

**(ATTACHMENT 1) Action On Monthly Finance Matters: Authorization To Make Purchases; Informational Reports On Emergency Purchases due to COVID-19 and Change Orders In Excess Of \$25,000 And Cumulative Purchases In Excess Of \$50,000; Acceptance Of The Report Of Revenues And Expenses; Monthly Expenditure Control Report; Report On Administrative And School Fund Transfers; Report On Contracts Under \$50,000 And Cumulative Total Report; Report On Monthly Grant Awards; Acceptance Of Donations.**

**RFB 5787 Authorization to Contract with Diamond Discs International for Disposable Face Masks**

The Administration is requesting authorization to enter into a blanket contract with Diamond Discs International for adult and child 3-Ply Surgical Masks (w/ear loop straps), which meet all ASTM F1862 and/or F2100 Level 1 requirements. These items will foster a safe learning environment and promote student and staff safety by reducing risk of transmission of COVID-19 in MPS facilities.

Diamond Discs International was chosen pursuant to RFB 5787, which closed on June 29, 2020. The contract will run from August 1, 2020 through June 30, 2021, (the "Initial Term"), with two additional one-year options to extend if certain performance metrics incorporated into the contract are met.

The total cost of the contract in the Initial Term will not exceed \$2,000,000.

**Budget Code:**

GSP-0-S-CR1-DW-ESUPCOVID.....\$2,000,000

**Diamond Discs International**

**PRIME CONTRACTOR INFORMATION**

Certified HUB Contractor? .....YES  
 Total # of Employees .....6  
 Total # of Minorities .....4  
 Total # of Women .....2

**HUB PARTICIPATION**

Required .....6%  
 Proposed .....100%  
 \$ Value .....TBD

**STUDENT ENGAGEMENT (hours per 12-month contract)**

Paid Student Employment Hour Commitment: 400 HOURS  
 Student Career Awareness Commitment: 10 HOURS

**CESA  
 Purchasing  
 Agreement**

**Authorization to Purchase from Kajeet, Inc., for the Purchase of Wi-Fi Hotspots**

The Administration is requesting authorization to make a one-time purchase from Kajeet, Inc. ("Kajeet") for up to 5,000 mobile Wi-Fi hotspots. Through Kajeet's "Distance Learning Bundle" 3GB of monthly data will be included for each device for six months. While the district is providing the funding for this purchase, the MPS Foundation is undergoing fundraising efforts to help offset this cost.

These mobile hotspots will be made available to MPS families to assist with virtual learning needs this summer and next school year. This purchase is for "authority" to make this purchase as needs for these devices arise. A purchase was already made in May of 2020 for 5,000 devices. This purchasing authority will give the district flexibility to make an additional purchase of up to 5,000 devices or to add data to existing devices if needed for longer than 6 months.

This purchase is made under the Master Intergovernmental Cooperative Purchasing

Agreement between Lakes Country Service Cooperative and CESA Purchasing RFP 16.15 for "Mobile Educational Broadband."

The total cost of goods purchased from Kajeet will not exceed \$1,220,713.86.

**Budget Code:**

TSV-0-S-CR1-DW-ENCQCOVD.....\$1,220,713.86

**Kajeet, Inc.**

**HUB PARTICIPATION**

Required .....0%

Proposed .....0%

\$ Value.....NA

**STUDENT ENGAGEMENT (hours per 12-month contract)**

Paid Student Employment Hour Commitment: 0 HOURS

Student Career Awareness Commitment: 0 HOURS

