

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS

This item initiated by the Administration.

ADMINISTRATION’S RECOMMENDATION

The Administration recommends that the Board approve the following professional services contracts:

RFPs 936 & 937

Authorization to Extend Two Contracts with Time Warner Cable Business, LLC, for Leased Metro Ethernet Services and Internet-Access Service and Connectivity

The Administration is requesting authorization to extend two contracts with Time Warner Cable Business, LLC, (“Time Warner”), for services associated with Leased Metro Ethernet Services and Internet-Access Service and Connectivity.

The E-Rate program, administered by the Federal Communications Commission (“FCC”), provides discounts on eligible telecommunications services to eligible schools and libraries. Discounts are available through an application process. The District has participated in this program since its inception in 1998.

E-Rate is governed by the Telecommunications Act of 1996 and the corresponding rules promulgated by the FCC, as well as by subsequent guidance and rule changes issued through FCC Orders. E-Rate is administered by the FCC’s contractor, the Schools and Libraries Division (“SLD”) of the Universal Service Administrative Company. The District must strictly adhere to the FCC’s rules and orders, and sufficient funding must be available for E-Rate funding to be granted. The most significant requirements are 1) the selection of the winning vendor via a competitive procurement where price is the primary factor, and 2) full execution of the resulting contracts before the submission of applications for funding requests to the SLD.

Time Warner was the chosen vendor in each of the separate competitive RFPs, 936 and 937. The original contracts provided for four additional one-year extensions to be exercised solely in the discretion of MPS. These will each be the third one-year extension.

It is anticipated that E-Rate will pay an estimated 90% of the amount deemed E-Rate-eligible for Leased Metro Ethernet Service and Internet-Access Service and Connectivity.

The contract extensions will run from July 1, 2020, through June 30, 2021. The total contract amounts in the third extension year are as follows:

RFP 936	Leased Metro Ethernet Service	
	TOTAL CONTRACT AMOUNT:	\$6,170,700
	ANTICIPATED E-RATE REIMBURSEMENT:	\$5,413,500.00
	ANTICIPATED MPS SHARE:	\$757,200*
RFP 937	Internet Access Service and Connectivity	
	TOTAL CONTRACT AMOUNT:	\$270,000.00
	ANTICIPATED E-RATE REIMBURSEMENT:	\$243,000.00
	ANTICIPATED MPS SHARE:	\$27,000.00

*\$155,700 of total costs are ineligible under E-Rate. As such, the 90% E-Rate share is based on total E-Rate eligible costs of \$6,015,000.

Upon the Board’s approval, the District will sign the contract extensions prior to filing E-Rate applications. The Administration will make a request for funds to pay its share of the

contract costs during the FY20-21 budget process.

Budget Code:

PIN-0-0-TLN-DW-E TEL(E-Rate Contracts)\$6,440,700

Time Warner Cable Business LLC d/b/a Time Warner Cable
HUB PARTICIPATION

Required0%
 ProposedN/A
 \$ ValueN/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment-Hour Commitment: 0
 Student Career-Awareness Commitment: 0

RFP 986

Authorization to Extend a Contract with Follett School Solutions, Inc., and Mackin Educational Resources for Library Books and Library Materials

The Administration is requesting authorization to extend two contracts with Follett School Solutions, Inc., ("Follett") and Mackin Educational Resources ("Mackin") for library books and library materials. Schools throughout the District will be able to place purchase orders as needed throughout the term of these contracts. These contractors are to deliver library books and library materials throughout MPS.

The contractors were chosen pursuant to RFP 986, which closed October 3, 2018. The original contract provided for two one-year options to extend if certain performance metrics were met. Follett and Mackin have met the performance metrics codified in the contract; therefore, MPS is exercising the first option year for the contract. These contract extensions will run from January 1, 2020, through December 31, 2020.

The total cost of the contracts in this extension year will not exceed \$1,600,000.

Vendor	Award
Follett School Solutions, Inc.	\$800,000
Mackin Educational Resources	\$800,000

Budget Code:

Varies by location ordering goods.....\$1,600,000

Follett School Solutions, Inc.

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor?No
 Total # of Employees1,200+
 Total # of Minorities150
 Total # of Women720

HUB PARTICIPATION

Required5%
 Proposed5%
 \$ ValueTBD

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment-Hour Commitment: 300
 Student Career-Awareness Commitment: 10

Mackin Educational Resources

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor?No
 Total # of Employees525

Total # of Minorities144
 Total # of Women338
HUB PARTICIPATION
 Required 5%
 Proposed5%
 \$ ValueTBD
STUDENT ENGAGEMENT (hours per 12-month contract)
 Paid Student Employment-Hour Commitment: 300
 Student Career-Awareness Commitment: 10

RFP 1025 Authorization to Contract with Accounting Equipment Corp, d/b/a AE Business Solutions, for IT-Support Services

The Administration is requesting authorization to enter into a contract with Accounting Equipment Corp, d/b/a AE Business Solutions, for IT-support services. These support services are utilized by the Department of Technology, as necessary, to provide interim IT support for schools at various times throughout the year and assistance on large-scale projects.

Contractor was chosen pursuant to RFP 1025, which closed on November 7, 2019. The contract will run from February 1, 2020, through January 31, 2021, (the “Initial Term”) with two additional one-year options to extend if certain performance metrics incorporated into the contract are met.

The total cost of the contract in the Initial Term will not exceed \$275,000.

Budget Code:

TSV-0-0-TLN-DW-ECTS.....(Technology - Contracted Services)\$275,000

Accounting Equipment Corp d/b/a AE Business Solutions

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?No
 Total # of Employees92
 Total # of Minorities12
 Total # of Women28

HUB PARTICIPATION

Required0%
 Proposed0%
 \$ ValueN/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment-Hour Commitment: 300
 Student Career-Awareness Commitment: 10

RFB 5783 Authorization to Extend a Contract with United Healthcare Insurance Company for Stop Loss Insurance

The Administration is requesting authorization to extend a contract with United Healthcare Insurance Company for stop loss insurance. This contractor will be used to reimburse the district for any medical and prescription claims in excess of \$1,000,000 incurred for the period January 1, 2020, through December 31, 2020, that could otherwise be paid from the period January 1, 2020, through December 31, 2021.

Contractor was chosen pursuant to RFB 5783. The contract will run from January 1, 2020, through December 31, 2021, (the “Initial Term”) with the possibility of a one-year extension upon mutual agreement of the parties at the same terms.

The total cost of the contract in the Initial Term will not exceed \$1,017,500.00.

Budget Code:

DWC-0-0-EMB-DW-EMDI..... (Medical Insurance – District Wide) \$1,017,500.00

United Healthcare Insurance Company

PRIME CONTRACTOR INFORMATION

Certified HUB Vendor? NO
Total # of Employees 198,126
Total # of Minorities 145,226
Total # of Women 77,467

HUB PARTICIPATION

Required NA
Proposed NA
\$ Value NA

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment-Hour Commitment: 300
Student Career-Awareness Commitment: 10