

(ATTACHMENT 2) REQUEST TO WAIVE ADMINISTRATIVE POLICY 3.09(9)(E) AND TO EXTEND A CONTRACT WITH OLIVER PACKAGING AND EQUIPMENT COMPANY



**MILWAUKEE
PUBLIC SCHOOLS**

Office of Finance
Department of Procurement & Risk Management
5225 W Vliet Street, Milwaukee, WI 53208
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April 8, 2020

Oliver Packaging and Equipment Co.
3236 Wilson Drive NW
Walker, MI 49534

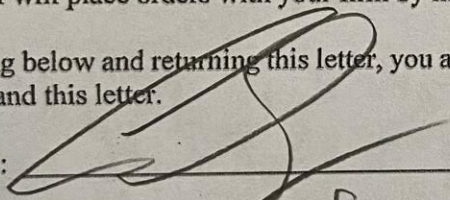
Dear Mr. Floria:

Subject to approval by Milwaukee Public Schools' (MPS) Administration and the Milwaukee Board of School Directors, your firm has been awarded a blanket contract for Heat Seal Fiber Trays and Polyester Heat Sealable Film, in accordance with MPS's Request for Bid (RFB) 5772 and your firm's response thereto.

This blanket contract covers all items listed in Group B in the RFB. The RFB provided for two additional one-year extensions upon mutual written consent of the parties and in consideration of the performance metrics listed therein. Based on Oliver Packaging and Equipment Co achievement of those performance metrics, an extension for the first one-year extension shall be made for a one-year period from July 1, 2020 through June 30, 2021 ("Year 3"). The estimated value for the initial term is \$80,000.

MPS staff will place orders with your firm by in accordance with the ordering procedures listed in the RFB.

By signing below and returning this letter, you acknowledge that you agree to the blanket contract as set forth in the RFB and this letter.

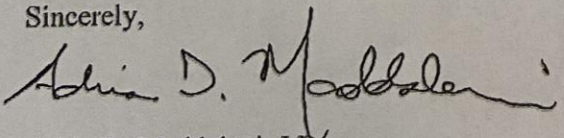
Signature: 

Print Name & Title: CHAD FLORIA, VP-SALES

Date: 4/9/2020

If you have any questions, please feel free to contact me. We look forward to a mutually beneficial business relationship with your firm.

Sincerely,



Adria D. Maddaleni, J.D.
Director, Procurement & Risk Management
rivaad@milwaukee.k12.wi.us

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