



**MILWAUKEE
PUBLIC SCHOOLS**

OFFICE OF THE SUPERINTENDENT

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VENDOR SELECTION OVERVIEW
COLLEGE ACCESS CENTER SOUTH AT SOUTH DIVISION
PROJECT NO. 4461

1. Description of Project and Proposed Vendor

The following project requires Project Architect design services, including architectural, mechanical, electrical and structural design: **College Access Center South at South Division High School**. The design will include offices and break out areas for students, parents, teachers and guidance counselors to interact and prepare MPS graduates towards a secondary education. The design scope of works includes removal of cabinets and storage racks; capping a floor drain; two exterior windows; stained concrete floor; new suspended acoustical ceiling and lighting; painting; electrical for power and data; new unisex toilet room; ventilation upgrades for storage rooms for conversion to office space; entrance vestibule from south parking lot; exterior lighting and signage. Facilities and Maintenance Services (FMS) solicited fee proposals for the services for the project and the recommended firm is **Foundation Architects, LLC**.

2. Justification for Selection of Proposed Vendor

This RFP submission was based on this project's specific scope of design services in accordance with the 2015 Project Architect Services RFP where four (4) design firms were recommended by FMS and approved at the March 2015 Board to receive Various Future Project scope of design services based on those who best met the qualifications of cost, experience, project approach, performance and capability of providing various design services for future projects.

A total of two (2) out of the four (4) prequalified firms provided a response for this project. The recommended firm is required to provide 0% HUB participation, 0 Hours of Paid Student Employment and 0 Hours of Student Engagement Activities for the contract.

3. RFP Evaluation Criteria

The selection criteria was based on total lowest cost of services based on this project's specific scope of work and in accordance with the 2015 Project Architect Services – Various Future projects RFP.

4. Experience in Other Districts/MPS

Work on similar projects have been provided by the recommended firm at the following locations – construction budgets are in parentheses:

- MPS Building Addition @ Maryland Montessori School (\$4,756,000)
- MPS Building Addition @ Fernwood Montessori School (\$8,325,000)
- MPS Gymnasium Classrooms @ Longfellow School (\$176,988)

5. Evaluation Plan

This project required the proposed consultant teams to provide design services for all phases of the project, including design development & construction documents, bidding assistance, construction administration and inspection. Progress review documents are required to be submitted at the 100% design development phase and at 95% and 99% complete construction documents phase. The RFP indicated the level of detail required to be provided in the drawings and specification for each review phase, which will be evaluated by MPS for compliance.

6. *Cost*

The total cost for all required services is \$53,800