

**(ATTACHMENT 1) INFORMATION ON ANNUAL SCHOOL READING DRIVES ACHIEVEMENT
PROCEDURAL COMPLIANCE SELF-ASSESSMENT (RDA: PCSA)**

This item initiated by Administration.

ADMINISTRATION'S REPORT

1. The Reading Drives Achievement: Procedural Compliance Self-Assessment (RDA: PCSA or self-assessment) is one part of the Department of Public Instruction's monitoring activities under state and federal special education laws. The goals of the self-assessment are to ensure compliance with selected legal requirements and to improve outcomes for students with disabilities, specifically in reading.
2. Milwaukee Public Schools is committed to practices that lead to improved service delivery, provide information regarding needed professional development, and contribute to staff accountability for high-level outcomes for students with disabilities.

PROCEDURAL COMPLIANCE SELF-ASSESSMENT HISTORY

3. In 2003, the Special Education Oversight Action Plan (SOAP) required MPS to align special education staff to increase accountability and support for students with disabilities, develop and support a system to assist parents who have concerns (which is our current Parent Dispute Resolution System (PDRS)) and develop and support a continuous improvement focused monitoring system. The continued improvement focus monitoring (CIFM) process, included three major areas:
 - monitoring of teachers and individualized education program),
 - reviewing of systems within a school under the IDEA-2004 that were not part of the IEP such as discipline, attendance and service delivery, and
 - implementing an annual school based assessment with mandatory corrections.
4. In 2012, the Department of Public Instruction (DPI) determined that MPS had made systemic progress to enable MPS to use the same accountability as the rest of the state. That accountability system was the Procedural Compliance Self-Assessment (PCSA). The only difference between MPS and the rest of the state was that MPS would be reviewed every year, rather than the rotating schedule of every five years like other school districts.
5. The Procedural Compliance Self-Assessment includes a school-based assessment that is completed annually during the spring. At that time, a one-time annual measurement of compliance is completed at each school in the district. The results of the assessment provide school-based and district-level data. The district-wide data is used to analyze the need for district supports and to develop plans of improvement for district-wide systems serving students with disabilities.

PROCEDURAL COMPLIANCE SELF-ASSESSMENT FOCUS AREAS

6. Training of Staff: Staff assigned to review students' records were trained by DPI in the Spring of 2017 on the RDA: PCSA Training and Certification eCourse. There will be a training refresher in February of 2018 prior to MPS' assessment
7. Sampling: The third Friday count of MPS student with IEPs Wisconsin Information System for Education IDs will be uploaded and the samples will be created. The Department of Public Instruction's reporting tool will generate samples for the IEP, IEP Implementation and Discipline items.
8. Compliance of Items: Each student's most recent evaluation or reevaluation will be reviewed, along with the student's current IEP. Evidence to indicate whether or not the student has received the required services and the progress made on his or her goal(s), will be provided by an IEP case manager for review. A district review of documentation of MPS' policies, procedures, and practices concerning the tracking of disciplinary removals of students with disabilities, along with documentation of educational services provided during each removal beyond the 10th cumulative day, will also be reviewed.
9. Corrections of Items: DPI will provide a list of student level corrections that need to be made, along with a due date. MPS is required to meet current compliance based on the timeline.

Video from DPI titled, Reading Drives Achievement: Procedural Compliance Self-Assessment (RDA:PCSA) <https://youtu.be/-9Q1h9uSWuU>