



**MILWAUKEE  
PUBLIC SCHOOLS**

Office of Finance  
Department of Procurement & Risk Management  
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March 6, 2020

Rose Olson  
Transcendia  
9201 W. Belmont Avenue  
Franklin Park, Illinois 60131

Dear Ms. Olson:

Subject to approval by Milwaukee Public Schools' (MPS) Administration and the Milwaukee Board of School Directors, MPS would like to extend the current blanket contract with your firm for Tray Wrapping Film, in accordance with MPS's Request for Bid (RFB) 5772 and your firm's response thereto.

This blanket contract covers all items listed in Group A in the RFB. The RFB provided for two additional one-year extensions upon mutual written consent of the parties and in consideration of the performance metrics listed therein. Based on Transcendia's achievement of those performance metrics, an extension for the first one-year extension shall be made for a one-year period from July 1, 2020 through June 30, 2020 ("Year 2"). The estimated value for this first extension is \$65,000.

MPS staff will place orders with your firm in accordance with the ordering procedures listed in the RFB.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

Signature: Richard Locke

Print Name & Title: Richard Locke, SVP of Procurement

Date: 3/10/2020

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Adria D. Maddaleni, J.D.  
Director, Procurement & Risk Management  
[ivaad@milwaukee.k12.wi.us](mailto:ivaad@milwaukee.k12.wi.us)

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