

ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; INFORMATIONAL REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON ADMINISTRATIVE AND SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS



MILWAUKEE PUBLIC SCHOOLS Office of Finance Department of Procurement & Risk Management 5225 W. Vliet Street, Milwaukee, WI 53208 (414) 475-8880 • mps.milwaukee.k12.wi.us Fax (414) 475-8387

February 14, 2017

Rose Olsen Transcendia, Inc. f/k/a Transilwrap Company, Inc. 2001 Westgate Drive, Suite 100 Carrollton, TX 75006

Dear Ms. Olsen:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, MPS would like to extend the current blanket contract with your firm for four types of tray wrapping film with no modifications. This contract, which resulted from MPS Request for Bid 5730, was for an initial term of one year with the option for two additional one-year extensions if certain performance metrics were met.

This letter shall further confirm that Transilwrap Company, Inc. is now known as Transcendia, Inc. and MPS agrees to continue this blanket contract in the name of Transcendia, Inc.

If approved, this first extension will be for the term of April 1, 2017 through March 31, 2018. The estimated value for this contract term is \$77,570.00.

Please indicate below whether you agree to or decline the contract extension. Once agreed to, signed and returned, and approved by the Administration and the Board, this letter shall constitute the contract amendment.

$\boxtimes$ We agree to the contract extension.	We decline the contract extension.
Signature: Rove alven	-
Print Name & Title: Rose Olsen-Director of F	200001 Mgt Packaging
Date:	

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Kari Race, J.D. Acting Director, Procurement & Risk Management racekh@milwaukee.k12.wi.us

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