(ATTACHMENT 2) ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; INFORMATIONAL REPORTS ON CHANGE ORDERS IN EXCESS OF \$25,000; REPORT ON ADMINISTRATIVE AND SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS





Office of Finance Department of Procurement & Risk Management 5225 W. Vliet Street, Milwaukee, WI 53208 (414) 475-8880 • mps.milwaukee.k12.wi.us Fax (414) 475-8387

August 30, 2019

Virtucom, Inc. 5060 Avalon Ridge Pkwy, Suite 300 Peachtree Corners, GA 30071

Dear Ms. O'Brien:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, your firm has been awarded a blanket contract for Interactive Touch Flat Panels and Stands, in accordance with MPS's Request for Bid (RFB) 5777 and your firm's response thereto.

This blanket contract covers all items listed in the RFB and shall be for a one-year period from October 1, 2019 through September 30, 2020. Following the one-year initial term, the contract may be extended if certain performance measures incorporated in the RFB are met. The estimated value for the initial one-year term is \$1,274,250.10.

MPS staff will place orders with your firm by faxing or emailing you a purchase order each time they wish to place an order.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

Signature:

Print Name & Title: Tim Prince, Director

Date: <u>9/4/2019</u>

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Adria D. Maddaleni, J.D. Director, Procurement & Risk Management rivaad@milwaukee.k12.wi.us

Start. Stay. Succeed.

Comienza. Quédate. Triunfa.