

(ATTACHMENT 1) ACTION ON MONTHLY FINANCE MATTERS: AUTHORIZATION TO MAKE PURCHASES; REPORT ON CHANGE ORDERS IN EXCESS OF \$25,000; REPORT ON BUDGET TRANSFERS; REPORT ON CONTRACTS UNDER \$50,000 AND CUMULATIVE TOTAL REPORT; REPORT ON MONTHLY GRANT AWARDS; ACCEPTANCE OF DONATIONS

RFP 1102 Authorization to Issue a Purchase Order with Learning Without Tears and Savvas Learning Company LLC for Writing, Handwriting, and Spelling Textbook Adoption

The Administration is requesting authorization to issue a purchase order contract with Learning Without Tears and Savvas Learning Company LLC for handwriting and spelling materials to be used during the 2023-2024 school year.

In accordance with the textbooks/instructional materials adoption rules of Administrative Policy 7.26, Textbooks/Instructional Materials Adoption, textbooks/instructional materials evaluation committees were formed as a result of the Boards Action on December 22, 2022, which opened subject areas for selection studies. The committees have completed the necessary studies with respect to grades K5-2 and grades 3-5.

Contractors were chosen pursuant to RFP 1102, which closed on February 17, 2023.

The total of the two purchase orders will not exceed \$223,643.40.

Vendor	Amount
Learning Without Tears	\$54,643.40
Savvas Learning Company LLC	\$169,000.00

Budget Code:

ENG-0-I-9B4-CI-ETXB.....(Textbooks).....\$223,643.40

Learning Without Tears

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?YES

Total # of EmployeesN/A

Total # of MinoritiesN/A

Total # of WomenN/A

HUB PARTICIPATION

Required5%

Proposed5%

\$ Value\$TBD

STUDENT ENGAGEMENT (per 12-month contract)

Paid Student Employment Hour Commitment: 600 HOURS

Student Career Awareness Commitment: 10 HOURS

Savvas Learning Company LLC

PRIME CONTRACTOR INFORMATION

Certified HUB Contractor?NO

Total # of Employees1,372

Total # of Minorities340

Total # of Women843

HUB PARTICIPATION

Required5%

Proposed5%

\$ Value\$TBD

STUDENT ENGAGEMENT (per 12-month contract)

Paid Student Employment Hour Commitment: 600 HOURS

Student Career Awareness Commitment: 10 HOURS