

**ADMINISTRATIVE POLICIES OF THE  
MILWAUKEE PUBLIC SCHOOLS**

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**ADMINISTRATIVE POLICY 9.07  
PUBLIC SOLICITATIONS IN THE SCHOOLS**

**(1) TICKET SALES AND CONTRIBUTIONS**

(a) Tickets for any purpose, except for activities authorized under the policies or by permission of the Board, shall not be sold on school premises.

(b) Further, no contributions or collections of money for any purpose whatever shall be made from or by school children, except for supplies or services authorized by the Board.

(c) Should contributions or collections be at any time authorized by the Board, such contributions or donations, when they are collected, shall not be given directly by the children to the teacher, but shall be placed in boxes provided for the purpose, in order to avoid discrimination and embarrassment.

**(2) EMPLOYEES' COMBINED GIVING CAMPAIGN**

(a) The Board shall authorize participation in the Employees Combined Giving Campaign provided the following conditions are met:

1. Voluntary contributions may be received from students, provided that such contributions are deposited in slotted containers furnished for that purpose, and that no records shall be kept of such contributions on either an individual or group basis.
2. Solicitation of Board employees may be made within the several groups by a member or members selected for that purpose.

(b) The payroll deduction plan shall be made available to employees for contributions to the Employees' Combined Giving Campaign. It is understood that this is strictly a voluntary plan.

**(3) FUNDRAISING FOR CHARITABLE PURPOSES**

Fundraising activities or collections of materials for charitable purposes may be approved by the superintendent or school principal if a single school is involved, if the following guidelines are observed:

- (a) Schools may display posters and distribute fundraising materials.
- (b) Any orientation sessions related to the fundraising activity for students and staff must be held on non-school hours and cannot be held on school property.
- (c) Any registration or solicitation for funds or donors must be done on non-school hours and cannot be done on school property.
- (d) All money-collecting activities and depositing of funds are a matter between the individuals and the charitable organization. School staffs are not to collect or be responsible for any money collection or accounting for funds collected or goods received.

**History:** Adopted 9-6-77; revised 1986, 2-22-95

**Previous Coding:** Admin. Policy KI, prior to May 1995; Admin. Policy 11.07, May 1995-August 1996

**Cross Ref.:** Admin. Policy 6.06 Gifts and Solicitations: Staff  
8.40 Students and Solicitations

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