

**(ATTACHMENT 1) ACTION ON THE REQUEST TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(e)
AND AWARD A PROFESSIONAL SERVICES CONTRACT TO CLIFTONLARSONALLEN LLP**

RFP 1132 Authorization to Waive Administrative Policy 3.09(9)(e) and Issue a Contract to CliftonLarsonAllen LLP for Provision of Fiscal Audit and Student Membership Audit Services

The Administration is requesting authorization to enter into a contract with CliftonLarsonAllen LLP (CLA) to perform fiscal audit and student membership audit services. This contractor will be used to deliver required audits of the district’s financial records and accounts, and audits of membership counts.

CLA provides State (State Statute 120.14) and Board (Board Rule 2.06 (1) (f) required audits with these audits performed in accordance with generally accepted auditing standards, the standards set forth for financial audits in the *Government Auditing Standards* issued by the Comptroller General of the United States, OMB, and State Single Audit Guidelines issued by the Wisconsin Department of Administration.

The Administration is requesting a waiver of Administrative Policy 3.09 (9)(e) with respect to term limit due to the nature of these services.

CLA was chosen pursuant to RFP 1132, which closed on December 23, 2024. The initial contract term will run from July 1, 2025 through June 30, 2028, (the “Initial Term”), with two additional one-year options to extend if certain performance metrics incorporated into the contract are met.

The initial term of the contract will be from July 1, 2025 through June 30, 2028 and will not exceed \$1,516,990.00.

Budget Code:

SCF-0-0-CTG-DW-EAUS...(Special & Contingent Fund – Audit Services)\$1,316,720.00
ADT-0-A-1Ax-OB-EAUS(Title I – Audit Services) \$200,270.00

CliftonLarsonAllen LLP

PRIME CONTRACTOR INFORMATION

Certified HUB ContractorNO
Total # of Employees8,147
Total # of Minorities1,712
Total # of Women4,437

HUB PARTICIPATION

Required25%
Proposed30%
\$ ValueTBD

STUDENT ENGAGEMENT (hours per 12-month contract)

Paid Student Employment Hour Commitment: 300 HOURS
Student Career Awareness Commitment: 10 HOURS