



MILWAUKEE PUBLIC SCHOOLS

Office of Finance
Department of Procurement & Risk Management
5225 W. Vliet Street, Milwaukee, WI 53208
(414) 475-8880 • mps.milwaukee.k12.wi.us
Fax (414) 475-8387

November 16, 2017

Randy Holtman
American Lithography and Publishing, Inc.
530 North 22nd Street
Milwaukee, WI 53233

Dear Mr. Holtman:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, MPS would like to extend the current blanket contract with your firm for mailing four seasonal recreation guides with no modifications. This contract, which resulted from MPS Request for Bid 5749, was for an initial term of one year with the option for two additional one-year extensions if certain performance metrics were met.

If approved, this first extension will be for the term of January 1, 2018 through December 31, 2018. The estimated value for this contract term is \$18,316.00.

Please indicate below whether you agree to or decline the contract extension. Once agreed to, signed and returned, and approved by the Administration and the Board, this letter shall constitute the contract amendment.

We agree to the contract extension. We decline the contract extension.

Signature: _____

Jason J. Kiefer

Print Name & Title: JASON J. KIEFER PRESIDENT

Date: 11/17/17

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,

Kari H. Race
Digitally signed by Kari H. Race
DN: cn=Kari H. Race, o=Milwaukee Public Schools, ou=Office of Procurement & Risk Management
c=US, email=k.h.race@mps.milwaukee.k12.wi.us, postalCode=53208

Kari H. Race, J.D.
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