

**(ATTACHMENT 2) ACTION ON REQUEST TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(e) AND EXTEND TWO BLANKET CONTRACTS FOR LIBRARY BOOKS AND LIBRARY MATERIALS**

**MILWAUKEE BOARD OF SCHOOL DIRECTORS  
PROFESSIONAL SERVICES CONTRACT MODIFICATION**

On September 1, 2015, the Milwaukee Board of School Directors and Follett School Solutions, Inc. entered into Professional Services Contract number B0001153. The parties now wish to modify terms of the Contract. In accordance with ¶ 19 of the Contract, the parties modify those terms and conditions identified below.

**MODIFIED TERMS:**

1. Paragraph 1 is modified and replaced with the following:

Contractor shall specifically perform the following tasks, according to the terms and conditions of this Contract, the terms of RFP 892 and Contractor's Response to RFP 892:

Contractor shall provide MPS with library books and library materials as identified in this Contract and RFP 892. All products must be shelf-ready, including barcoding, spine label, and MARC records, in accordance with the requirements contained within RFP 892. Contractor shall furnish library books and library materials from all major publishers, new and in perfect condition, in all editions as requested. All library books and library materials must comply with current copyright and intellectual property laws.

a) Contractor's response to "Appendix C - Cost Proposal Worksheet" and "Appendix C - Market Basket Version 2" are specifically incorporated by reference as if fully set forth herein to acknowledge pricing discounts per library item. List prices may increase or decrease throughout the term of this Contract, but the parties agree that Contractor shall guarantee the discounts from list price as originally indicated in Contractor's Response to RFP 892. Prices identified in "Discounted Unit Price F.O.B. Destination MPS" for the specific ISBN items listed in "Appendix C - Market Basket Version 2" are to be guaranteed for the entire term of this Contract unless the "Publisher's List Price" decreases. The discount that shall be applied to each purchased item is listed as follows:

<u>Item</u>	<u>Discount</u>
Audio Compact Disc (A-CD)	2%
AIO (All-in-one Audio Visual Format)	2%
Big Book (BIGBK)	5%
Board	14%
Digital Video Disk (DVD)	2%
Library Reinforced (L/R)	15%
MP3-CD	2%
Music CD	2%
PreBound/Proprietary Bound (PB)	30%
Paperback Trade (PBK)	20%
Professional (Prof)	1%
Trade-Hardcover (T-HC)	15%
Spoken Books on CD	1%
Interactive Books on CD	1%
Kits	1%

**Processing Options**

**Cost**

3M Security Strip	\$0.59
Spanish Subject Headings	\$0.00 / unit
For MARC record production	
Accelerated Reader Label	\$0.00/unit (included at no charge)
KAPCO Easy Covers	
(on paperbacks – attached)	\$2.49 / unit

b) All the “VENDOR REQUIREMENTS”, found in Appendix E of Contractor’s Response to RFP 892 are incorporated by reference as if fully set forth herein and hereby made material terms of this Contract. Contractor agrees to 7. Liquidated Damages and Remedies, as found in Appendix E of RFP 892. Contractor defines “current list price” for market basket quoted titles as the current list price from the publisher at the time the order is placed through punchout. The actual discount percentage will remain static.

c) All other services offered by Contractor in Section 3 of its Response to RFP 892 are accepted by MPS as included in the compensation paid under this Contract. Contractor shall provide its own generated barcodes on materials purchased upon mutual agreement of a barcode numerical system with MPS’s Library Office.

Contractor shall provide, at its own expense, all personnel required to perform the services under this Contract.

**CONTRACTOR**

**MILWAUKEE BOARD OF SCHOOL DIRECTORS**

DocuSigned by:  
By: Robert L. Stone  
Robert L. Stone, Vice President

By: Kristen DeCato  
Kristen DeCato, Director  
Procurement & Risk Management

Date: September 1, 2015  
Follett School Solutions, Inc.  
1340 Ridgeview Drive  
McHenry, IL 60050  
(888) 511-5114

Date: 9/1/15

Tax ID: [REDACTED]

By: NOT REQUIRED  
Darienne B. Driver, Ed.D.  
Superintendent of Schools

Date: \_\_\_\_\_

Budget code(s): Various School Budgets Accounts

By: NOT REQUIRED  
Michael Bonds, President

Date: \_\_\_\_\_

Board Approval Date: 08/27/2015

This Modification is not enforceable until fully executed. Payment will not be made on any contract not on file in the Office of Finance.

Reviewed By: \_\_\_\_\_  
Risk Management

Date: \_\_\_\_\_

Reviewed By: Wendy H. Jare  
Office of Finance

Date: 9/1/15