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MPS - Board Governance

# INVOICE

901 15<sup>th</sup> Avenue  
South Milwaukee, WI 53172  
Phone (414) 766-5000 Fax (414) 766-5029

INVOICE # 20230015  
DATE: MAY 24, 2023

**TO:**  
Milwaukee Public Schools  
Board of Governance  
5225 W. Vliet St  
Milwaukee, WI 53208

**FOR:** 2023 - 2024 SWSA ANNUAL DUES

DESCRIPTION	AMOUNT
2023 - 2024 SWSA ANNUAL DUES	\$3200.00
<b>TOTAL</b>	<b>\$3200.00</b>

Please make all checks payable to School District of South Milwaukee; Attn: Business Office  
Save this for your records.  
If you have any questions concerning this invoice, contact Katrina Haack at (414) 766-5020.

**Thank you!**

Date: May 24, 2023

TO: SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE  
District Members

FROM: Daniel Arnold, Director of Business Services  
South Milwaukee – Fiscal Agent

SUBJECT: SWSA 2023-24 Agreement

The attached packet for the Southeastern Wisconsin School Alliance includes:

1. Resolution (check appropriate box and return)
2. 66.0301 Agreement (sign and return)
3. Proposed Annual Budget for SWSA
4. Payment Schedule
5. Participant Listing

NOTE:

1. The resolution should be presented to your school board for approval, the appropriate box checked and returned to our district.
2. The 66.0301 Agreement must be signed and returned to our district.
3. SWSA Annual Report will be emailed directly to each participant mid to late June 2023

If you have any questions, please contact Katrina Haack – [khaack@sdsm.k12.wi.us](mailto:khaack@sdsm.k12.wi.us)  
phone #414-766-5020.

**RESOLUTION**

**SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE**

BE IT RESOLVED that the School District of South Milwaukee retain Hubbard, Wilson & Zelenkova, for the period of July 1, 2023 through June 30, 2024 as Legislative Counsel on a cooperative basis with the other school districts that are members of the Southeastern Wisconsin School Alliance, regarding matters of mutual interest as determined by the Alliance, including but not limited to, constitutional limitations on and legislative decisions related to funding for education, research, public awareness and information sharing.

BE IT FURTHER RESOLVED that the District share the fees for these services, plus reasonable and necessary expenses, with the other school districts that are members of the Southeastern Wisconsin School Alliance on the basis of:

Dues (Check One):

\_\_\_\_\_ \$3,200 annual fee for school districts participating in Southeastern Wisconsin School Alliance

\_\_\_\_\_ Not participating

\_\_\_\_\_ School District

**Southeastern Wisconsin School Alliance Agreement**  
(Section 66.0301)

Pursuant to a resolution adopted by school districts participating in the Southeastern Wisconsin School Alliance (SWSA):

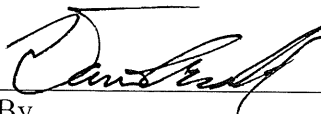
Participating school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said parties agree and contract with Hubbard, Wilson & Zelenkova, to serve as Legislative Counsel for the Southeastern Wisconsin School Alliance as hereinafter set forth;
2. That the School District of South Milwaukee is to be the operator and fiscal agent of the Southeastern Wisconsin School Alliance;
3. That the fiscal agent district shall establish and maintain records in accordance with the uniform financial accounting system prescribed by the Department of Public Instruction;
4. That the pro-ration of costs will be assessed equally to each participating school district as provided in the authorizing resolution;
5. That the estimated budget and plan of operation for this cooperative shall be approved in advance to contract signing by all school district parties hereto;
6. That variations from the budget will require prior approval of all school district parties hereto;
7. That the fiscal agent agrees to file the required financial reports with the Department of Public Instruction;
8. That attached hereto and incorporated herein by reference are the budget, the plan for operation and plan of payments to said operator of fiscal agent by each school district.

\_\_\_\_\_  
School District

SCHOOL DISTRICT OF  
SOUTH MILWAUKEE

\_\_\_\_\_  
School Board President

  
\_\_\_\_\_  
By

\_\_\_\_\_  
School Board Clerk

\_\_\_\_\_  
Director of Business Services  
Title

\_\_\_\_\_  
Date

5/24/2023  
\_\_\_\_\_  
Date

**2023-24 PROPOSED ANNUAL BUDGET**

**SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE (SWSA)**

**May 24, 2023**

<b>EXPENSES:</b>	<b>PROPOSED BUDGET</b>
Legislative Liaison Team	\$ 34,125.00
Executive Director	\$ 54,000.00
Special SWSA Projects (Communications, Etc.)	\$ 3,700.00
Website / Tech Services	\$ 1,100.00
Travel Expenses	\$ 500.00
Supplies	\$ 500.00
Dues/Memberships, Other Potential Opportunities	\$ 2,500.00
<b>TOTAL EXPENSES</b>	<b>\$ 96,425.00</b>

<b>REVENUES:</b>	<b>PROPOSED BUDGET</b>
Fees from Participating School Districts (based on 30 members)	\$ 92,800.00
<b>TOTAL REVENUE</b>	<b>\$ 92,800.00</b>

**USE OF RESERVES:** \$ 3,625.00

Basis for Prorating Costs: Equal distribution among member districts based upon 66.0301.

## PAYMENT SCHEDULE

### SOUTHEASTERN WISCONSIN SCHOOL ALLIANCE

**July 1, 2023 - June 30, 2024**

Each member District will remit payment to the School District of South Milwaukee, Fiscal Agent, as follows:

There will be a **one time** payment due no later than September 22, 2023.

All Districts:

1. September 22, 2023 \$3,200

2023-24 Southeastern Wisconsin School Alliance Projected Participant Listing:

District	SWSA Fee
Brown Deer	\$ 3,200
Cudahy	\$ 3,200
Elmbrook	\$ 1,600
Fox Point / Bayside	\$ 3,200
Franklin	\$ 3,200
Glendale / River Hills	\$ 3,200
Grafton	\$ 3,200
Greendale	\$ 3,200
Greenfield	\$ 3,200
Hamilton	\$ 3,200
Kenosha	\$ 3,200
Kettle Moraine	\$ 3,200
Menomonee Falls	\$ 3,200
Mequon / Thiensville	\$ 3,200
Milwaukee Public Schools	\$ 3,200
Muskego-Norway	\$ 3,200
Nicolet	\$ 3,200
Oak Creek / Franklin	\$ 3,200
Oconomowoc	\$ 3,200
Pewaukee	\$ 3,200
Port Washington-Saukville	\$ 3,200
Racine Unified	\$ 3,200
Saint Francis	\$ 3,200
Shorewood	\$ 3,200
South Milwaukee	\$ 1,600
Waukesha	\$ 3,200
Wawautosa	\$ 3,200
West Allis / West Milwaukee	\$ 3,200
Whitefish Bay	\$ 3,200
	\$ 3,200
<b>Total</b>	<b>\$ 92,800</b>