

# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 2.05 COMMITTEE ON PARENT AND COMMUNITY ENGAGEMENT — POWERS AND DUTIES**

The Committee on Parent and Community Engagement shall have the following powers and duties.

### **(1) SPECIAL NEEDS PROGRAMS**

(a) The Committee on Parent and Community Engagement shall monitor and assess the District's and schools' progress in meeting state and federal mandates, as well as the Board's goals and standards in all matters relating to serving students with special needs.

(b) The Committee on Parent and Community Engagement shall consider, evaluate, and monitor the District's and schools' compliance with legal responsibilities, reform initiatives, and recommendations of parent and advocacy groups, as well as the District's development of policy in the area of special education.

(c) The Committee on Parent and Community Engagement shall have oversight responsibility relative to the monitoring of organizational performance for all departments, functions, initiatives, schools, and district services, and activities pertaining to students with special needs.

(d) The Committee on Parent and Community Engagement shall review all reports issued relating to special education to ensure that departments, divisions, and schools implement recommendations for internal control, compliance, and program effectiveness so that the Board can assure the public that all special education programs and operations are effectively serving students with special needs.

### **(2) COMMUNITY AND PARENTAL INVOLVEMENT**

The Committee on Parent and Community Engagement shall address all issues involving Title I, recreation, parental involvement, community learning centers (CLCs), community partnerships, and all other parental and community concerns addressed at public hearings.

History: Adopted 06-27-02; Revised 07-29-10, 11-19-15; Reaffirmed 03-24-22  
Legal Ref.: W.S. 115, V; 119.04(1); 20 U.S.C. 1400  
Cross Ref.: Board Rule 1.08 Committee Agendas and Reports  
2.01 Standing, Special, and Functional Committees

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# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 2.06 COMMITTEE ON ACCOUNTABILITY, FINANCE, AND PERSONNEL — POWERS AND DUTIES**

The Committee on Accountability, Finance, and Personnel shall have the following powers and duties.

### **(1) ACCOUNTABILITY AND AUDITS**

(a) The Committee on Accountability, Finance, and Personnel shall monitor and assess the progress of the District and its schools in meeting the Board's goals and standards, including performance and program audits and other assessment reports.

(b) The Committee on Accountability, Finance, and Personnel shall consider the District's accountability plan, the district report card, monitoring of reform initiatives, and monitoring of decentralization.

(c) The Committee on Accountability, Finance, and Personnel shall have oversight responsibility relative to the monitoring of organizational performance for all department, functions, initiatives and schools.

(d) The Committee on Accountability, Finance, and Personnel shall consider financial analysis reports and financial audits and monitor compliance with executive limitations.

(e) The Committee on Accountability, Finance, and Personnel shall have oversight of all district audit activities. It shall review the reports of the Office of Accountability and Efficiency - Audit Services, (including reports issued by external auditors), as well as reports of the Office of Accountability and Efficiency and of the Administration to ensure that departments, divisions, and schools implement recommendations regarding internal control, compliance, economic sufficiency, and program effectiveness so that the Board can assure the public that all operations and programs funded with public resources are operating effectively, efficiently, and economically.

(f) The Committee on Accountability, Finance, and Personnel shall have all of the Board's books and accounts audited annually by a certified public accountant and shall transmit the respective audits and reports to the Board at its regular meeting within two months after the audit is issued. The audit shall include a report by the certified public accountant on observations and recommendations relating to internal controls and other accounting, administrative, and operating matters.

### **(2) FINANCES**

(a) The Committee on Accountability, Finance, and Personnel shall consider and make recommendations to the Board on all financial matters pertaining to the Board's Contingent Fund, contracts, bids required by law or district policy, modification of technology, student transportation, and attendance-district boundaries;

(b) The Committee on Accountability, Finance, and Personnel shall recommend fund-transfer policies, specifying those transfers that may be authorized by the Superintendent and those which require the Board's review and approval.

### **(3) FACILITIES**

The Committee on Accountability, Finance, and Personnel shall consider and make recommendations to the Board on all facilities matters, including building repairs, alterations and improvements, improvement of grounds, purchases, development of sites, erection of new buildings, additions to buildings, and major alterations and remodeling. No site shall be purchased or leased, nor

shall any building be erected or materially altered or remodeled, without resolution duly recommended by the Committee and passed by the Board, except as the Board shall otherwise provide for in its policies.

#### **(4) PERSONNEL MATTERS**

##### **(a) Appointments, Promotions, and Transfers**

###### *1. Overview*

a. The Committee on Accountability, Finance, and Personnel shall consider and make recommendations to the Board on all personnel matters, including matters pertaining to the appointment of all full-time and regular part-time employees as required by law or district policies; approval of personnel transactions as required by law or district policies, including appointment of probationary personnel; and allocation of appropriated funds for new and vacant positions and student personnel.

b. In conformity with and subject to the provisions of sections 119.18 and 119.32 of the Wisconsin Statutes, the employment, classification, transfer, and promotion of all employees included thereunder shall be acted upon by the Board upon recommendation of an executive officer and approval by the Committee. Classifications and transfer refer to the various groups and divisions of the salary schedules.

c. For the purposes of implementing the Corrective Action Plan as set forth by Department of Public Instruction in a communication dated June 13, 2024, the Superintendent shall have the authority to employ, classify, transfer, and promote all employees directly related to the implementation thereof, without Board approval. This shall be limited to only those staff directly related to the implementation of the Corrective Action Plan. The Administration shall present to the Board a report of such hires at the next Regular Board meeting. This policy section shall expire on December 31, 2025.

###### *2. Probationary Appointments*

Before the monthly meetings of the Committee in December and May, and at such other times as may be necessary, it shall be the duty of the Committee to receive from the Superintendent a report of certificated and recreation and community-education personnel serving on the probationary list who are recommended for continued employment. Upon the Committee's recommendation, the Board shall consider and approve all recommendations.

###### *3. Salary Schedules*

a. The Committee shall consider all proposals or requests for revisions or changes in salary schedules and shall make recommendations thereto. Upon recommendation by the Committee, the Board shall annually determine and fix salary schedules for all of its employees — except the prevailing wage rates, which may be amended by the Board as needed. (A recorded affirmative vote of two thirds of the members of the Board shall be required for the amendment or repeal of the provision concerning the amendment of prevailing wage rates).

b. All schedules of salaries annually fixed by the Board shall be adopted for the same period and on the same year-basis as is the annual school budget adopted by the Board.

###### *4. Salary Increases*

No increase in salary without change in duties and responsibilities — other than automatic training and service increments provided for in salary schedules and increases based on Board-approved changes in the prevailing wage rates — shall be granted, except upon recommendation of the Committee and approval of the Board or by special action of the Board.

###### *5. Teachers' Examination and Appointment*

a. The examination of teachers shall be conducted by the Superintendent and his/her assistants, and the results of such examination shall be available for inspection by the Committee.

b. All appointments shall be to the unassigned list. Assignments shall be made by the Superintendent.

**(b) Employee Discipline**

The Committee on Accountability, Finance, and Personnel shall consider and make recommendations to the Board on all disciplinary and evaluation matters as currently set forth in the MPS Employee Handbook, as well as those matters specified in the Administrators and Supervisors Council's grievance procedures and on the processes for evaluation of principals and teachers.

**(c) Student Rights and Discipline**

The Committee on Accountability, Finance, and Personnel shall review the student rights policy, student discipline, and student complaints.

**(5) SCHOOL CLIMATE AND SAFETY**

(a) The Committee on Accountability, Finance, and Personnel shall consider, monitor, assess, and make recommendations to the Board on all matters pertaining to school and district safety and security.

(b) The Committee on Accountability, Finance, and Personnel shall review, monitor, and make recommendations to the Board on all district safety and security plans and procedures, including emergency plans and procedures related to fire, safety, and health codes and statutes.

(c) The Committee on Accountability, Finance, and Personnel shall consider, review, and monitor all school climate and culture issues that present safety concerns, including neighborhood safety issues that could impact on schools and on the District.

(d) The Committee on Accountability, Finance, and Personnel shall receive and consider the recommendations of community partners, City departments, and other non-MPS entities that relate to district safety and climate issues.

(e) The Committee on Accountability, Finance, and Personnel shall consider and make recommendations regarding transportation safety and safe-passage matters.

History: Revised 07-29-10, 11-19-15; 03-24-22, 1-25-24; 6-27-24

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# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 2.07 COMMITTEE ON STRATEGIC PLANNING AND BUDGET — POWERS AND DUTIES**

- (1) The Committee on Strategic Planning and Budget shall consider and make recommendations to the Board on all matters pertaining to budget development;
- (2) The Committee on Strategic Planning and Budget shall consider the School Operations, Food Services, Categorical Aids, Extension, and Construction Fund budgets prepared by the Superintendent and shall make recommendations to the Board with respect thereto. Copies of the proposed budgets shall be furnished to each board member before the Board's statutory public hearing on the proposed budgets.
- (a) Each year, the Board shall hold a public hearing on the proposed school budgets for the next fiscal year.
- (b) The hearing shall be held at a time fixed by the Board, which shall be at least five days before making its annual budget report to the Common Council, on or before the first Monday in August each year.
- (3) The Committee on Strategic Planning and Budget shall be responsible for the development of strategic planning processes and plans.
- (4) The Committee on Strategic Planning and Budget shall have oversight relative to the annual audit plan.

History:	Revised 11-19-15; Reaffirmed 03-24-22	
Legal Ref.:	W.S.119.04(1); 119.16(8), (9); 119.44(1)	
Cross Ref.:	Board Rule	1.08 Committee Agendas and Reports
		2.01 Standing, Special, and Functional Committees
	Bd. Gov. Policy	2.03 Board Powers and Duties
		2.05 Annual Board Planning Cycle
		2.12 Board Audits: Annual Plan and Coordination
		4.05 Budgeting/Forecasting
		4.06 Financial Condition
	Admin. Policy	3.01 Annual Operating Budget

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# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 2.08 COMMITTEE ON LEGISLATION, RULES AND POLICIES — POWERS AND DUTIES**

(1) The Committee on Legislation, Rules and Policies shall consider proposed local, state, and federal legislation affecting the Milwaukee Public Schools and make recommendations to the Board relative thereto. It shall also consider proposed changes in laws, the Board's policy manual, and administrative rules affecting education generally and, to the extent deemed advisable by the Committee, make recommendations to the Board with respect thereto.

(2) In the absence of official action with respect to representation on policy matters, the chair of the Committee on Legislation, Rules and Policies, or his/her designee, shall attend meetings of city, county, and state officials and departments when the Board is to be represented at such meetings and, if deemed advisable or necessary, shall report its findings to the Committee and/or the Board. The Committee shall also consider and make recommendations to the Board on proposed amendments to the rules and codification of Board policies.

**History:** Approved prior to 11-19-15; Reaffirmed 03-24-22

**Cross Ref.:** Board Rule 1.11

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# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 2.10 COMMITTEE ON STUDENT ACHIEVEMENT AND SCHOOL INNOVATION — POWERS AND DUTIES**

(1) The Committee on Student Achievement and School Innovation shall consider and make recommendations to the Board on emerging issues and new ideas in education and their relationship to achievement of the Board's goals and standards.

(2) The Committee on Student Achievement and School Innovation shall serve as the primary vehicle for discussing programs, initiatives, reforms, and other subjects needing public input.

(3) The Committee on Student Achievement and School Innovation shall consider instructional reform issues and plans, charter school and partnership school proposals and contracts, innovative school proposals, proposals and plans for closing/reconstituting schools, graduation standards and benchmarks, K-12 learning goals and curriculum reform; establishment of measurement criteria or standards; non-routine, futuristic instructional items; decentralization initiatives; and development in the area of its focus.

History: Revised 07-29-10, 11-19-15; Reaffirmed 03-24-22

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