

(ATTACHMENT 1) ACTION ON THE AWARD OF PROFESSIONAL SERVICES CONTRACTS

This item initiated by the Administration.

ADMINISTRATION'S RECOMMENDATION

The Administration recommends that the Board approve the following professional services contracts:

RFP 1025 Authorization to Extend a Contract with Accounting Equipment Corp, d/b/a AE Business Solutions for IT-Support Services

The Administration is requesting authorization to extend a contract with Accounting Equipment Corp, d/b/a AE Business Solutions for IT-support services. These support services are utilized by the Department of Technology, as necessary, to provide interim IT support for schools at various times throughout the year and assistance on large-scale projects.

Contractor was chosen pursuant to RFP 1025, which closed on November 7, 2019. The original contract provided for two one-year options to extend if certain performance metrics were met. AE Business Solutions has met the performance metrics codified in the contract; therefore, MPS is exercising the first option year of the contract. The contract extension will run from February 1, 2021, through January 31, 2022.

The total cost of the contract in the this extension year will not exceed \$275,000.

Budget Code:

TSV-0-0-TLN-DW-ECTS.....(Technology - Contracted Services)\$275,000

Accounting Equipment Corp d/b/a AE Business Solutions

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?No
Total # of Employees92
Total # of Minorities12
Total # of Women28

HUB PARTICIPATION

Required0%
Proposed0%
\$ ValueN/A

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment-Hour Commitment: 300
Student Career-Awareness Commitment: 10