

**REPORT OF THE BOARD'S DELEGATE TO THE  
COOPERATIVE EDUCATIONAL SERVICE AGENCY (CESA) #1 BOARD OF CONTROL**

February 24, 2022

Submitted by Director Herndon

**CESA #1 Board of Control  
February Monthly Meetings**

Special Meeting attended, February 3, 2022

Regular Monthly Meeting attended, February 15, 2022

**SPECIAL MEETING 2/3/2022:**

This meeting was held in-person for the official announcement of the upcoming retirement of Dr. Mary Gavigan, Executive Director for CESA #1.

The Board was presented with handouts that outlined the process for the search and selection of a new CESA #1 Executive Director. In attendance was the representatives of KCMG International LLC, whom we voted and approved the contract for their consulting services.

KCMG International presented the board with the following documents for our review and approval:

- Transmittal Letter
- CESA 1 Search Process Timeline Draft
- CESA 1 Search Process Responsibilities and Tasks
- Draft Agreement between CESA 1 and KCMG

**REGULAR MONTHLY MEETING 2/15/2022:**

The regular monthly meeting follows the standard format:

*Approval Items*

- Agenda
- Minutes of January 11, February 3, 2022 meetings
- Treasurer's Report
- Executive Director's Report(Agency Projects/Services Reports)

*Topics for Action*

- Presented the 2022-2023 Services Catalog
- 2022-2023 Pricing
- Personnel Actions
- Service Contract
- Grant Awards/Adjustments for 2021-2022

The March schedule for candidate interviews for the Executive Director was distributed.

We adjourned at 7:00pm.