

The annual workforce readiness report was last provided at the September 2021 meeting of the Committee on Student Achievement and School Innovation. The Career and Technical Education (CTE) office has continued its work to improve and expand student work-readiness and providing work opportunities for students throughout the district. The following are highlights from the 2021-2022 school year:

- Each high school had one main point of contact, which we call ‘Career Champions,’ to coordinate communication and work-based learning activities with CTE.
- In addition, each school had a work-based learning team to assist students with work-readiness and employment. The teams are led by the Career Champion and include the College and Career Center planning assistant and at least one of the following: counselor; parent coordinator; teacher; and/or transition coordinator.
- CTE met monthly with all Career Champions and College and Career Center representative(s). The meetings’ purpose is to ensure efficient communication and coordination between the schools and CTE to continue growing the number of internships and youth apprenticeships for our students.
- An ‘Employer Playbook’ was provided to employers as a guide on how to provide high quality work-based learning opportunities for students.
- CTE utilized an online application system for all potential youth apprentices, making the process easier and more efficient for students to apply, and for CTE to coordinate and track.
- Students interested in work opportunities had access to a CTE-developed work readiness video. It provided an overview of our youth apprenticeship and internship programs, as well as next steps for students to become better prepared for work.
- CTE provided students with two Google Classrooms: a “Job Readiness Google Classroom” for all students interested in work opportunities, and a Google Classroom specific to youth apprenticeship. In addition, a Google Drive folder containing work-readiness resources is available for all teachers, counselors, and other staff to access.
- The student job board was updated on a regular basis throughout the school year, and was available for all high school students to view and apply to work opportunities.
- CTE held two job fairs attended by over 600 students this past school year. An in-person event for juniors was held on March 9, and a virtual event for seniors was held on April 13.
- At least 1,960 students had some sort of work experience in the 2021-2022 school year, including students who worked in summer 2021. This number includes experiences such as the 2021 summer employment through the Mayor’s Earn & Learn Program, School-to-Work Program, work release, youth apprenticeships, and internships.
- All students who successfully complete a youth apprenticeship receive one (1) credit per semester. Students who participate in internships may also receive between one quarter ( $\frac{1}{4}$ ) and one (1) credit per semester, depending on the number of hours worked.
- CTE collaborated with the Milwaukee Metropolitan Association of Commerce to host two special career exploration and work-readiness events for high school students. The first, held at American

Family Field on April 7, hosted approximately 300 students to learn about local, in-demand career pathways. The second event hosted approximately 100 students who received one on one career planning and work readiness assistance.

- In winter and spring, the CTE team conducted research to procure an online tool that will enable us to improve and scale our work-based learning program. The tool will provide greater efficiencies, through more timely and seamless communication between schools, students, employers, and the CTE team, as well as provide us with a more robust student and employer tracking system.