

ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; REPORT ON REVENUES AND EXPENSES; MONTHLY EXPENDITURE CONTROL REPORT; REPORT ON ADMINISTRATIVE AND SCHOOL FUND TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS



**MILWAUKEE
PUBLIC SCHOOLS**

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Department of Procurement & Risk Management
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March 30, 2017

Mr. Ken Schauss
Oliver Packaging and Equipment Company
3236 Wilson Dr. NW
Walker, MI 49534

Dear Mr. Schauss:

Subject to approval by Milwaukee Public Schools's (MPS) Administration and the Milwaukee Board of School Directors, MPS would like to extend the current blanket contract with your firm for fiber trays and polyester heat sealable film (all items) with no modifications. This contract, which resulted from MPS Request for Bid 5731, was for an initial term of one year with the option for two additional one-year extensions if certain performance metrics were met.

If approved, this first extension will be for the term of May 1, 2017 through April 30, 2018. The estimated value for this contract term is \$40,866.00.

Please indicate below whether you agree to or decline the contract extension. Once agreed to, signed and returned, and approved by the Administration and the Board, this letter shall constitute the contract amendment.

We agree to the contract extension.

We decline the contract extension.

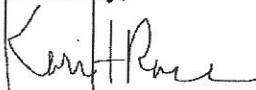
Signature: 

Print Name & Title: Kenneth Schauss, National Sales Manager

Date: 4-3-17

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,



Kari H. Race, J.D.
Acting Director, Procurement & Risk Management
racekh@milwaukee.k12.wi.us