



**MILWAUKEE
PUBLIC SCHOOLS**

Office of Finance
Department of Procurement & Risk Management
5225 W. Vliet Street, Milwaukee, WI 53208
(414) 475-8880 • mps.milwaukee.k12.wi.us
Fax (414) 475-8387

February 14, 2017

Rose Olsen
Transcendia, Inc. f/k/a Transilwrap Company, Inc.
2001 Westgate Drive, Suite 100
Carrollton, TX 75006

Dear Ms. Olsen:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, MPS would like to extend the current blanket contract with your firm for four types of tray wrapping film with no modifications. This contract, which resulted from MPS Request for Bid 5730, was for an initial term of one year with the option for two additional one-year extensions if certain performance metrics were met.

This letter shall further confirm that Transilwrap Company, Inc. is now known as Transcendia, Inc. and MPS agrees to continue this blanket contract in the name of Transcendia, Inc.

If approved, this first extension will be for the term of April 1, 2017 through March 31, 2018. The estimated value for this contract term is \$77,570.00.

Please indicate below whether you agree to or decline the contract extension. Once agreed to, signed and returned, and approved by the Administration and the Board, this letter shall constitute the contract amendment.

We agree to the contract extension.

We decline the contract extension.

Signature: Rose Olsen

Print Name & Title: Rose Olsen - Director of Product Mgt. - Packaging

Date: 2/14/17

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Kari Race, J.D.
Acting Director, Procurement & Risk Management
racekh@milwaukee.k12.wi.us