

**REPORT OF THE BOARD'S DELEGATE TO THE
HEAD START POLICY COUNCIL**

April 22, 2021

Submitted by Submitted by Director Siemsen

**Meeting of the District Advisory Council
Wednesday, March 17, 2021
Virtual**

I. USE HEADING 2 FOR SECTION TITLES WELCOME –

Use paragraph style for narrative text like this: Mr. Hall welcomed all to the meeting. He instructed those who desired Spanish interpretation to.....

USE HEADING 3 FOR SUB-SECTION TITLES

**II.. HERE'S ANOTHER SECTION DONE IN HEADER 2.
THEY SPILL OVER WHEN THEY ARE LONGER**

Again, the Paragraph Style should be used for Narrative text: Science Curriculum Adoption - Rochelle Sandrin, Science Curriculum Specialist Ms. Sandrin began her presentation by defining.....

But Use Header 4 for subtext that is not narrative, such as to indicate the start of Questions:

But you list can be formatted as Paragraph or a Bulleted or Numbered List, whatever makes sense.

**III. CONSENT AGENDA/EXPECTATIONS - CELESTE
MOORE**

a. Family and Community Engagement Report. This report was part of the Consent Agenda sent to all members of DAC.

b. Review February Minutes There were no additions or corrections

c. Attendance 150

V. POSITIVE NOTES

Joelle Warm - Maryland Ave Montessori held a virtual black history celebration in February featuring a video compilation of students and their work reflecting on principles of the Black Lives Matter Movement including empathy, love, engagement, and diversity. Families attended the virtual event, and the effort was made possible by Maryland parent coordinator, Jenni Hofshulte and participation with the school's equity committee. It was pretty awesome.

Sara Bailey - AAL has delivered over 100-yard signs for Positively Awesome Students. We are having our first Virtual Bingo Night on March 5.

Christal Liddell, PC - Hawthorne gave warm meals to our families for Black History Month in Feb. Additional Positive Notes are attached.

VI. PRESENTATION(S) DONE IN HEADER 2

A. OFFICE OF BOARD GOVERNANCE – THE FIRST PRESENTATION, NOTED IN HEADER 3

Dr. Jacqueline Mann, board clerk/director & Ryan Soukup, board staff associate, Office of Board Governance (Board's Business Office).....

1. CALL TO ORDER

Clarissa Ramos, Head Start program supervisor, called the meeting to order at 2:37 pm.

2. ROLL CALL

Clarissa Ramos, Head Start program supervisor, facilitated roll call.

Members in Attendance: Maria D. Martinez (ALBA), Margarita Chaidez, (Kagel), Sonovia Branch (Sherman); Curtis Craft, Jr., (Siefert), PawKa Ser, (Bethune); Lillian O'Neil (Milwaukee Academy of Chinese Language)

Community Representatives: No community representatives present

Policy Council Advisors: No policy council advisors present

School Board Representative: Director Erika Siemsen

Staff: Dr. Felicia Saffold, senior director of curriculum and instruction; Joandy Williams, early learning manager; Clarissa Ramos, Head Start program supervisor; Natalie Philippe, mental health and disabilities coordinator; Raquel de la Cruz Gutiérrez, education coordinator; Julie Schlipmann, education coordinator; Erin Hermann, education coordinator; Dr. Kerrie McCullough, ERSEA/FPA coordinator; Nikki Cherek, enrollment assistant; and Jodi Haar, health coordinator
Interpreters: Alberto Aguilar, Spanish interpreter; Jenniree, Spanish interpreter; Na Saw Shee, Karen interpreter; Kyaw Mue, Karen interpreter

3. APPROVAL OF MINUTES FOR FEBRUARY (ACTION ITEM)

Passive Vote: Time has been given to those viewing the recording to oppose. The motion will pass if no one opposes by 11:59 pm on 3/17/2021.

4. BOARD REPORT (INFORMATIONAL)

Director Siemsen shared information that:

- the Kindergarten enrollment window is currently open;
- the Roadmap to Readiness regarding virtual and in-person learning will take place on March 23, 2021.

If you would like to express an opinion regarding the reopening of schools, you can email the office of Board Governance at governance@milwaukee.k12.wi.us or contact Director Siemsen @ siemsee@milwaukee.k12.wi.us .

5. DIRECTOR'S REPORT (INFORMATIONAL) MONTH OF FEBRUARY 2021

EDUCATION

February, 2021

- On February 1, 8, 15, 18, and 22, 2021, the education coordinators attended weekly education meetings to discuss action tasks aligned to the education service area.
- On February 1, and 2, 2021, the education coordinators met to work on the FY21 MPS Head Start Application Continuation Grant.
- On February 2 and 5, 2021, the education coordinators and Head Start leadership team met to be trained virtually on Booth Central for the MPS Virtual Kindergarten Enrollment Fair.

- On February 2, 16, and 23, 2021, Julie Schlipmann, education coordinator, provided administrative coverage for Grant Gordon Learning Center.
- On February 3, and 18, 2021, the education coordinators met with the Head Start Program Supervisor to discuss updates in the education service area.
- On February 3, 2021, the education coordinators participated in InfoSec Training.
- On February 1, 3, 4, 16, 18, 22, 24, 26, 2021, the education coordinators provided individual or group support to teachers in the Head Start program through virtual meetings.
- On February, 5, 12, 19, 26, 2021, Erin Hermann, Education Coordinator, participated in weekly meetings with Early Childhood 1825 Initiative facilitators.
- On February 6 and 20, 2021, the education coordinators participated in the Annual MPS Virtual Kindergarten Enrollment Fair to share information on the Head Start program with families.
- On February 8, 9, 11, 17, and 24, 2021, the education coordinators met to work on the Frog Street Week At A Glance document for early childhood K3 teachers.
- On February 8, 2020, Raquel de la Cruz Gutierrez and Erin Hermann, education coordinators, participated in the monthly MPS Early Childhood 1825 Initiative meeting.
- On February 9 and 23, 2021, the education coordinators attended the weekly Head Start Leadership Team meeting.
- On February 9, 2021, the education coordinators attended the Supporting Children's Executive Function Skills with Reflection Science webinar.
- On February 9, 2021, the education coordinators attended the Anti-Bias Teaching and Learning Environments in HS and EHS Programs webinar.
- On February 10, 11, 12, 16 and 17, 2021, the education coordinators investigated a potential instructional technology tool called a Tot-Spot. A document was created to share the findings with Clarissa Ramos, Head Start program supervisor.
- On February 10, 2021, the education coordinators met with Joandy Williams, early childhood manager, Krissy Washington, AGR program coordinator, Janet Budney, early childhood program support and Julie Jereska, early childhood program support, in preparation of the District Teacher Professional Development session.
- On February 15 and 16, 2021, the education coordinators participated in the Teacher Institute Rehearsal Meeting to discuss and prepare for the webinar platform.
- On February 17, 2021, Julie Schlipmann and Raquel de la Cruz Gutierrez participated and assisted in the District Teacher Professional Development for K3 and K4 teachers.
- On February 17, 2021, the education coordinators attended the virtual Head Start Policy Council meeting.
- On February 17, 2021, the education coordinators attended the Using Routines to Help Children Adjust After COVID Closures webinar.
- On February 17, 18, 22, 23, 24, 25, 26, 2021 the education coordinators observed the synchronous portion of a teacher's day.
- On February 22, 2021, the education coordinators attended Children's Lively Minds: Life Changing Professional Development for Early Educators webinar.
- On February 22-26, 2021, Raquel de la Cruz Gutierrez, education coordinator, participated in the Head Start Dual Language Celebration Week Event which celebrated bilingual students and the adults that support them.
- On February 23, 2021, the education coordinators met to discuss the program goals in the service area of education along with strength and recommendations for the Head Start Self-Assessment.
- On February 23, 2021, the education coordinators attended A Leader's Role in Reopening webinar.
- On February 24, 2021, the education coordinators attended Using Routines to Help Children Adjust After COVID Closures webinar.
- On February 24, 2021, the education coordinators participated in the Ready Rosie training which will be piloted at two Head Start schools: ALBA and Grant Gordon.
- On February 24, 2021, the education coordinators participated in the Annual Head Start Self-Assessment Session along with various representatives such as: School Board Member, Policy Council Advisors, classroom teachers, principals and parents to discuss the program goals, strengths and recommendations.
- On February 25, 2021, the education coordinators participated in a Special Head Start Policy Council Meeting.

- On February 25, 2021 Julie Schlipmann, education coordinator made a recording for a Head Start site for Read Across America Day.

Education report was shared by Julie Schlipmann, education coordinator.

ERSEA:

- On February 1, 2021, ERSEA/FPA Coordinator met with Head Start Supervisor, Manager of Early Learning, and Enrollment Assistant to practice for the upcoming virtual Enrollment Fair through Booth Central.
- On February 1, 2021, ERSEA/FPA Coordinator met with Enrollment Assistant to review portions of the FY21 MPS Head Start Application Continuation Grant.
- On February 1, 2021, ERSEA/FPA Coordinator met with other members of the leadership team to work on the FY21 MPS Head Start Application Continuation Grant.
- On February 2 and 5, 2021, ERSEA/FPA Coordinator attended a training with other Head Start staff on Booth Central for the MPS Virtual Kindergarten Enrollment Fair.
- On February 2, 16, 18, and 22, 2021, ERSEA/FPA Coordinator met with Head Start Supervisor for Service Area Meeting.
- On February 6 and 20, 2021, ERSEA/FPA Coordinator participated in the virtual MPS Kindergarten Enrollment Fair.
- On February 9 and 23, 2021, ERSEA/FPA Coordinator attended the Head Start Leadership Team meetings.
- On February 11, 2021, ERSEA/FPA Coordinator attended Kindergarten Enrollment Planning Meeting: Debrief and Action Steps regarding the February 6, 2021 virtual event.
- On February 12 and 26, ERSEA/FPA Coordinator held staff meetings with the FPAs.
- On February 17, 2021, ERSEA/FPA Coordinator participated in the virtual Policy Council meeting.
- On February 22, 2021, ERSEA/FPA Coordinator finalized assigned sections in the FY21 MPS Head Start Application Continuation Grant.
- On February 23, 2021, ERSEA/FPA Coordinator and Enrollment Assistant held a training for new FPA on verification criteria.
- On February 24, 2021, ERSEA/FPA Coordinator participated in the Annual Head Start Self-Assessment Session along with various representatives such as: School Board Member, Policy Council Advisors, classroom teachers, principals and parents to discuss the program goals, strengths and recommendations.
- On February 25, 2021, ERSEA/FPA Coordinator attended a virtual special Policy Council meeting.
- On February 26, 2021, ERSEA/FPA Coordinator ran end of month reports.

ERSEA:

Eligibility (Only County and Fed. Numbers) – February , 2021

- There are 405 out of 675 families who are income-eligible.
- There are 164 out of 675 families who meet the allowable over-income category.
- There are 119 out of 675 families who are categorically eligible (foster care, homeless, public assistance).

RECRUITMENT-

- Advertisement placed on social media sites.
- Participated in the MPS Virtual Kindergarten Enrollment Fair on February 6 and 20, 2021.
- 0 parents came into the Head Start office (Central) during the months of Feb. 2021.
- 26 parents came into the Head Start office (Grant Gordon) during the months of Feb. 2021.
- Processed 90 student applications in Head Start office.
- By Appointment Only Contactless Registration throughout the month.

SELECTION – FEBRUARY 2021

- The waitlist total as of Feb 28, 2021 was 41, which consists of income-eligible families, and those who want only particular schools that are full at this time, waitlisted until all required paperwork is submitted or prefer in-person classes.

ATTENDANCE

- The Head Start average daily attendance for Feb.1st – Feb. 28th , 2021 was 86.7%

TRANSPORTATION

No Transportation was provided during the month of January due to Covid- 19.

- 0% of Head Start children utilized MPS transportation services.
- Head Start accounts for 0 % of the total ridership.

ENROLLMENT

As of February 28, 2021, the actual enrollment was 688. (State, Fed. And County)

The total enrollment for the month of January as reported to the Head Start office was 675. This number reflects the total number of children enrolled on the last operating day of the month and includes vacancies of less than 30 days. State-funded children were not included in this report. Vacancies are being filled with ongoing registrations..

Feb. 2020-2021 Enrollments										
Federally Funded	State Funded	Region	School Site	K3 Bil.	K3 Mono	K4 Bil.	K4 Mono	Total Number Available K4	Total Number Available K3	Total Number Enrolled
X		Southwest	ALBA	30	0	0	0	0	11	19
X		Southwest	Allen-Field	17	0	0	0	0	4	13
X		Central	Auer	0	17	0	0	0	13	4
X		Central	Bethune	0	17	0	20	0	2	35
X		Central	Browning	0	17	0	0	0	8	9
X		Northwest	Bruce	0	34	0	20	4	12	42
X		Northwest	Carson	0	34	0	0	0	16	18
X		Northwest	Congress	0	85	0	0	0	47	37
X		Southwest	Doerfler	17	0	0	0	0	7	10
X		Southwest	Forest Home	30	30	0	20	6	35	39
x		Northwest	Franklin	0	17	0	0	0	9	8
X		Central	Gwen T. Jackson	0	34	0	40	26	27	21
	X	Northwest	Obama	0	17	0	40	31	12	14
X		Northwest	Hawthorne	0	30	0	20	5	23	22
X		Southwest	Hayes	34	0	0	0	0	15	19
X		Central	Hopkins Lloyd	0	17	0	0	0	14	3
X		Southwest	Kagel	17	17	0	0	0	25	9
X		Central	Keefe	0	17	0	20	0	37	0
X		Northwest	Kilbourn	0	34	0	20	6	17	31
X		East	King Jr.	0	17	0	0	0	8	9
x	x	Northwest	Kluge	0	34	0	0	0	14	20
X		Central	LaFollette	0	34	0	0	0	29	5
X		Central	Lee	0	85	0	0	0	58	27
X		Southwest	Lincoln	51	17	20	20	17	40	50
X		Southwest	Longfellow	17	0	20	0	8	11	18

X		Northwest	Maple Tree	0	60	0	20	13	42	25
X		Central	MACL	0	17	0	0	0	6	11
X		Central	Marvin Pratt	0	34	0	20	0	14	38
X		Central	Metcalfe	0	17	0	20	7	5	25
X		Southwest	Mitchell	0	30	0	0	0	18	12
X		GE	Riverwest	0	30	0	0	0	21	9
X		Northwest	Sherman	0	34	0	40	22	17	35
X		East	Siefert	0	60	0	20	0	50	31
X		Central	Thurston Woods	0	34	0	0	0	26	8
X		Central	Westside	0	30	0	40	29	22	23
Total	213	950	40	380	174	715	699			

ERSEA report was shared by Nikki Cherek, enrollment assistant.

FAMILY ENGAGEMENT:

- During the month of February, the FPAs continued to enroll families into the program online and through the By Appointment Only Registration Event at Grant Gordon.
- During the month of February, the FPAs continued to work on Family Outcomes and Needs Assessment.
- During the month of February, the FPAs continued to work on the Family Partnership Agreements.
- During the month of February, the FPAs continued to monitor attendance and follow up on any concerns that have arisen.
- During the month of February, the FPAs worked on the 2nd year tracking which helps identify where students are returning for school in the fall.
- On February 12 and 26, 2021, the FPAs participated in bi-monthly staff meetings.

Family Engagement report was shared by Dr. Kerrie McCullough, ERSEA/ FPA coordinator.

MENTAL HEALTH & DISABILITIES:

February 2021		
Enrolled Number of Students with Disabilities		
School	Total Number of Enrolled Children With Active IEP's	Percentage of Funded Enrollment
ALBA	5	16.7%
Allen Field	3	17.6 %
Auer	0	0%
Bethune	5	13.5%
Browning	2	11.8%
Bruce	6	11.1%
Carson	1	2.9%
Congress	2	2.4%
Doerfler	1	5.9%
Forest Home	8	10.0%
Franklin	0	0%
Grant Gordon Learning Center	2	2.4%
Hawthorne	5	10.0%
Hayes	3	8.8%
Hopkins Lloyd	0	0%
Jackson, Gwen T.	3	4.1%

Kagel	2	5.9%
Keefe	0	0%
Kilbourn	4	7.4%
King ES, Martin Luther	0	0%
Kluge	1	3.8%
LaFollette	1	2.9%
Lincoln	10	9.3%
Longfellow	9	24.3%
Maple Tree	0	0%
Marvin Pratt	2	3.7%
Metcalfe	6	16.2%
Milwaukee Academy of Chinese a Language (MACL)	1	5.9%
Mitchell	1	3.3%
Obama	3	5.3%
Riverwest	0	0%
Sherman	4	5.4%
Siefert	4	5.0%
Thurston Woods	0	0%
Westside Academy	3	4.1%
TOTALS	97	6.14%

SPECIAL EDUCATION AND 504 SERVICES ENROLLMENTS FOR THE MONTH OF FEBRUARY 2021

- Children identified with a disability: (6.14%), Funded enrollment: 1580 This is an increase of 0.04% from the previous month.
- Children with 504 plans: There was 1 child with a 504 Plan.
- Special education/504 meetings: MHT attended 6 virtual annual special education IEP meetings and 9 initial evaluation meetings.

Note: Abbreviations are mental health and disabilities coordinator (MHDC), mental health staff (MHS), mental health team (MHT), Individualized Education Program (IEP), behavioral intervention team meeting (BIT), behavioral academic intervention plan (BAIP).

MENTAL HEALTH TEAM CLASSROOM AND FAMILY SUPPORT FOR THE MONTH OF FEBRUARY 2021

- The MHT submitted 6 Child Find and/or school-based referral.
- The MHS obtained 2 parent consent for special education testing.
- A total of 3 referrals were submitted to Penfield Behavior Clinic.
- The MHS submitted 1 referral to the Milwaukee County Birth to Three Program.
- A total of 2 referrals were submitted to Goodwill for vouchers for families in need.
- 1 referral was submitted to Urban Threads (clothing resource for MPS homeless families).
- 2 referrals were submitted to Ladies of Charity Clothing Center for families in need.
- 1 referral for housing support was submitted to the Impact Coordinated Entry program.
- The MHT attended 1 behavioral intervention team/behavioral academic intervention plan (BIT/BAIP) meetings at Head Start school sites.
- The MHT followed up with 6 requests from the enrollment assistant to place students in Head Start with a pending special education evaluation, or current IEP.
- The MHT has provided screening data/accepted IEP invitations prior to IEP meetings in approximately 33 instances.
- The MHT has followed up with 11 parents with speech/communication and/or developmental resources after receiving Mental Health Request for Support forms.
- The MHS provided individualized developmental and community resource information to 6 families.
- The MHS provided individualized interventions for 1 student.
- The MHT completed 1 home visit.
- The MHT assisted in the enrollment of students into the Head Start program, including assisting with more than 3 registrations for children in out-of-home care.

- The MHT continuously updated special education data for Head Start students.
- The MHT follow-up on a continuous basis with Mental Health Request for Support forms.
- The MHT entered classroom developmental screening (Acuscreen and ASQ: SE-2) data for 45-day timelines.
- The MHT reviewed and updated online ASQ screeners on an ongoing basis. In addition, the team continues to contact families and/or teachers to complete the missing ASQs.
- The MHT continued to distribute completed ASQ: SE-2 forms and blank Acuscreen forms to teachers.

OTHER FOR THE MONTH OF FEBRUARY 2021

- During the month of February, MHT revised and updated procedures for registering children in foster care and for children living with a non-parent caregiver.
- On February 1, MHS participated in a consultation meeting with Grant Gordon's School Psychologist to review attendance and intervention.
- On February 2, MHS facilitated the Attendance Tiered Support Meeting for Grant Gordon teachers.
- On February 2, MHS participated in 1:1 consultation with teachers.
- On February 2, the MHDC met with other members of the leadership team to work on the FY21 MPS Head Start Application Continuation Grant.
- On February 2 and 5, the MHDC attended a training with other Head Start staff on Booth Central for the MPS Virtual Kindergarten Enrollment Fair.
- On February 2 and 23, the MHDC attended the weekly Head Start Leadership Team meeting.
- On February 3, MHS attended Grant Gordon's weekly staff meeting.
- On February 3, MHS attended Grant Gordon's school psychologist's monthly drop-in session to assist in providing support for teachers.
- On February 3, 10, 17, and 25 the MHT met virtually to collaborate on tasks aligned to the service area.
- On February 3 & 18, MHS attended a virtual Zones of Regulation training provided by MPS staff members.
- On February 4, the MHDC met with Erin Hermann, Education Coordinator, to discuss procedures to record training videos.
- On February 4 and 18, the MHDC met with the Head Start Supervisor to discuss updates in the MHD service area.
- On February 5, MHT attended Grant Gordon Learning Center's Virtual Black History Month Program.
- On February 6 and 20, the MHDC assisted at the annual MPS Kindergarten Enrollment Fair.
- On February 9, the MHDC provided administrative coverage for Grant Gordon Learning Center.
- On February 9, MHS met with SSW supervisor to discuss SSW mandatory attendance duties and possible impact on enrollment procedures.
- On February 10, MHS attended MPS Zones of Regulation-Introductory Course.
- On February 11, 12, 16, 17 MHT held a virtual planning meeting for the Self-Care Session 1 presentation.
- On February 15, the MHDC recorded a training video about legal, district, and program regulations and procedures for Child Find and initial referrals to be viewed by Head Start program staff.
- On February 15, the MHDC attended a meeting with Next Door Head Start staff to discuss procedures in the service areas and ways to collaborate.
- On February 17, the MHDC attended the virtual monthly Head Start Policy Council.
- On February 17, the MHT provided a virtual Self-Care Session to interested Head Start staff. The session was recorded for staff who were unable to attend. The recording and related materials were posted in the MH&D Google Classroom.
- On February 19, the MHS virtually attended a monthly SSW staff meeting which including a presentation on Suicide Prevention Presentation, as well as information on Extended Learning opportunities.
- On February 23, MHS attended a mandatory SSW Department virtual meeting on Attendance BIT Coordinator Support Session.
- On February 24, MHT attended Grant Gordon's monthly BIT meeting. MHS presented monthly attendance data. Individualized supports and interventions for were discussed.
- On February 24, MHS attended Milwaukee Public School Training on ReadyRosie Pilot Program for Grant Gordon Learning Center.

- On February 24, the MHDC participated in the Annual Head Start Self-Assessment Session along with various representatives such as: School Board Member, Policy Council Advisors, classroom teachers, principals and parents to discuss the program goals, strengths and recommendations.
- On February 24 & 25, the MHS attended Autism 101 virtual PD provided by MPS staff.
- On February 25, the MHDC participated in a Special Head Start Policy Council Meeting.
- On February 26, MHT provided training to a new Family Partnership Associate staff member.
- On February 26, MHS attended a virtual SSW Professional Learning Community meeting.
- On February 26, the MHDC attended a virtual meeting with the Head Start Supervisor, MPS Staff, and Children's Wisconsin staff to discuss the educational program to be offered to Head Start parents and staff.
- The MHT participated in numerous professional development webinars throughout the month.
- The MHT continuously updated the MHD Google Classroom which includes educational information and community resources available for Head Start Staff.

Mental Health and Disabilities report was shared by Natalie Philippe, mental health and disabilities coordinator.

HEALTH

- On February 1st, 2nd, 3rd, 19th, 22nd and 23rd the Health Coordinator reviewed and updated grant.
- On February 2nd the Health Coordinator participated in Virtual Kindergarten Enrollment meeting.
- On February 2nd and 18th the Health Coordinator participated in Health Service Area Team meeting with Head Start Supervisor.
- On February 3rd the Health Coordinator participated in Peer Review of Grant application.
- On February 2nd the Health Coordinator and Dietician met for monthly 1:1 check in.
- On February 3rd the Health Coordinator and a Nurse Associate met for monthly 1:1 check in.
- On February 4th the Health Coordinator and a Nurse Associate met for monthly 1:1 check in.
- On February 4th the Health Team met to create a written workflow for how to process and enter physical and dental exams.
- On February 4th the Health Coordinator and Head Start Supervisor met with MPS Facilities Planning Analyst and Coakley representative to discuss deliver of the health supplies to the Head Start classrooms.
- On February 5th the Health Coordinator participated in Virtual Kindergarten Enrollment meeting.
- On February 8th a Nurse Associate watched Homelessness & Covid 19: A Merger of Two Epidemics.
- On February 9th a Nurse Associate watched Covid-19 Vaccine & Asthma, and completed Infosec IQ training and Phish Notify.
- On February 9th and 23rd the Health Coordinator participated in the Head Start Leadership Team meeting.
- On February 10th the Health Team met to review and update workflows (Initial Folder review, Physical exam entry, Dental exam entry) and create transfer student workflow.
- On February 12th the Health Coordinator, Dietician and a Nurse Associate completed final organization of the health supplies so that they could be delivered on February 24th.
- On February 16th a Nurse Associated watched Covid-19 and The Legacy of Racism: Vaccine Hesitancy and Treatment Bias, and Professional Development Day- Herma Heart Institute Presentation.
- On February 16th the Health Coordinator participated in MPS training on Basics of Grant Writing.
- On February 16th the Dietician completed Phish Notify training.
- On February 17th the Health Team participated in CPR training.
- On February 17th the Health Coordinator met with Head Start Healt TA to discuss health requirements for current school year.
- On February 17th the Health Coordinator participated in the Head Start Policy Council.
- On February 18th the Health Coordinator participated in the Office of Head Start training on Responding to COVID-19 in Early Childhood Programs.
- On February 20th the Health Coordinator staffed the Head Start booth at the Kindergarten Enrollment Fair.
- On February 22nd the Health Coordinator participated in the Office of Head Start training on Promoting Children's Oral Health.

- On February 22nd the Dietician completed Need to Know: Social Engineering training.
- On February 22nd a Nurse Associate participated in Nurses on the Frontline webinar.
- On February 23rd a Nurse Associate watched Environmental Health: Air Pollution, Covid 19 and Health Disparities webinar and Check in with Dr. Hunter webinar; and completed trainings on Infosec- Need to Know: Social Engineering Assessment and Head Start Child Find.
- On February 23rd the Health Coordinator met with ERSEA/FPA Coordinator to discuss Health Team's Initial Folder review process.
- On February 24th the Health Coordinator participated in Grant Self-Assessment meeting.
- On February 24th completed Child Find training.
- On February 25th the Health Team met to finalize the workflows on Initial Folder Review, Physical Exam Entry and Dental Exam Entry.
- On February 25th a Nurse Associate completed trainings on Need to Know: Social Engineering, Phish Notify, Need to Know: Mobile Security and Child Find.

Health report was shared by Jodi Haar, health coordinator.

NUTRITION REPORT:

The meal count for the month of February has not been tabulated as Head Start continues to remain closed to the public due to COVID-19.

The nutrition report was shared by Jodi Haar, health coordinator.

FISCAL REPORT:

Summary of monthly expense report from February, 2021

- Federal funds expended 84% in February with \$3.8 million remaining.
- State funds expended 81% in February with \$38,475 remaining.

Joandy Williams, early learning manager, shared the fiscal report.

NUTRITION REPORT:

Summary of monthly report for September 2020 (not tabulated due to being closed to the public) The district has 50 Grab-and-Go sites that operate between 11:00am and 1:00 pm Monday through Friday. There are 3 sites that offer evening hours between 3 and 5 pm. Those sites are Obama, North Division, and South Division.

IN-KIND REPORT:

Summary of In-kind report from June 1, 2020 to February 28, 2021

- A total of \$38.52 has been reported as of the end of February, 2021.
- Year to date (YTD) total of \$37,012.84

The In-Kind report was shared by Erin Hermann, education coordinator.

6. NEW BUSINESS- INFORMATION ITEM

- Allison Mitchel, family partnership associate
- Personnel information was shared by Clarissa Ramos, Head Start program supervisor.

7. ANNOUNCEMENT- INFORMATION ITEM

The next policy council meeting will be held on Tuesday, April 13th starting at 2:30 p.m. Announcement was shared by Clarissa Ramos, Head Start program supervisor.

8. ADJOURNMENT -PROCEDURAL

Clarissa Ramos, Head Start program supervisor adjourned the Policy Council meeting at 3:41 p.m.