

**(ATTACHMENT 3) ACTION ON THE WAIVER OF ADMINISTRATIVE POLICY 3.09(9)(e)
AND AWARD OF PROFESSIONAL SERVICES CONTRACTS**

CR053622
Contract Number C030299
Vendor V0448559
RFP Number 1058

**MILWAUKEE BOARD OF SCHOOL DIRECTORS CONTRACT
FOR WIRELESS ACCESS POINTS (WAPS), SWITCHES, CONTROLLERS, TRANSCEIVERS,
and LICENSES**

This Contract is being entered into by and between CDW Government LLC (“Service Provider”) and the Milwaukee Board of School Directors, contracting authority for Milwaukee Public Schools (“MPS”). This Contract is for the purchase of goods for both E-rate eligible and Non E-rate eligible locations. Service Provider was selected based on an open competitive procurement, specifically MPS Request for Proposal 1058 (“the RFP”).

1. SCOPE OF WORK

Service Provider shall provide the exact brand and part numbers for these items as identified in the Cost Information of Service Provider’s Response to the RFP attached as Exhibit A.

The quantity of each item needed was estimated in the RFP; however, those quantities are subject to change depending on school openings, closings, E-rate funding availability, E-rate budget allowance and other factors. This Contract is entered into with the express understanding between the parties that there is no guarantee, implied or otherwise, of the quantities of items that will be ordered from Service Provider.

Any services, lines, additional equipment, etc. added during the course of this Contract must be coterminous with, (or end the same time as), this Contract, including any extensions thereto. It is possible that schools may close during the term of a contract signed pursuant to this Contract. The Service Provider shall be notified of such closures and invoicing shall cease upon such notification. Any modification or change to services during the term of the contract signed pursuant to this RFP will be made pursuant to a Contract Addendum, an example of which is attached as Exhibit 1.

All equipment must be fully compatible and must seamlessly integrate with the existing equipment and network management systems. Any equipment provided shall be new, unused and not previously titled. Units classified as factory rebuilt, prototype or discontinued are not acceptable. Any and all warranties must be valid in the United States.

Service Provider shall provide, at its own expense, all personnel required to provide the goods in a timely manner under this Contract.

RFP 1058 including all exhibits and addenda are incorporated herein by reference. All of the RFP are material terms of this Contract with which Service Provider must comply.

2. TERM

This Contract shall be in effect from July 1, 2022, through June 30, 2023, with the option to extend for up to four one-year terms solely at the discretion of MPS. A contract extension in any term may be required if the Funding Commitment Decision from the School and Libraries Division (“SLD”) of the Universal Service Administrative Company (“USAC”) is delayed,

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3. CONTRACT AMOUNT

The total costs of the goods under this Contract shall not exceed \$11,419,422.00.

It is the express agreement of the parties that the prices identified in the Cost Proposal Worksheet of Service Provider's Response to the RFP shall remain in effect for the entire term of this Contract and any extensions thereof.

4. TIMING AND DELIVERY OF GOODS

Equipment must be delivered within 30 business days (M-F) of written notification by MPS to proceed with delivery of equipment.

All equipment must be shipped or delivered only to the following location:

Milwaukee Public Schools
734 W. Walnut Street
Milwaukee, WI 53205

Shipments will be received at this location only between 7:30 a.m. and 2:00 p.m. Monday through Friday.

5. INVOICING

In compliance with FCC rules, MPS has elected to pay Service Provider the non-discounted portion of the price of goods, with Service Provider seeking reimbursement from USAC for the discounted portion.

As such, all invoices from Service Provider must be based on the discount rate indicated in the Funding Commitment Decision Letter. Draft invoices and corresponding FCC Form 474 must be submitted to MPS for approval before Service Provider's submission to USAC for the discounted portion of the payment and to MPS for the non-discounted portion of the payment to ensure that only correct invoices are being submitted. MPS will attempt to pay correct and properly submitted invoices for the non-discounted portion within 30 days of receipt.

Invoices must be submitted to:

Chad Meyer
Senior Director of Technology
Milwaukee Public Schools
5225 West Vliet Street
Milwaukee, WI 53208

All invoices must be manually created by the Service Provider in a form and format which MPS has approved. Separate invoices are required for E-rate eligible locations and services from those that are not eligible for E-rate.

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It is mutually agreed that Wisconsin's state prompt pay law, Wis. Stat. §§ 16.528, 16.53(2),(11), does not apply to this Contract.

Any and all errors in invoicing made by Service Provider must be repaid by a check cut from Service Provider to MPS within 30 days of notification by MPS to Service Provider of the error. Under no circumstances may Service Provider remedy an invoicing error through credits on invoices.

6. EXPRESS WARRANTIES

Service Provider expressly agrees that the affirmations of fact and promises made in its Proposal to the RFP regarding the goods' compatibility with MPS's existing equipment and network management systems identified in RFP Section 2.1 are express warranties.

Damages for Service Provider's breach of these express warranties shall include, at a minimum, all incidental and consequential damages resulting from the entire period of shutdown of MPS's network while suitable replacement goods are obtained and installed. These damages shall include, at a minimum, replacement costs, removal of Service Provider's equipment, overtime wages, outside contractor fees and any statutory fines assessed as a result of MPS's inability to provide educational services. There shall be no monetary limitation on these damages.

7. CHANGE OF SERVICE PROVIDER

MPS reserves the right to terminate this Contract and contract with an alternative service provider for provision of these goods if there is a legitimate reason to do so, (*e.g.*, Service Provider's breach of this Contract or inability to perform). MPS will not pay any penalty or early termination fee, however captioned, in the event of termination for convenience or cause.

MPS further reserves the right to make service substitutions as allowed for under the E-rate program, provided such substitutions are allowed by the procurement laws, rules and regulations under which MPS operates.

8. NON APPROPRIATION OF FUNDS

This Contract is contingent upon the appropriation of sufficient funds for this purpose by the State of Wisconsin and appropriate MPS officials.

MPS at its sole discretion, reserves the right to postpone delivery of goods and/or services under the Contract until USAC makes a Funding Commitment or to terminate the Contract without future liability in the event USAC denies a Funding Commitment. MPS will not pay any penalty or early termination fee, however captioned, in the event of postponement or termination for non-appropriation of funds or lack of funding commitment.

9. NON-DISCRIMINATION

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In the performance of work under this Contract, Service Provider shall not discriminate in any way against any employee or applicant for employment because of race, religion, color, national origin, ancestry, creed, pregnancy, disability, socio-economic status, marital or parental status, age (over 40) or sex. This prohibition includes but is not limited to: employment; promotions, demotions and transfers; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Service Provider is required to include a similar provision in all subcontracts to this Contract.

If MPS determines Service Provider has violated this non-discrimination policy, MPS may terminate this Contract without liability for undelivered goods. MPS may also deem Service Provider ineligible to participate in future contracts with MPS.

10. INDEMNITY

Notwithstanding any references to the contrary, Service Provider assumes full liability for all of its acts and/or omissions in the performance of this Contract, as well as the acts or omissions of its subcontractors. Service Provider shall indemnify and hold harmless MPS, its agents, officers and employees against all liabilities, losses, judgments, decrees, costs, and expenses that may be claimed against MPS as a result of granting of this Contract to Service Provider. The Service Provider further agrees to indemnify and hold harmless MPS and all of its employees, officers and agents from any liability for personal injuries, including death, or for damage to or loss of personal property, which may occur as a result of the performance of services provided for under the Contract or that may result from the carelessness or neglect of said Service Provider, its agents, subcontractors and/or employees. If judgment is recovered against MPS in suits of law or equity for any reason, including by reason of the carelessness, negligence, or acts or omissions of Service Provider, its agents, subcontractors and/or employees, Service Provider assumes full liability for such judgment, not only as to any monetary award, but also as to the costs, attorneys' fees and/or other expenses resulting therefrom.

Service Provider shall indemnify MPS against all liability, loss and/or expenses by reasons of any patent and/or trademark litigation now existing or hereafter instituted, arising out of any alleged infringement of patent and/or trademark on merchandise, or any part thereof, to be provided pursuant to this Contract.

11. INSURANCE AND PROOF OF FINANCIAL RESPONSIBILITY

Service Provider understands and agrees that financial responsibility for claims or damages to any person, including, but not limited to, Service Provider's employees and agents, shall rest with Service Provider. Service Provider and its subcontractors shall effect and maintain any insurance coverage, including, at a minimum, Workers' Compensation, Employers' Liability, Commercial General Liability, Automobile Liability and Umbrella Liability to support such financial obligations. The indemnification obligation, however, shall not be reduced in any way by the existence or non-existence, limitation, amount or type of damages, compensation, or benefits payable under Workers' Compensation laws or other insurance provisions.

The minimum insurance coverage required of the Service Provider by MPS shall be:

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Workers' Compensation	Statutory Limits
Employers' Liability	\$100,000 per occurrence/\$500,000 aggregate*
Commercial General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate*
Automobile Liability	\$1,000,000 per occurrence
Umbrella (excess) Liability	\$1,000,000 per occurrence

*Or such higher limits sufficient for these insurance policies to be scheduled under the Umbrella (excess) Liability policy.

The Milwaukee Board of School Directors shall be named as an additional insured under the Service Provider's and its subcontractor's commercial general liability insurance and umbrella liability insurance. The umbrella policy must provide excess commercial general liability, automobile liability and employers liability. Evidence of all required insurances of Service Provider or its subcontractors shall be submitted electronically to MPS via its third-party vendor, EXIGIS Risk Management Services. Waivers and exceptions to the above limits will be at the sole discretion of MPS and shall be recorded in the EXIGIS system, which records are incorporated into any Contract resulting from this RFP by reference. The certificate of insurance or policies of insurance evidencing all coverages shall include a statement that MPS shall be afforded a thirty (30) day written notice of cancellation, non-renewal or material change by any of Service Provider's insurers providing the coverages required by MPS for the duration of any Contract resulting from this RFP. All insurers must have a minimum A.M. Best rating of A-VII.

12. IRREPARABLE HARM

Service Provider shall not be relieved of any liability for damages sustained by MPS by virtue of any breach of this Contract by the Service Provider, and MPS may withhold any payments to Service Provider for the purpose of set off until such time as the exact amount of damages due to MPS from Service Provider for said breach is determined. The Service Provider agrees that breach of the Proposed Contract by the Service Provider shall result in irreparable and continuing damage to MPS for which money damages may not provide adequate relief, therefore, any breach of the Contract by the Service Provider shall entitle MPS to both preliminary and permanent injunctive relief in addition to any money damages.

13. TERMINATION BY MPS - BREACH BY SERVICE PROVIDER

If Service Provider fails to fulfill its obligations under this Contract in a timely or proper manner, or violates any of its provisions, MPS shall thereupon have the right to terminate this Contract by giving five (5) days written notice before the effective date of termination of this Contract, specifying the alleged violations, and the effective date of termination.

This Contract shall not be terminated if, upon receipt of the notice, the Service Provider promptly cures the alleged violation within five (5) days. In the event of termination, MPS will only be liable for goods rendered through the date of termination and not for any uncompleted portion, or for any materials or services purchased or paid for by Service Provider for use in completing this Contract. Failure to maintain the required certificate of insurance, permits, licenses and/or bonds will be cause for termination. MPS will not pay any penalty or early termination fee, however captioned, in the event of termination for breach.

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14. INDEPENDENT CONTRACTOR

Service Provider agrees and stipulates that in performing this Contract, it is acting as an Independent Contractor, and that no relationship of employer and employee, partnership or joint venture is created by this Contract.

Service Provider has the sole obligation to provide for and pay any contribution or taxes required by federal, state or local authorities imposed on or measured by income generated pursuant to this contract. MPS will not be obligated or responsible to extend, to Service Provider's employees, any fringe benefit available to MPS employees. Service Provider specifically covenants not to file any complaint, charge, or claim with any local, state or federal agency or court in which Service Provider or any of its employees claim to be, or to have been, an employee of MPS during the period of time covered by this Contract and that, if any such agency or court assumes jurisdiction of any complaint, charge or claim against MPS on the Service Provider's behalf, the Service Provider will request such agency or court to dismiss such matter.

15. ASSIGNMENT LIMITATION & STAFFING

The Service provider shall neither assign, nor subcontract its obligations under this Contract without the prior written consent of MPS. . If Service Provider assigns, ~~or~~ delegates, or subcontracts its obligations without such consent, MPS shall have the right, at its sole discretion, to rescind this Contract and to declare the same null and void. In such event, Service Provider understands and agrees that it shall be liable for the cost of MPS to obtain like services from another Service Provider.

MPS reserves the right to request a substitution of Service Provider personnel, *i.e.* project leader, staff, etc. In such event, Service Provider shall substitute the personnel with no additional charges to MPS. Failure on the part of the Service Provider to provide a substitute deemed suitable by MPS shall be cause for termination for cause of this Contract. Likewise, if Service Provider finds it necessary to replace staff assigned to this Contract, MPS shall have the absolute right to approve of said substitute.

16. LIVABLE WAGE

Service Provider shall comply with and ensure its subcontractors performing work under this contract comply with, Milwaukee Board of School Directors' Administrative Policy 3.09 (17), which requires employees be paid a 'living wage'.

17. NOTICES

Notice to Service Provider shall be sufficient if sent by Certified or Registered mail, postage prepaid, addressed to: the signatory on this Contract at 230 N. Milwaukee Avenue, Vernon Hills, IL 60061.

Notice to MPS shall be sufficient if sent by Certified or Registered mail, postage prepaid, addressed to: Chad Meyer, Senior Director of Technology, 5225 West Vliet Street, Milwaukee, WI 53208 with an electronic copy to procurement@milwaukee.k12.wi.us to the attention of the Director of Procurement and Risk Management.

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18. WAIVER

The waiver or failure of either party to exercise, in any respect, any rights provided for in this Contract shall not be deemed a waiver of any further right under this Contract.

19. INTEGRATION / SEVERABILITY

This Contract and its exhibits and addenda, if any, the RFP and any attachments thereto; and constitutes the entire Contract among the parties with respect to the subject matter hereof and supersede all prior proposals, negotiations, conversations, discussions and contracts among the parties concerning the subject matter hereof. With the sole exception being any modification or change to services procured via a Contract Addendum, an example of which is attached hereto as Exhibit 1, no amendment or modification of any provision of this Contract shall ~~not~~ be effective unless the same shall be in writing and signed by authorized signatories of both MPS and the Service Provider.

In the event of a conflict among the documents constituting this Contract, the order of priority to resolve the conflict shall be: (1) this Contract and its exhibits and addenda, if any; then (2) the referenced RFP and any attachments.

MPS shall not be bound by any terms and conditions included in Service Provider's packaging, service catalog, brochure, technical data sheet or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions contained in this Contract.

If any term or provision of this Contract should be declared invalid by a court of competent jurisdiction or by operation of law, the remaining terms and provisions of this Contract shall be interpreted as if such invalid term or provision were not contained herein.

20. COMPLIANCE WITH E-RATE

In its Response to the RFP, Service Provider identified that its Service Provider Identification Number ("SPIN") for use in the E-rate program is 143005588. Service Provider identified its FCC Registration Number ("FCCRN") is 0012123287. If, at any time during the term of this Contract, or extension hereof, Service Provider is no longer authorized to operate under either its SPIN and/or FCCRN, Service Provider shall notify MPS immediately. MPS shall have the right to terminate this Contract under such circumstances.

Service Provider shall comply with all applicable FCC rules, Orders, and guidance which govern the E-rate program. Notwithstanding any other remedies at law or equity, in the event Service Provider acts or fails to act in such a way that causes MPS to lose E-rate funding, Service Provider shall be liable to MPS for the amount of denied, reduced or adjusted funding. Additionally, Service Provider shall be liable to MPS for legal or consulting fees MPS incurs to: ensure compliance with the E-rate program; to respond to the FCC or USAC directives; or to pursue an appeal.

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Should Service Provider, its principals, agents and/or employees act in violation of the FCC's policy regarding gifts and should MPS be denied funding on a funding request or be subject to a commitment adjustment as a result of the aforementioned action, the Service Provider shall be liable for liquidated damages in the amount of MPS's discounted portion on each of the funding requests so denied.

21. CHOICE OF LAW & FORUM

The state courts of Wisconsin shall be the sole forum for all disputes arising of this Contract. The validity, construction, enforcement and effect of this Contract shall be governed solely by the laws of the State of Wisconsin.

22. TIMING

Time is of the essence in this Contract.

23. CERTIFICATION REGARDING DEBARMENT OR SUSPENSION

By signing this Contract, Service Provider certifies that neither Service Provider nor its principals; its subcontractors nor their principals are or have been suspended, debarred, or proposed for suspension or debarment from the E-rate program. If, at any time during the term of this Contract, or extension hereof, Service Provider is suspended, debarred, or proposed for suspension or debarment from the E-rate program, Service Provider shall notify MPS immediately. MPS shall have the right to terminate this Contract under such circumstances.

24. FORCE MAJEURE

Delays in delivery caused by acts of God, riot, war, civil unrest, flood, earthquake, outbreak of contagious disease or any other delays deemed by MPS to be clearly and unequivocally beyond the Service Provider's control will be recognized by MPS. However, MPS nor USAC will not be liable to pay the Service Provider for any work that the Service Provider is unable to perform due to acts of God, riot, war, civil unrest, flood, earthquake, outbreak of contagious disease or other cause beyond MPS's reasonable control (including any mechanical, electronic or communications failure, but excluding failure caused by a party's financial condition or negligence).

25. NON-DISCLOSURE

Absent prior written consent of MPS's Senior Director of Technology or his/her designee, the Service Provider shall not: (1) disclose, publish, or disseminate any information, not a matter of public record, that is received by reason of this Contract, regardless of whether Service Provider is or is not under contract at the time of the disclosure; or (2) disclose, publish, or disseminate any information developed for MPS under this Contract. Service Provider agrees to take all reasonable precautions to prevent any unauthorized use, disclosure, publication, or dissemination of the said information.

26. MPS LOGO/PUBLICITY

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The Service Provider shall not use the MPS Logo in its literature or issue a press release about the subject of this Contract without prior written notice to, and written approval of, both MPS's Director of Communications and Outreach and MPS's Senior Director of Technology.

27. RECORDS

The Service Provider understands that MPS is bound by Wisconsin's public records law, and as such, all of the terms of this Contract are subject to, and conditioned on, the provisions of Wis. Stat. § 19.21, *et seq.* The Service Provider acknowledges that: it is obligated to assist MPS in retaining and producing records that are subject to Wisconsin's public records law, and that the failure to do so shall constitute a material breach of this Contract, and that the Service Provider must defend and hold MPS harmless from liability under the law.

Additionally, the Service Provider shall comply with applicable E-rate requirements regarding recordkeeping, document retention, production of records, audits and inspections set forth in 47 C.F.R. § 54.516. The Service Provider shall also assume responsibility for its subcontractors' compliance with the same. The Service Provider and its subcontractors shall maintain documents, subject to the aforementioned requirements, for the longer of a period of seven years after receipt of final payment under this Contract, (in accordance with Wis. Stat. § 19.21(6)); or the period required by current FCC rules.

28. ADDITIONAL PROVISIONS

- A. Service Provider covenants to have any and all licenses, permits and certifications required to perform the work or provide the goods specified and furnish proof of such licensing authorization and permits and keep them in effect for the term of this Contract. Failure to maintain the required licenses, permits and certifications shall be cause for termination of this Contract.
- B. Service Provider shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on providing the goods specified.
- C. Service Provider covenants that all materials, equipment and supplies provided to MPS under this Contract comply fully with all safety requirements as set forth by the Wisconsin Administrative Code, Rules of the Industrial Commission on Safety and all applicable OSHA Standards. All electrically powered equipment must be UL listed or MPS-approved equivalent.
- D. MPS will not agree to any disclaimers or limitations of liability.
- E. MPS reserves the right to reject any goods that do not conform to the Service Provider's Response to the RFP. Any and all return freight charges associated with the rejected items shall be borne by Service Provider.

29. SIGNATURES

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This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing, (or on whose behalf such signature is executed), with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

30. HUB REQUIREMENT

The HUB requirement on this contract is 0%. The student engagement requirement of this Contract is 0 hours. The Career Education requirement for this Contract is 0 hours.

IN WITNESS WHEREOF, the parties here to have executed this Contract on the date noted below above the signature of Milwaukee Board of School Directors' President, Robert E. Peterson.

CDW GOVERNMENT LLC
V0448559

MILWAUKEE BOARD OF SCHOOL DIRECTORS

By: _____
Stephanie Santander, Director Program Sales

By: _____
Janine M. Adamczyk
Director of Procurement & Risk Management

Date: _____

Date: _____

Address: 230 N. Milwaukee Avenue
Vernon Hills, IL 60061

By: _____
Keith P. Posley, Ed.D.
Superintendent of Schools

Tax Id: XXXXXXXXXX

Budget Code: PIN-0-0-TLN-DW-ETEL

Date: _____

By: _____
Robert E. Peterson, President
Milwaukee Board of School Directors

Reviewed By: _____
Risk Management

Date: _____

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**EXHIBIT A
TO MILWAUKEE BOARD OF SCHOOL DIRECTS CONTRACT FOR WIRELESS ACCESS POINTS
(WAPS), SWITCHES, CONTROLLERS, TRANSCEIVERS, and LICENSES**

Milwaukee Public Schools RFP 1058 – Wireless Access Points (WAPs), Switches, Controllers, Transceivers, and Licenses Cost Proposal Worksheet (Provide in Tab A)				
Item Description	Identify Product Brand/Number if offering equivalent	E-rate Eligible Cost Per Unit	E-rate Ineligible Cost Per Unit	Identify Ineligible Items
Wireless Access Points (Cisco C9130AXI-B-EDU) or equivalent		\$ 658.68	n/a	
8 Port PoE+mGig Switch (Cisco WS-C3560CX-8XPD-S) or equivalent		\$ 870.28	n/a	
24 Port UPoE IP Switch (Cisco C9300-24U-EDU) or equivalent		\$ 1,867.63	n/a	
24 Port SFP28 IP Switch (Cisco C9300X-24Y) or equivalent	(Cisco 9300X-24Y-EDU)	\$ 7,286.25	n/a	
8 Port SFP+ Network Module (Cisco C9300-NM-8X=) or equivalent		\$ 770.75	n/a	
10GBase SFP+ Transceiver Module (Cisco SFP-10G-SR-S) or equivalent	(Cisco SFP-10G-SR-S=)	\$ 212.14	n/a	
19 inch Brackets (RCKMNT-19-CMPCT=) or equivalent		\$ 22.61	n/a	
Licenses for WAPS (Cisco EDU-DNA-E-7Y) or equivalent		\$ 179.39	n/a	
Licenses for 24 Port IP Switch (Cisco C9300 DNA-E-24-7Y) or equivalent	(C9300 DNA-E-24-7Y) (140) (C9300 DNA-L-E-7Y) (297)	\$ 488.63	n/a	
Wireless Controller (Cisco EDU-C9800-80-K9) or equivalent		\$23,898.90	n/a	

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Exhibit 1

**ADDENDUM # [XX] TO THE MILWAUKEE BOARD OF SCHOOL DIRECTORS' CONTRACT FOR
[TYPE OF SERVICES] DATED [MONTH, DAY, YEAR]**

[Service Provider Name] ("Service Provider") and Milwaukee Board of School Directors ("MPS") entered into the Milwaukee Board of School Directors' Contract for [Type of Services] on [Month, Day, Year]

The Milwaukee Board of School Directors Contract for [Type of Services] provides that MPS may change services to this contract without any monetary penalties. It is mutually understood that this Addendum [moves, add, deletes, changes] [types of service] pursuant to said Contract. All other terms and provisions contained in said Contract remain in full force and effect.

1. MPS billing contact is Chad Meyer, Senior Director of Technology
2. MPS authorized contact is Chad Meyer, Senior Director of Technology
3. Requested Service: [type of change: moves, adds, deletes, changes] [service description]
4. Site information:

Site Name	Address Location	Bandwidth	Customer Request due Date
[School or Non-Instructional Facility]	[Street, City]	[Service Description]	[Month, Day, Year]
[School or Non-Instructional Facility]	[Street, City]	[Service Description]	[Month, Day, Year]
[School or Non-Instructional Facility]	[Street, City]	[Service Description]	[Month, Day, Year]
[School or Non-Instructional Facility]	[Street, City]	[Service Description]	[Month, Day, Year]

5. The beginning billing date of the change in service described in Number 4 above shall be as follows (the 1st of the month following service start/installation): [Month, Year]
6. This change in service shall run coterminous with the Milwaukee Board of School Directors' Contract for [Type of Service] dated [Month, Day, Year]. June 30, [Year]
7. The monthly recurring charge on this service shall be as follows. [\$X,XXX.XX]
8. The non-recurring one-time installation fee for this change in service. \$[X,XXX.XX].

MILWAUKEE BOARD OF SCHOOL DIRECTORS

Dated, _____

By, _____
Chad Meyer, Senior Director of Technology