

# RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS

## BOARD RULE 1.05 PUBLIC NOTICE

### (1) PUBLIC NOTICE

(a) Whenever it is known that a quorum of the Board or one of its committees may be present, public notice shall be given by the Board Clerk/Chief Officer, Office of Board Governance, or his/her designee.

(b) Any instance in which a quorum of the Board or its committees may be present must have its own notice. Such notice shall:

1. set forth the time, date, place, and subject matter of the meeting, including those items intended for consideration in a closed session;
2. be worded in a manner that reasonably apprises members of the public as to the particulars of the meeting;
3. be given to the public upon request;
4. contain the specific nature of any items that are to be considered in closed session, as well as the exemption(s) under which the closed session is authorized;
5. be posted at least 24 hours in advance of the meeting, unless it is impractical or impossible to do so; and
6. be posted at least two hours in advance of the meeting where there is good cause to give notice less than 24 hours before the meeting, as allowed by state statutes.

### (2) PUBLIC NOTICE FOR A VIRTUAL MEETING

When a quorum of the Board or any of its committees must meet virtually (i.e., remotely via videoconferencing, teleconferencing, or other technological means), in addition to all other content required by law, the following information shall be included in the notice:

- (a) a statement that the meeting will be conducted virtually;
- (b) a brief statement as to the conditions that require remote participation;
- (c) a statement that clarifies the extent to which members of the public will be admitted to a physical location;
- (d) a statement that clarifies the extent to which the media will be admitted to a physical location;
- (e) information about the options for the public to access and monitor the meeting;
- (f) if applicable, a statement that clarifies the extent to which public comments will be accepted and the means by which comments may be submitted for consideration if the public will not be admitted to a physical location.

History:	Revised 11-19-15
Legal Ref.:	W.S. 19.83-19.85, W.S. 119.10 (3)
Cross Ref.:	Board Rule
	1.02 Regular Board Meetings
	1.03 Special Board Meetings
	1.04 Executive Changes
	1.06 Quorum and Meeting Presence
	2.03 Meeting Notices

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