase from Henricksen under the State of Wisconsin contract.

This will be a one-time purchase and funds expended will not exceed \$97,907.07.

Budget Code:

CSV-0-0-PRC-RC-EMMB.....(Parks and Recreation).....\$97,907.07

Henricksen

HUB PARTICIPATION

Required	0%
Proposed	0%
\$ Value.....	NA

STUDENT ENGAGEMENT

Paid Student Employment Hour Commitment: 0 HOURS/12 month contract

Student Career Awareness Commitment: 0 HOURS/12 month contract