

**(ATTACHMENT 1) ACTION ON MONTHLY FACILITIES MATTERS: FMS AWARD OF PROFESSIONAL SERVICE CONTRACTS, MATERIAL PURCHASE, CHANGE ORDER AND CONTRACT MODIFICATION RECOMMENDATION**

**AWARD OF CONTRACTS**

The contract award recommendations for the January, 2025 Regular Board meeting are listed below for your review. Adequate funding is available in the accounts as noted.

**PROFESSIONAL SERVICES CONTRACTS**

The Administration requests that the Board approve the following professional services contracts:

**RFP 9231-553040      Move Management Consultant Services – Design & Construction**

A Request for Proposal (RFP) was issued by Facilities and Maintenance Services to obtain a firm to provide Move Management Consultant Services for Design & Construction.

Selected firm: Straightline Moving Inc.

Requested Spending Authority - \$450,000.00

Contract Period: January 31, 2025 – January 30, 2028

Budget Code: Various

**RFP #25-004      Contract Labor Re-Bid**

In October 2021, the Board authorized the Department of Facilities and Maintenance Services to purchase contract labor services on a pre-approved basis for a variety of skilled trade labor categories. The ability to use a list of pre-approved contractors allows the Department of Facilities and Maintenance Services to provide timely services to schools and departments. These contracted services are necessary to meet the needs and expectations of the schools and are meant to supplement the current staff at Facilities and Maintenance Services. The need for contract labor is somewhat unpredictable and is dependent on the availability of grant funds, discretionary funding at the school and department levels and on the district initiatives implemented throughout the year.

Contract labor is used for two main categories of work: New Projects funded by Schools, the District or Departments; or infrastructure repair and maintenance funded by the DFMS operations budget.

Funds to support the contract labor services are budgeted as part of individual projects or are funded by the individual school, department, or program. Services by the various contractors are not used until appropriate funds are identified and encumbered.

A Request for Proposal (RFP) for Contract Labor Services was released in October 2024 and requested services in 27 skilled trade and technical categories. As in previous years, the purpose of the RFP is to “pre-approve” firms that will provide labor on an as-needed basis depending upon the timing and scope of the project.

The amount of contract labor services needed will vary from trade to trade and from one fiscal year to another.

Proposals were received for twenty-three of the twenty-seven categories requested and were evaluated on the basis of cost, responsiveness to requirements, experience, references, and abilities to meet the needs of MPS.

A Re-Bid Request for Proposal (RFP) for Contract Labor Services was released in December, 2024 and requested services in the skilled trade and technical categories that were not bid on in October. The responses were evaluated on the same criteria as listed above.

Requested Expenditure Authority: Not to exceed \$1,350,000.00

Contract Period: January 31, 2025 – December 31, 2027

Budget Code: **Various**

<u>Recommended Contractor</u>	<u>Trade/Technical Area</u>
Associated Technical Services	Low Voltage Technician
Service Painting Corporation	Plasterer
Doral Corporation	Millwright Apprentice Machinery Maintenance Mechanic

**RFP #25-002      Electric Motor and Pump Servicing – Various MPS Locations**

A request for Proposal (RFP) was issued by Facilities and Maintenance Services to obtain a firm to provide Electric Motor and Pump Servicing – Various MPS Locations.

Selected firms: Quality Electric Service, Inc.

Contract Amount: Contracts will be issued on an as-needed basis on pre-approved rate schedule.

Requested Expenditure Authority: Not to exceed \$350,000.00 Annually.

Contract Period: February 25, 2025 – February 24, 2028

Budget Code: Various

**MATERIAL PURCHASE**

Keys & Cylinders  
Vincent High School

Prime Contractor  
Anixter Inc.  
2301 Patriot Boulevard  
Glenview, IL 60026

Base Bid of ..... \$66,287.82

Funds are available for the Keys & Cylinders project account code MBM 0A BDH VN EOSV FEDM (Project No. 8858). Pricing provided by the Omnia Partners Contract R192008 and UW Contract 21-2769.

**CHANGE ORDER**

The Administration is reporting to the Board the following change orders in excess of \$50,000.00.

Playfield and Fieldhouse Renovation  
Emigh Playfield, Site #714  
Poblocki Paving Corporation

Total Amount of Change Order: \$159,072.00

As part of the contract with Poblocki Paving Corp. for the playfield renovation at Emigh Playfield, testing of the soil was required. That testing indicated soils that required removal from the site. This ensures a safe playfield through proper disposal of the materials.

Additionally, during construction an unanticipated high-water table and unsuitable soils for reconstruction of the tennis courts was also found, requiring additional soil removal and replacement with geogrid and stone base.

The change order will be funded from account code STS 00 RFI C4 ECNC (Project No. 8187).

**CONTRACT MODIFICATION**

**Authorization to Modify a Contract with Perkins Eastman Architects.**

The Administration is requesting approval to modify the contract from a 10-month contract to a 22-month contract and increase the expenditure authority with Perkins Eastman by an additional \$390,250.00 per year.

The vendor was chosen pursuant to RFP #8949, with a term of March 22, 2024 – January 30, 2025. This modified contract will run from March 22, 2024 – January 30, 2026.

**Budget Code: FAR 00 RDC DW ECNC**