Contract Requisition Number: CR055175 Contract Number: C030566 Vendor Number: V029293

# MILWAUKEE BOARD OF SCHOOL DIRECTORS PROFESSIONAL SERVICES CONTRACT

This Contract is being entered into this 27th day of May 2022, by and between Johnson Controls Fire

**Protection LP** ("Contractor") and Milwaukee Board of School Directors ("MPS"). This Contract is the result of an open competitive procurement, specifically Request for Proposal (RFP) 1077.

### 1. SCOPE OF SERVICES

Contractor shall specifically perform the following tasks:

Contractor shall provide all activities as requested by MPS and in accordance with the Scope of Services of RFP 1077, including, but not limited to the following:

Contractor will provide, install, and support Avigilon hardware and software as requested by MPS for up to 4,500 cameras at over 160 sites across the City of Milwaukee, including schools, district support facilities, recreational parks and playfields.

Contractor shall provide technical assistance regarding placement, type, connectivity and operation of the cameras and VMS system.

Contractor shall provide all labor and equipment including, but not exclusive to, servers, licenses, cameras, camera enclosures, video monitors, PoE injectors and midspans, network cabling, electrical, pathway, brackets, mounts, fasteners, hooks, junction boxes and any additional parts required to provide a functional system.

Contractor shall provide a project manager that will serve as the point of contact for MPS. The project manager shall lead a weekly project status meeting. Frequency of meetings may be altered as project needs change.

All equipment provided as part of this Contract shall be new, unused and not previously titled. Units classified as factory rebuilt, prototype or discontinued are not acceptable. All like equipment must be the same manufacturer.

All installation will conform with all installation specifications provided with RFP 1077.

Projects may include single device, multiple device, or equipment only orders.

RFP 1077 (including all exhibits and addenda) and Contractor's Response to RFP 1077, are incorporated herein by reference. All minimum Contractor qualifications of the RFP are material terms of this Contract with which Contractor must comply.

Contractor shall meet the following warranty requirements for new equipment:

- a) One-year minimum full-replacement warranty on all new cabling and related labor. Replacement or installation of materials shall be at no cost to MPS. Does not include damage due to acts of vandalism unless it is determined that the installation did not meet MPS specifications.
- b) Five-year minimum full-replacement warranty including labor on all new cameras, servers, appliances, hard drives, camera hardware, power injectors and midspans, and camera enclosure accessories; and
- c) Manufacturer's warranty, extended warranty and replacement policies must be disclosed in the proposal for each specified component.

# 2.2.4 Support & Service Level Agreement

Contractor shall provide the following levels of ongoing support and service:

- a) Next business day hardware replacement for servers and server hardware;
- b)Priority support to address and/or resolve a whole system failure (i.e., Server is offline or failing to record);
- c) Priority access to Avigilon advanced technical support for system software, upgrades, and server hardware;
- d)Software maintenance/upgrades on the proposed system including all major and minor releases, as needed, throughout the term of the resulting Contract; and
- e) Meet or exceed the timelines as described in § 2.2.5 of RFP 1077.

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# 2.2.5 Quotes, Orders, and Timelines

Contractor will conform with the following standard process for requesting and proceeding with work:

- a) MPS will notify Contractor via email to request a quote for equipment or to schedule a site walkthrough, to take place no later than 10 business days from the request;
- b)Contractor and MPS designee(s) will meet at the site and complete the site walkthrough to determine required equipment and installation type(s);
- c) Contractor will generate an all-inclusive quote within 10 business days after the walkthrough which will include a parts list, installation costs, and a detailed site plan indicating equipment installation locations and proposed cable paths;
- d)MPS will review the quote and, if necessary, request modifications to meet functional or budgetary requirements. Modified quotes shall be provided to MPS as soon as possible;
- e) Approval of the quote takes place through the MPS IFAS financial system and the Contractor shall not proceed with any work until receiving an emailed copy of the Purchase Order;
- f) Upon receipt of the Purchase Order, Contractor shall notify the site administrator and MPS project team of the expected timeline for beginning work, expected time on site, and discuss with the site administrator any conflicts that would prevent installation to be completed as scheduled (i.e. state testing, exams, floor waxing, etc.);
- g) For installation of new equipment, on site work shall begin within 30 days upon receipt of the Purchase Order;
- h)For equipment-only orders, MPS expects receipt of equipment within 10 business days upon issuing the Purchase Order;
- i) For Installation Type F as described in § 2.2.2 and for new equipment covered under warranty as described in § 2.2.3, MPS expects on site work to be completed within 10 business days upon issuing the Purchase Order or support ticket.
- j) MPS may request expedited repairs and installation for critical equipment such as main entrance door cameras and office monitors;
- k) Charged change orders are not permitted, and the Contractor is responsible for remedying any installation complications (i.e. choosing a different cable path or alternate camera location due to an unforeseen obstruction, etc.). MPS shall be notified of any deviations from the submitted plans prior to making the change. Additions to an existing project need to be processed as a separate quote and Purchase Order (i.e. a site administrator requests an additional camera while the Contractor is on site for an inprogress installation);
- 1) There shall be no separate cost to MPS for the generation of quotes or the creation of closeout documentation and as-built documentation; and
- m) The Contractor shall receive no payment until all ordered equipment is in a functional, configured state, all services performed, and that closeout and as-built documentation has been received and approved by MPS.

# 2.3 Minimum Contractor Qualifications

- a. Contractor must be authorized to sell the equipment proposed in the response to this RFP;
- b. Contractor must have or obtain Avigilon ACC Certification
- c. Contractor must offer a system that meets, at a minimum, all the warranty requirements as indicated in this RFP, specifically § 2.2.3 of RFP 1077;
- d. Contractor must have the ability to service and support all equipment as indicated in RFP 1077, specifically § 2.2.4;
- e. Contractor must have the ability to train end users, IT and school staff, in the use of all components included in a response to this RFP (including, but not limited to: software; appliances; cameras; and video monitors).
- f. Contractor must have the ability to install equipment, or subcontract out installation, in accordance with all specifications included in RFP 1077

Contractor shall provide, at its own expense, all personnel required to perform the services under this Contract.

### 2. TERM

This Contract shall be in effect from June 1, 2022 through May 31, 2023 (the "Initial Term"), with the option to extend for up to two additional one-year terms to run from June 1, 2023 thorugh May 31, 2024 and June 1, 2024 through May 31, 2025 upon mutual consent of the parties and Board approval. MPS will base its renewal decision on the following performance metrics to be rated by MPS personnel. Contractor must attain a minimum score of 90 points to be eligible for contract renewal; however, 90 points does not guarantee renewal.

Performance Metrics	Points
Installation in accordance with standards and requirements as indicated in RFP 1077.	25
Responsiveness of service, support, and training on products.	25
Quality of design and solutions per site, and improvements as requested.	25

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Ability to integrate proposed solution with existing infrastructure and equipment.	25
Total	100

**No work** shall commence before a Contractor receives a fully executed Contract and has been given approval to proceed. Any work performed by the Contractor prior to obtaining a fully-executed Contract with approval to proceed shall not be compensated pursuant to this Contract. Any continuation of the Contract beyond this term must be set forth in writing and signed by the original signatories to the Contract.

### 3. COMPENSATION

Total compensation under this Contract shall not exceed \$1,500,000.00 in the Initial Term, payable according to the rates quoted in RFP 1077 Cost Proposal Worksheets for:

Equipment (BT-23RT)

Installation Type A,B,C (BT-13FU)

Installation Type D,E,F,G (BT-27HK)

Labor Rates (BT-12BQ)

Integrate Radionics burglar alarm panels for verified response into the VMS System (BT-23CV).

Contractor shall not charge separate fees for the services performed in this Contract including, but not exclusive to, travel, site visits, delivery of equipment, truck/lift rental, any other equipment rental, ladders, and scaffolding.

MPS reserves the right to determine in its sole discretion whether services have been timely, adequately and fully delivered and/or installed; to withhold payment until services are timely, fully and adequately delivered and/or installed; or to disallow a pro rata share of payments for services not timely, fully and adequately delivered and/or installed.

Milwaukee Public Schools does not pay in advance for services. No payment shall be made until a properly submitted invoice is approved. Invoices shall be submitted to:

Milwaukee Public Schools ATTN: Chad Meyer, Senior Director, Department of Technology 5225 W. Vliet Street Milwaukee, WI 53208

A properly submitted invoice must include a detailed description of the dates and times worked, and the tasks performed. As a matter of practice, MPS attempts to pay all invoices in 30 days. It is mutually agreed that State Prompt pay law does not apply to this Contract.

Unless otherwise specified, MPS shall not pay invoices submitted more than 60 days after actual work. In the case of grant funding, no payments shall be made after grant close out. Final invoices must be marked as such.

# 4. NON APPROPRIATION OF FUNDS

This Contract is contingent upon the appropriation of sufficient funds by appropriate MPS officials. If funds are not appropriated, Contractor agrees to take back any commodities furnished under the Contract, terminate any services supplied to MPS under the Contract, and relieve MPS of any further obligations under the Contract.

### 5. NON-DISCRIMINATION

In the performance of work under this Contract, Contractor shall not discriminate in any way against any employee or applicant for employment on the basis of a person's sex, race, age, religion, national origin, ancestry, creed, pregnancy, martial or parental status, sexual orientation, disability, or socio-economic status. This prohibition includes but is not limited to employment; promotions, demotions and transfers; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Contractor is required to include a similar provision in all subcontracts to this Contract.

If MPS determines Contractor has violated this non-discrimination policy, MPS may terminate this Contract without liability for undelivered services or materials. MPS may also deem the Contractor ineligible to participate in future contracts with MPS.

### 6. INDEMNITY

Notwithstanding any references to the contrary, Contractor assumes full liability for all of its acts or omissions in the performance of this Contract, as well as the acts or omissions of its subcontractors. Contractor shall indemnify and hold harmless MPS, its

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agents, officers and employees against all liabilities, losses, judgments, decrees, costs, and expenses that may be claimed against MPS as a result of granting of this Contract to said Contractor, or that may result from the carelessness or neglect of said Contractor, its agents, or employees. If judgment is recovered against MPS in suits of law or equity for reasons, including but not limited to the carelessness, negligence, or acts or omissions of the Contractor, against such persons, firms or corporations carrying out the provisions of the Contract for the Contractor, the Contractor assumes full liability for such judgment, not only as to any monetary award, but also as to the costs, attorneys' fees or other expenses resulting therefrom.

In accordance with applicable laws, MPS shall be responsible for defending and paying judgments on behalf of its officers, employees and agents while acting within the scope of their employment or agency for any claims that may arise out of MPS's negligence for acts, policies, or directives that affect the activities covered by this Contract.

#### 7. BACKGROUND CHECKS

Contractor will conduct, at Contractor's expense, a criminal information records background check, (hereinafter referred to as "background check"), through the Wisconsin Department of Justice and other appropriate states' agencies, on all current and potential administrators, board members, officers, and employees who have, or who are anticipated to have, "direct, unsupervised contact" with MPS students in the performance of this Contract.

An out of state background check should be completed in the state(s) in which the individual resided for at least six months within the last two years and was eighteen years or older at the time.

Contractor will submit to MPS's Department of Employment Relations (DER), (via mail to Milwaukee Public Schools Background Checks, Attn: Department of Employment Relations, Room 116, 5225 West Vliet Street, Milwaukee, WI 53208, or via email at 564@milwaukee.k12.wi.us), all completed background checks. Such records will be reviewed and MPS will notify Contractor of any individual(s) who, based on MPS standards, are unfit and should not have contact with MPS students. All determinations made by MPS with regards to whether an individual is fit to provide services pursuant to this Contract are made in MPS's sole discretion.

The following will each be a material failure to comply with the terms of this Contract and cause for immediate termination of this Contract by MPS: failure to perform background checks as outlined in this Section 7; failure to submit background checks to MPS as outlined in this Section 7; allowing services to be provided by an individual who has not be subjected to a background check; and allowing services to be performed by an individual who has been determined to be unfit by MPS as outlined in this Section 7.

#### 8. INSURANCE AND PROOF OF FINANCIAL RESPONSIBILITY

Contractor understands and agrees that financial responsibility for claims or damages to any person, or to Contractor's employees and agents, shall rest with the Contractor. Contractor and its subcontractors shall effect and maintain any insurance coverage, including, but not limited to, Workers' Compensation, Employers' Liability, General Liability, Contractual Liability, Automobile Liability and Umbrella Liability to support such financial obligations. The indemnification obligation, however, shall not be reduced in any way by existence or non-existence, limitation, amount or type of damages, compensation, or benefits payable under Workers' Compensation laws or other insurance provisions.

The minimum limits of insurance required of the Contractor by MPS shall be:

Workers' Compensation Statutory Limits
Employers' Liability \$100,000 per occurrence

General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate

Auto Liability \$1,000,000 per occurrence Umbrella (excess) Liability \$1,000,000 per occurrence

The Milwaukee Board of School Directors shall be named as an additional insured under Contractor's and subcontractors' general liability insurance and umbrella liability insurance. Evidence of all required insurances of Contractor shall be submitted electronically to MPS via its third party vendor, EXIGIS Risk Management Services. Waivers and exceptions to the above limits will be in the sole discretion of MPS and shall be recorded in the EXIGIS system, which records are incorporated into this Contract by reference. The certificate of insurance or policies of insurance evidencing all coverages shall include a statement that MPS shall be afforded a thirty (30) day written notice of cancellation, non-renewal or material change by any of Contractor's insurers providing the coverages required by MPS for the duration of this Contract.

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### 9. SHIPPING /TAXES

If goods are provided pursuant to this Contract, please note that MPS is exempt from Federal Excise and Wisconsin Sales Taxes. All vendor quotes, bids and invoices must include delivery FOB destination to the MPS location receiving the goods and freight must be prepaid. This means any freight, shipping, processing, handling or like charges must be part of a unit price. Any separate line items for freight, shipping, processing, handling or like charges listed on an invoice will be deleted and NOT PAID.

All textbook purchases shall be governed by the terms and conditions in the Milwaukee Board of School Directors' Textbook Contract, which provides that textbooks shipped to MPS or its schools must be done at no additional charge to MPS or its schools.

MPS reserves the right to reject any items that do not conform to the bid, quote or Purchase Order. All return freight charges associated with the rejected materials shall be borne by the vendor.

### 10. IRREPARABLE HARM

It is mutually agreed the breach of this Contract on Contractor's part shall result in irreparable and continuing damage to MPS for which money damages may not provide adequate relief. Therefore, the breach of this Contract on Contractor's part shall entitle MPS to both preliminary and permanent injunctive relief and money damages insofar as they can be determined under the circumstances.

#### 11. TERMINATION BY CONTRACTOR

Contractor may, at its option, terminate this Contract upon the failure of MPS to pay any amount, which may become due hereunder for a period of sixty (60) days following submission of appropriate billing and supporting documentation. Upon said termination, Contractor shall be paid the compensation due for all services rendered through the date of termination including any retainage.

# 12. TERMINATION BY MPS - BREACH BY CONTRACTOR

If Contractor fails to fulfill its obligations under this Contract in a timely or proper manner, or violates any of its provisions, MPS shall thereupon have the right to terminate it by giving five (5) days written notice before the effective date of termination of the Contract, specifying the alleged violations, and effective date of termination. The Contract shall not be terminated if, upon receipt of the notice, Contractor promptly cures the alleged violation with five (5) days. In the event of termination, MPS will only be liable for services rendered through the date of termination and not for the uncompleted portion, or for any materials or services purchased or paid for by Contractor for use in completing the Contract.

### 13. TERMINATION BY MPS

MPS further reserves the right to terminate this Contract at any time for any reason by giving Contractor written notice by Registered or Certified Mail of such termination. MPS will attempt to give Contractor 20 days' notice, but reserves the right to give immediate notice. In the event of said termination, Contractor shall reduce its activities hereunder, as mutually agreed to, upon receipt of said notice. Upon said termination, Contractor shall be paid for all services rendered through the date of termination, including any retainage. This section also applies should the Milwaukee Board of School Directors fail to appropriate additional monies required for the completion of the Contract.

# 14. INDEPENDENT CONTRACTOR

Contractor agrees and stipulates that in performing this Contract, it is acting as an Independent Contractor, and that no relationship of employer and employee, partnership or joint venture is created by this Contract. Contractor has exclusive control over work hours, location, and other details of such services, and MPS's sole interest is to ensure that said service shall be performed and rendered in a competent, safe, efficient, timely and satisfactory manner in accordance with the terms of this Contract.

Contractor has the sole obligation to provide for and pay any contribution or taxes required by federal, state or local authorities imposed on or measured by income. Contractor specifically covenant not to file any complaint, charge, or claim with any local, state or federal agency or court in which Contractor claims to be or to have been an employee of MPS during the period of time covered by this Contract and that if any such agency or court assumes jurisdiction of any complaint, charge or claim against MPS on Contractor's behalf, Contractor will request such agency or court to dismiss such matter. MPS shall not be charged any obligation or responsibility whatsoever of extending any fringe benefits which may be extended to MPS employees, including any insurance, or pension plans.

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Contractor further agrees that MPS is not to be charged with the obligation or responsibility of extending any fringe benefits such as hospital, medical and life insurance, or pension plans which may be extended to employees of MPS from time-to-time and further agree to indemnify and hold harmless MPS and all its employees, officers and agents from any liability for personal injuries, including death, or for damage to or loss of personal property, which might occur as a result of the performance of the services provided for under this Contract.

## 15. ASSIGNMENT LIMITATION

This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

### 16. PROHIBITED PRACTICES

- A. Contractor during the period of this Contract shall not hire, retain or use for compensation any member, officer, or employee of MPS to perform services under this Contract, or any other person who, to the knowledge of Contractor, has a conflict of interest.
- B. Contractor hereby attests it is familiar with MPS's Code of Ethics, providing in pertinent part, "[a]n employee of Milwaukee Public Schools may not accept any gift or gratuity in excess of \$25.00 annually from any person, persons, group or any firm which does business with or is attempting to do business with MPS."
- C. No person may enter into this Contract for services that the MPS employee would otherwise perform as an employee.
- D. No current or former MPS employee may perform services on a professional services contract without the prior written consent of the MPS Chief Human Capital Officer or his/her designee.
- E. If the Contract is for apparel for \$5,000.00 or more, the Contractor agrees to provide only items manufactured by responsible manufacturers. Contractor is required to include a similar provision in all subcontracts to this Contract.

# 17. LIVING WAGE REQUIREMENT

Contractor shall comply with, and ensure its subcontractors performing work under this Contract comply with, Milwaukee Board of School Directors' Administrative Policy 3.09(17), which requires that employees be paid a "living wage."

# 18. NOTICES

Notices to either party provided for in this Contract shall be sufficient if sent by Certified or Registered mail, postage prepaid, addressed to the signatories on this Contract, or to their designees.

# 19. WAIVER

The waiver or failure of either Party to exercise in any respect any rights provided for in this Contract shall not be deemed a waiver of any further right under this Contract.

## 20. INTEGRATION / SEVERABILITY

This Contract and its exhibits and addenda, if any, RFP 1077 and Contractor's Response to RFP 1077, constitute the entire Contract among the Parties with respect to the subject matter hereof and supersede all prior proposals, negotiations, conversations, discussions and Contracts among the Parties concerning the subject matter hereof. No amendment or modification of any provision of this Contract shall be effective unless the same shall be in writing and signed by both Parties.

The District shall not be bound by any terms and conditions included in of Contractor's packaging, service catalog, brochure, technical data sheet or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions contained herein.

If any term or provision of this Contract should be declared invalid by a court of competent jurisdiction or by operation of law, the remaining terms and provisions of this Contract shall be interpreted as if such invalid Contracts or covenants were not contained herein.

#### 21. CHOICE OF LAW & FORUM

The state courts of Wisconsin shall be the sole forum for all disputes arising of this Contract. The validity, construction, enforcement and effect of this Contract shall be governed solely by the laws of the State of Wisconsin.

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### 22. TIMING

Time is of the essence in this Contract.

## 23. CERTIFICATION REGARDING DEBARMENT OR SUSPENSION

Contractor certifies that neither Contractor or its principals; its subcontractors or their principals; the sub-recipients (if applicable) or their principals are suspended, debarred, proposed for debarment, voluntarily excluded from covered transactions, or otherwise disqualified by any federal department or agency from doing business with the Federal Government pursuant to Executive Orders 12549 and 12689. Contractor specifically covenants that neither the Contractor or its principals, its sub-contractors or their principals, or the sub-recipients (if applicable) or their principals are included on the Excluded Parties List System ("EPLS") maintained by the General Services Administration ("GSA").

### 24. FORCE MAJEURE

MPS will not be liable to pay Contractor for any work that the Contractor is unable to perform due to act of God, riot, war, civil unrest, flood, earthquake, outbreak of contagious disease or other cause beyond MPS's reasonable control (including any mechanical, electronic, or communications failure, but excluding failure caused by a party's financial condition or negligence).

## 25. STUDENT DATA

Contractor acknowledges that student data is protected by both federal and state law. See Wis. Stat. § 118.125; 20 U.S.C. § 1232g(b); 34 C.F.R. § 99.1 et seq. If MPS determines that Contractor has disclosed any student record information in violation of either federal or state law, without prejudice to any other rights or remedies the MPS may have, MPS shall be entitled to immediately terminate this and every other existing Contract without further liability. Moreover, MPS may bar Contractor from future MPS contracts for varying periods up to and including permanent debarment.

## 26. NON-DISCLOSURE

Absent prior written consent of the person listed in Section 3 or his/her designee, Contractor shall not: (1) disclose, publish, or disseminate any information, not a matter of public record, that is received by reason of this Contract, regardless of whether the Contractor is or is not under contract at the time of the disclosure; or (2) disclose, publish, or disseminate any information developed for MPS under this Contract. Contractor agrees to take all reasonable precautions to prevent any unauthorized use, disclosure, publication, or dissemination of the same information.

All information and any derivatives thereof, whether created by MPS or Contractor under this Contract remains the property of MPS and no license or other rights to such information is granted or implied hereby. For purposes of this Contract, "derivatives" shall mean: (i) for copyrightable or copyrighted material, any translation, abridgment, revision, or other form in which an existing work may be recast, transformed, or adapted; and (ii) for patentable or patented material, any improvement thereon.

Within ten business days of the earlier of receipt of MPS' written or oral request, or final payment, Contractor will return all documents, records, and copies thereof it obtained during the development of the work product covered by this Contract.

## 27. MPS LOGO/PUBLICITY

No Contractor shall use the MPS Logo in its literature or issue a press release about the subject of this Contract without prior written notice to and written approval of MPS's Executive Director of Communications & Outreach.

### 28. ORDER OF PRIORITY

In the event of a conflict among the documents constituting this Contract, the order of priority to resolve the conflict shall be: 1) this Contract; 2) RFP 1077 (including all exhibits and addenda); and 3) Contractor's Response to RFP 1077.

### 29. PUBLIC RECORDS

Both parties understand that the Board is bound by the Wisconsin Public Records Law, and as such, all of the terms of this Contract are subject to and conditioned on the provisions of Wis. Stat. § 19.21, *et seq*. Contractor acknowledges that it is obligated to assist the Board in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of this Contract, and that the Contractor must defend and hold the Board harmless from liability under the law. Except as otherwise authorized, those records shall be maintained for a period of seven years after receipt of final payment under this Contract.

# 30. CONTRACT COMPLIANCE REQUIREMENT

The HUB requirement on this Contract is 0%. The student engagement requirement of this Contract is 300 hours. The Career

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Education requirement for this Contract 1.is 10 hours. Failure to achieve these requirements may result in the application of some or all of the sanctions set forth in Administrative Policy 3.10, which is hereby incorporated by reference.

## 31. PRICE ADJUSTMENTS

CONTRACTOR (Vendor #: V029293)

Contractor may increase prices upon notice to MPS to reflect increases in material and labor costs in accordance with this Section 31. Prices in any quote or proposal from Contractor are subject to change upon notice sent to MPS at any time <u>before the quote or proposal has been accepted</u>. Prices for products covered by this Contract may be adjusted by Contractor, upon notice to MPS at any time prior to acceptance of the Purchase Order, and in the case of a price increase from an original equipment manufacturer, the price increase shall reflect product price increases from the OEM.

IN WITNESS WHEREOF, the parties here to have executed this Contract on the day, month and year first above written.

Dev	D
By:Authorized Representative	By:
Date: Johnson Controls Fire Protection LP	Date:
5757 North Green Bay Avenue Milwaukee, WI 53209	By:
SSN / FEIN:	Date:
Budget Code: TSV-0-0-TLN-DW-EMTC	By:
	Date:
By:	Date: