

(ATTACHMENT 1) MONTHLY REPORT, WITH POSSIBLE ACTION, ON ACTIVITIES WITHIN THE OFFICE OF ACCOUNTABILITY AND EFFICIENCY (OAE)

This item initiated by the Office of Accountability and Efficiency.

Current Project Updates

Resolution 1617R-001

1. Background

At its meeting on August 25, 2016, the Board referred Resolution 1617R-001 by Directors Falk and Harris to the Committee on Student Achievement and School Innovation. The resolution resolved that the Board direct the Administration, in consultation with the Office of Accountability and Efficiency, to conduct a review of the MPS Balanced Assessment System.

2. Update

At its meeting on October 27, 2016, the Board accepted the recommendation of the Committee on Student Achievement and School Innovation (SASI) to bring back to the Board a full report on the review of the MPS Balanced Assessment System. No SASI meeting was held in January, however. Much of the work relative to carrying out the items detailed in the Resolved and Further Resolved portions of the resolution is complete. The OAE and Administration plan to bring results of the review to the Board no later than the February 2017 Board cycle.

Superintendent Evaluation

1. Background

At its Board retreat on July 29th, 2016, the Board held discussion with the Panasonic Foundation regarding instruments and methods to conduct an evaluation of the District's Superintendent. Subsequent to this meeting, the Office of Accountability and Efficiency and the Department of Research and Evaluation in the Office of Innovation and Information have been working together to develop an electronic evaluation for use by members of the Board.

2. Update

The OAE has been working jointly with the Administration and the Panasonic Foundation to create an evaluation instrument using Qualtrics, an online survey and data collection tool. With the recent approval of the evaluation rubric, the tool is in development to meet the security and privacy needs of an executive evaluation and is scheduled to be completed in time for the next evaluation cycle.

Process Improvements

1. Background

Between May 31, 2016 and June 3, 2016, the OAE led process improvement training for twenty-one Office of Finance and Title I Office staff, with many of them coming from the Financial Planning and Budget Services team. Since that time, the OAE has jointly worked with small groups from these trainees to improve the efficiency and effectiveness of financial and budget processes.

2. Update

Office of Finance

At the request of the Senior Director of Financial Planning and Budget Services, the OAE has initiated process improvement projects in the areas of educational maintenance, grants, expenditure reclassifications, and Medicaid billing. These projects are aligned to Goal 3 of the District's strategic plan, Effective and Efficient Operations. These projects should see savings realized through procedural standardization, quality improvements, and, in the case of Medicaid billing, increased revenue.

Office of Operations

At the request of the Director of Recreation and Community, the OAE has started to work collaboratively with the Department of Facilities and Maintenance and the Department of Recreation and Community Services to study possible efficiencies and savings in an improved snow removal plan. Route redesigns, scheduling, and additional coordination between the two departments may result in improved plowing service times and elimination of redundancies.